

Minutes of the Meeting of Council
June 15, 2020

The Council of the City of Sylvania, Ohio met in regular session on June 15, 2020 at 7:30 p.m. with Mayor Stough in the chair. Roll was called with the following members present: Katie Cappellini, Mark Frye, Doug Haynam, Brian McCann, Patrick Richardson, Lyndsey Stough, Mary Westphal; (7) present; (0) absent.

Roll call:
All present.

Pledge of Allegiance to the United States of America led by the Boy Scout attendee.

Pledge of
Allegiance.

Mayor Stough stated that Council will now consider agenda item 3.

The following items were added to the agenda:

- 11a. Discussion of DORA Expansion and current issues regarding DORA.
- 12a. Schedule Committee of the Whole meeting regarding Charter Amendment-Elections.
- 12b. Consideration of a possible Safety Committee meeting.

Mrs. Westphal moved, Mr. Richardson seconded to approve the agenda as amended; roll call vote being: Cappellini, Frye, Haynam, McCann, Richardson, Stough, Westphal, (7) yeas; (0) nays. The motion carried.

Agenda
approval.

Mayor Stough stated that Council will now consider agenda item 4.

Mrs. Westphal presented the June 1, 2020 meeting minutes. Mrs. Westphal moved, Mr. Frye seconded, that since the Mayor, members of Council, and others had been furnished copies of these minutes prior to this meeting, Council dispense with the reading of these minutes at this time, and the journal of the minutes of the regular meeting of June 1, 2020 be approved; roll call vote being: Frye, Haynam, McCann, Richardson, Stough, Westphal, Cappellini, (7) yeas; (0) nays. The motion carried.

Approval of the
June 1 meeting
minutes.

Mayor Stough stated that Council will now consider agenda item 5.

Mayor Stough provided an update on the COVID-19 to date, stating city hall is open by appointment only with masks. Potential opening of city hall will be July 1st to accommodate the tax filing. Mayor stated administration continues to explore the CARES Act funding from the federal government. Financial update will be after month-end by Finance Director Schroyer.

Mayor Stough -
COVID-19
Update.

Minutes of the Meeting of Council
June 15, 2020

Mayor Stough stated that Council will now consider agenda item 6.

Chief Schnoor provided update on the Ohio Collaborative Certification for the Police Division. Chief stated the application was filed in May 2020 and should be certified in a few weeks. He provided an overview of the Policies and Operating Procedures update now being completed.

Ohio Collaborative Certification update.

Mayor Stough stated that Council will now consider agenda item 7.

Service Director's report on the Brookfield Estates Resurfacing project was placed on file. Mr. Frye presented and read aloud by title only, proposed Ordinance No. 26-2020, a written copy of same having been previously furnished to each member of Council, "Accepting the bid of Gerken Paving, Inc. and awarding the contract for the Brookfield Estates Resurfacing Project to same; authorizing the expenditure for the improvements in the amount of \$255,108.27; appropriating funds therefore, and declaring an emergency." Mr. Frye moved, Mrs. Westphal seconded, that Council dispense with the Second and Third Readings of said Ordinance; roll call vote being: Haynam, McCann, Richardson, Stough, Westphal, Cappellini, Frye, (7) yeas; (0) nays. The motion carried.

Ordinance No. 26-2020; "Accept bid...Gerken Paving...Brookfield Estates Resurfacing Project..."

Mr. Frye moved, Mr. Richardson seconded, that Ordinance No. 26-2020 be enacted as an emergency measure as declared therein; roll call vote being: McCann, Richardson, Stough, Westphal, Cappellini, Frye, (6) yeas; Haynam, (1) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 8.

Service Director's report on the Monroe Street & Harroun Road Improvements-ODOT Real Estate Agreement No. 34971 was place on file. Mr. Frye presented and read aloud by title only, proposed Ordinance No. 37-2020, a written copy of same having been previously furnished to each member of Council, "Authorizing the Mayor and Director of Finance to enter into Real Estate Agreement No. 34971 between the State of Ohio, Department of Transportation and the City of Sylvania for Right-of-Way acquisition relative to the Monroe Street and Harroun Road Improvement Project; appropriating funds for the anticipated Right-of-Way acquisition cost in the amount of \$128,944; and declaring an emergency." Mr. Frye moved, Mrs. Westphal seconded, that Council dispense with the Second and Third Readings of said Ordinance; roll call vote being: Richardson, Stough, Westphal, Cappellini, Frye, Haynam, McCann, (7) yeas; (0) nays. The motion carried.

Ordinance No. 37-2020, "Authorizing R.E. Agreement with State of Ohio...right-of-way acquisition.... Monroe St.& Haroun Rd.

