

Minutes of the Meeting of Council  
June 17, 2024

The Council of the City of Sylvania, Ohio met in regular session on June 17, 2024 at 7:30 p.m. with Mayor Stough in the chair. Roll was called with the following members present: Mark Frye, Marcus Hansen, Doug Haynam, Brian McCann, Patrick Richardson, Mary Westphal(excused), Lyndsey Stough; (6) present; (1) absent.

Roll call:  
6 present,  
1 absent.

Pledge of Allegiance to the United States of America led by Mr. Richardson.

Pledge of  
Allegiance.

Mayor Stough stated that Council will now consider agenda item 3.

Additions to the agenda:

Item #15 – SAJRD presentation request.

Item #16 – Proclamation presentation to John Crandall.

Item #17 – Ohio Magazine (Bill Sanford).

Item #18 – Pole Sign Program update by Doug Haynam.

Item #19 – Inclusive Playground update by Marcus Hansen.

Mr. Frye moved, Mr. Haynam seconded to approve the amended agenda; roll call vote being: Hansen, Frye, McCann, Stough, Haynam, Richardson; (6) yeas; (0) nays. The motion carried.

Agenda approval.

Mayor Stough stated that Council will now consider agenda item 4.

Mr. Frye presented the June 3, 2024 regular meeting minutes. Mr. Frye moved, Ms. Stough seconded, that since the Mayor, members of Council, and others had been furnished copies of these minutes prior to this meeting, Council dispense with the reading of these minutes at this time, and the journal of the minutes of the regular meeting of June 3, 2024 be approved; roll call vote being: Hansen, Frye, Haynam, McCann, Richardson, Stough; (6) yeas; (0) nays. The motion carried.

Approval of the  
June 3, 2024  
Meeting minutes.

Mayor Stough stated that Council will now consider agenda item 5.

Mayor Stough presented a proclamation to retiring Parks & Forestry Superintendent, Pat O'Brien for his many years of dedicated service to the City of Sylvania.

Proclamation to  
Pat O'Brien.

Mayor Stough stated that Council will now consider agenda item 6.

Police Chief Miller and Officer Lindsey Russell gave a brief presentation on a new K-12 School program, Law Enforcement Against Drugs & Violence (L.E.A.D.), that will be introduced this coming school year in the fall replacing the D.A.R.E. program.

L.E.A.D.  
Presentation.

Mayor Stough stated that Council will now consider agenda item 7.

Service Director's letter on recommending proposal approval was placed on file. Mr. McCann presented and read aloud by title only, proposed Ordinance No. 80-2024, a written copy of same having been previously furnished to each member of Council "Accepting the proposal of DGL Consulting Engineers to provide professional engineering services for Overhead Utility Relocation Engineering for the Downtown

Ordinance No.  
80-2204, "...  
DGL...DT Trans  
Imp Project..."

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Transportation Improvements (Phase 2) Project; appropriating funds therefore in an amount not to exceed \$73,534; and declaring an emergency.”; Mr. McCann moved, Mr. Haynam seconded for passage of Ordinance No. 80-2024 as an emergency measure; roll call vote being: Hansen, Frye, Haynam, Stough, McCann, Richardson; (6) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 8.

Mr. Richardson presented and read aloud by title only, proposed Ordinance No. 81-2024, a written copy of same having been previously furnished to each member of Council “Ordinance approving the assessments heretofore authorized by Resolution No. 6-2024 for Street Lighting; levying said assessments; and declaring an emergency.”; Mr. Richardson moved, Mr. McCann seconded for passage of Ordinance No. 81-2024 as an emergency measure; roll call vote being: Hansen, Frye, Haynam, Stough, McCann, Richardson; (6) yeas; (0) nays. The motion carried.

Ordinance No. 81-2024, “... Street Lighting Assessments...”

Mayor Stough stated that Council will now consider agenda item 9.

Mr. Hansen presented and read aloud by title only, proposed Ordinance No. 82-2024, a written copy of same having been previously furnished to each member of Council “To assess a special tax upon the lots and lands described in the schedule referred to herein to pay a part of the cost and expense of providing for the removal and special treatment of shade trees for the purpose of controlling blight and disease of same; and for planting, maintaining, trimming and removing shade trees in and along the streets and within public right-of-way of the City for the year ending December 31, 2024; and declaring an emergency.”; Mr. Hansen moved, Ms. Stough seconded for passage of Ordinance No. 82-2024 as an emergency measure; roll call vote being: Haynam, Stough, McCann, Frye, Richardson, Hansen; (6) yeas; (0) nays. The motion carried.

