

Minutes of the Meeting of Council  
June 3, 2024

The Council of the City of Sylvania, Ohio met in regular session on June 3, 2024 at 7:30 p.m. with Mayor Stough in the chair. Roll was called with the following members present: Mark Frye, Marcus Hansen, Doug Haynam, Brian McCann, Patrick Richardson, Mary Westphal, Lyndsey Stough; (7) present; (0) absent.

Roll call:  
7 present.

Pledge of Allegiance to the United States of America led by Mr. McCann.

Pledge of  
Allegiance.

Mayor Stough stated that Council will now consider agenda item 3.

Additions to the agenda:

Item #11 – Sister City Update by Mayor Stough

Item #12 – Sheetz update by Mayor Stough

Mr. Frye moved, Mrs. Westphal seconded to approve the amended agenda; roll call vote being: Frye, McCann, Stough, Haynam, Westphal, Hansen, Richardson; (7) yeas; (0) nays. The motion carried.

Agenda approval.

Mayor Stough stated that Council will now consider agenda item 4.

Mr. Frye presented the May 20, 2024 regular meeting minutes. Mr. Frye moved, Mr. Hansen seconded, that since the Mayor, members of Council, and others had been furnished copies of these minutes prior to this meeting, Council dispense with the reading of these minutes at this time, and the journal of the minutes of the regular meeting of May 20, 2024 be approved; roll call vote being: Haynam, Hansen, Frye, McCann, Richardson, Westphal, Stough; (7) yeas; (0) nays. The motion carried.

Approval of the  
May 20, 2024  
Meeting minutes.

Ms. Stough moved, Mr. Hansen seconded to allow Mr. McCann to push back from the table due to a conflict of interest. Roll call vote being: Haynam, Stough, Frye, Richardson, McCann, Westphal, Hansen; (7) yeas; (0) nays. The motion carried.

Mr. McCann  
pushed back  
from the table.

Mayor Stough stated that Council will now consider agenda item 5.

Mr. Frye gave a brief report on the Public Hearing held this date on SUP #1-2024, Highland Meadows Golf Club-Addition to an existing storage building on the golf course. Three residents on Oak Hill Drive attended the public hearing voicing opposition to this addition to the storage building as they already do not like looking at the building as it is. Nick Myers, Highland Meadows Golf Pro, spoke on the need for more storage for golf carts, lawn equipment, etc.

Report of the  
Public Hearing  
held this date.

Mr. Frye moved, Mr. Richardson seconded to add Proposed Ordinance No. 79-2024, Granting a Special Use Permit to allow the expansion of an existing storage building located at 7455 Erie Street to the agenda for consideration. Roll call vote being: Haynam, Stough, Frye, Richardson, Westphal, Hansen; (6) yeas; (0) nays. The motion carried.

Add Proposed  
Ordinance No.  
79-2024 to the  
agenda for  
consideration.

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Mr. Haynam presented and read aloud by title only, proposed Ordinance No. 79-2024, a written copy of same having been previously furnished to each member of Council “Granting a Special Use Permit to allow the expansion of an existing storage building located at 7455 Erie Street, Sylvania, Ohio, on the application of Nick Myers on behalf of Highland Meadows Golf Club, on the recommendation of the Municipal Planning Commission; and declaring an emergency.”; Mr. Haynam moved, Mr. Frye seconded for passage of Ordinance No. 79-2024 as an emergency measure; roll call vote being: Hansen(nay), Frye, Haynam, Stough, Westphal, Richardson; (5) yeas; (1) nays. The motion carried.

Ordinance No. 79-2024, “... Granting a SUP... Highland Meadows Golf Club...”

Mr. McCann returned to the table.

Mayor Stough stated that Council will now consider agenda item 6.

Service Director’s letter on recommending proposal approval was placed on file. Mr. McCann presented and read aloud by title only, proposed Ordinance No. 77-2024, a written copy of same having been previously furnished to each member of Council “Accepting the proposal of Fishbeck to provide professional engineering and surveying services for the Silvertown Drive Waterline Improvements & Resurfacing Project; appropriating funds therefore in the amount of \$64,500; and declaring an emergency.”; Mr. McCann moved, Mr. Haynam seconded for passage of Ordinance No. 77-2024 as an emergency measure; roll call vote being: Hansen, Frye, Haynam, Stough, McCann, Westphal, Richardson; (7) yeas; (0) nays. The motion carried.

Ordinance No. 77-2204, “... Silvertown Waterline & Resurfacing Project... Fishbeck...”

Mayor Stough stated that Council will now consider agenda item 7.

Mrs. Westphal presented and read aloud by title only, proposed Ordinance No. 78-2024, a written copy of same having been previously furnished to each member of Council “Revising the Administrative, Departmental and Divisional Organization of the City and the Codified Ordinances thereof by amending Sylvania Codified Ordinance Section 139.03(d)(3) – Definition and adoption of the compensation plan to adjust the Clerk of Courts’ salary from \$71,720 annually to \$60,000 annually; and declaring an emergency.”; Mrs. Westphal moved, Ms. Stough seconded for passage of Ordinance No. 78-2024 as an emergency measure; roll call vote being: Hansen, Westphal, Frye, Haynam, Stough, McCann, Richardson; (7) yeas; (0) nays. The motion carried.

Ordinance No. 78-2024, “... Adjust Clerk of Courts’ Salary ...”

Mayor Stough stated that Council will now consider agenda item 8.

Mr. Frye moved, Mr. Hansen seconded to approve 07 Schwarze Sweeper to be offered for auction on GovDeals.com; roll call vote being: McCann, Richardson, Haynam,

Street Sweeper to

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Stough, Hansen, Frye, Westphal; (7) yeas; (0) nays. The motion carried

auction on  
GovDeals.com.

Mayor Stough stated that Council will now consider added agenda item 11.

Mayor Stough gave a brief update on the Sister City Commission. He attended a very successful joint lunch in Port Huron with several commission members from Sylvania and Woodstock in attendance. It was agreed upon to continue participating in our Fall Festival & Parade as well Woodstock's Santa Claus Parade. Several different possible exchanges between the two cities were discussed such as Rotary Club, Music/Art Departments, etc. The relationship between both cities continues to grow since COVID.

Update on Sister  
City Commission  
by Mayor  
Stough.

Mayor Stough stated that Council will now consider added agenda item 12.

Mayor Stough gave a brief update on the Sheetz SUP#2-2024 application. Mayor Stough received a call from Sheetz's attorney, Jerry Parker, asking him to inform City Council of their site plan issue and asked that it be resolved. This issue is still in discussions with our Service/Safety Department.

Sheetz update by  
Mayor Stough.

Mayor Stough stated all agenda items have been addressed.

Mr. Frye moved, Mr. McCann seconded to adjourn at 8:31 p.m. Roll call vote being: Frye, Richardson, Westphal, Hansen, Stough, Haynam, McCann; (7) yeas; (0) nays.

Adjournment.

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Clerk of Council

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Mayor