Minutes of the Meeting of Council
June 15, 2020

Mr. Frye moved, Mr. McCann seconded, that Ordinance No. 37-2020 be enacted as an emergency measure as declared therein; roll call vote being: Stough, Westphal, Cappellini, Frye, Haynam, McCann, Richardson, (7) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 9.

Mrs. Westphal presented and read aloud by title only, proposed Resolution No. 15-2020, a written copy of same having been previously furnished to each member of Council, "Appointing William D. Sanford to the Sylvania JEDD I Board of Directors for a term of one year; and declaring an emergency." Mrs. Westphal moved, Ms. Stough seconded, that Council dispense with the Second and Third Readings of said Ordinance; roll call vote being: Westphal, Cappellini, Frye, Haynam, McCann, Richardson, Stough, (7) yeas; (0) nays. The motion carried.

Resolution No. 15-2020, "Appointment of William Sanford to Sylvania JEDD I (Oakleaf Village) for one year..."

Mrs. Westphal moved, Mr. McCann seconded, that Resolution No. 15-2020 be enacted as an emergency measure as declared therein; roll call vote being: Cappellini, Frye, Haynam, McCann, Richardson, Stough, Westphal, (7) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 10.

A Petition for Zoning Ordinance Amendment from John Healey for Joyce A. Donnelly to change zoning from "R-3", Single-Family dwelling to "PRO" Professional Research Office for property located at 6710 Maplewood Ave., Sylvania, OH 43560, ZA-2-2020, was presented. Mr. Haynam moved, Mrs. Westphal seconded to refer ZA-2-2020 to the Planning Commission for review and recommendation; roll call vote being: Westphal, Cappellini, Frye, Haynam, McCann, Richardson, Stough, (7) yeas; (0) nays. The motion carried.

ZA-2-2020, (6710 Maplewood Ave.) Referred to Plan Commission.

Mayor Stough stated that Council will now consider agenda item 11.

Ms. Stough stated the Buildings & Grounds Committee met on June 8, 2020 to discuss the potential expansion of DORA. Ms. Stough reviewed city owned properties for consideration with the pros and cons for each. The existing DORA will be assessed over the next month for additional scrutiny. The discussion will continue with another Buildings & Grounds Committee meeting.

Bldgs. & Grounds mtg report Re: DORA Expansion.

Minutes of the Meeting of Council
June 15, 2020

Mayor Stough stated that Council will now consider agenda item 12.

Economic Development Director Sanford submitted an application to Sylvania City Council for the expansion of the City of Sylvania Designated Outdoor Refreshment Area dated June 15, 2020. Mrs. Westphal moved, Ms. Stough seconded to accept the Application of the Expansion of the City of Sylvania DORA and set the Public Hearing for July 20, 2020 at 6:30 p.m.; roll call vote being: Cappellini, Frye, Haynam, McCann, Richardson, Stough, Westphal, (7) yeas; (0) nays. The motion carried.

Accept the Application for expansion of City of Sylvania DORA; set public hearing for 6/20/20; 6:30p.m.

Mayor lead a discussion on the re-opening of Maplewood Ave. He stated this road was closed to help the businesses provide social distancing. Discussion included the adverse effects on neighboring residents and businesses. The closure was temporary and new spaces have been put in place, i.e. parklets and the inside dining in restaurants returned to ease this issue. Administration will determine when to re-open Maplewood Ave.

Discussion of Maplewood Ave. closure.

Ms. Stough moved, Mr. Richardson seconded to set a Buildings & Grounds Committee meeting to discuss the DORA Expansion for Thursday, July 16, 2020 at 8:00 a.m. in council chambers; roll call vote being: Frye, Haynam, McCann, Richardson, Stough, Westphal, Cappellini, (7) yeas; (0) nays. The motion carried.

Set Bldgs. & Grounds Mtg., 7/16/20 at 8:00 a.m. Re: DORA expansion.

Mrs. Westphal moved, Mr. Richardson seconded to set a Committee of the Whole to consider a potential Charter Amendment regarding Elections for Wednesday, June 24, 2020 at 8:00 a.m. in council chambers; roll call vote being: Frye, Haynam, McCann, Richardson, Stough, Westphal, Cappellini, (7) yeas; (0) nays. The motion carried.

Set COW Mtg 6;24;20 at 8:00 a.m. Re: Charter Amendment-Elections.

Mayor Stough stated all agenda items have been addressed.

Mrs. Westphal moved, Mr. McCann seconded to adjourn at 10:00 p.m. Roll call vote being: Haynam, Richardson, Stough, Westphal, Cappellini, Frye, McCann (7) yeas; (0) nays. The motion carried.

Adjournment.

Clerk of Council

Mayor

Minutes of the Meeting of Council
June 15, 2020

Minutes of the Meeting of Council
June 15, 2020