Ordinance No. 82-2024, “... Shade Tree Assessments...”

Mayor Stough stated that Council will now consider agenda item 10.

Mr. McCann presented and read aloud by title only, proposed Ordinance No. 83-2024, a written copy of same having been previously furnished to each member of Council “To assess a special tax upon the lots and lands described in the schedule referred to herein to pay a part of the cost and expense of providing for the construction, maintenance, repair, cleaning and enclosing open drainage ditches within the corporate limits of the City of Sylvania for the year ending December 31, 2024; and declaring an emergency.”; Mr. McCann moved, Mr. Haynam seconded for passage of Ordinance No. 83-2024 as an emergency measure; roll call vote being: Stough, Haynam, McCann, Frye, Richardson, Hansen; (6) yeas; (0) nays. The motion carried.

Ordinance No. 83-2024, “... Ditch Assessments...”

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Mayor Stough stated that Council will now consider agenda item 11.

Mr. Frye presented and read aloud by title only, proposed Resolution No. 7-2024, a written copy of same having been previously furnished to each member of Council “Adopting a statement, pursuant to Revised Code of Ohio 709.03(D), indicating what services will be provided to the area proposed to be annexed to the City of Sylvania by petition for annexation filed with the Board of Lucas County Commissioners; and declaring an emergency.”; Mr. Frye moved, Mr. Haynam seconded for passage of Resolution No. 7-2024 as an emergency measure; roll call vote being: Frye, Haynam, McCann, Stough, Richardson, Hansen; (6) yeas; (0) nays. The motion carried.

Resolution No.  
7-2024,  
“...Services...  
Annexation...”

Mayor Stough stated that Council will now consider agenda item 12.

Mr. McCann moved, Mr. Hansen seconded to approve authorization to advertise for bids on the Harroun Road/Flower Hospital/Ravine Drive Improvement Project; roll call vote being: Frye, Haynam, McCann, Richardson, Hansen, Stough; (6) yeas; (0) nays. The motion carried.

Authorization to  
advertise for bids  
on Harroun/  
Flower Hospital/  
Ravine...”

Mayor Stough stated that Council will now consider added agenda item 15.

Mayor Stough let Council know that SAJRD has requested to be placed on the July 15, 2024 Council agenda to ask for a levy endorsement.

SAJRD Levy  
Endorsement.

Mayor Stough stated that Council will now consider added agenda item 16.

Mayor Stough invited City Council to the Sylvania Township Trustees meeting on Tuesday, June 18, 2024 at 5:00 p.m. for a proclamation presentation to retiring Township Trustee, John Crandall.

Proclamation for  
John Crandall.

Mayor Stough stated that Council will now consider added agenda item 17.

Bill Sanford distributed the Ohio Magazine to all of City Council letting them know that a Site Selection Ad for the City and Township was placed in the magazine by the Sylvania Area Community Improvement Corporation.

Ohio Magazine.

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Mayor Stough stated that Council will now consider added agenda item 18.

Pole Sign  
Program.

Doug Haynam briefly discussed the Pole Sign Program noting that it expires January 1, 2026. Bill Sanford said there have been several businesses that have taken advantage of the program that allows up to a \$5,000 reimbursement for any new monument sign replacing a pole sign.

Mayor Stough stated that Council will now consider added agenda item 19.

Inclusive  
Playground  
Update.

Marcus Hansen gave a brief update on the Stranahan Inclusive Playground Project. He spoke with Tara Haye on the recent fundraising efforts and was told they have raised \$250,000 so far and plan to have a fundraising dinner soon.

Mayor Stough stated all agenda items have been addressed.

Adjournment.

Mr. Frye moved, Mr. McCann seconded to adjourn at 8:16 p.m. Roll call vote being: Frye, Richardson, Hansen, Stough, Haynam, McCann; (6) yeas; (0) nays.

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Clerk of Council

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Mayor