

## Board of Architectural Review

Minutes of the regular meeting of July 10, 2024. Ms. Fischer called the meeting to order.

Acting Secretary, Timothy Burns, took the roll call. Members present: Mayor Craig Stough, Carol Lindhuber, Ken Marciniak and Kate Fischer. (4) present. Jeff Schaff, excused.

Ms. Lindhuber moved, Mr. Marciniak seconded to approve the Minutes of the June 12, 2024, meeting as submitted. Vote being: Stough, Lindhuber, Marciniak and Fischer (4) aye; (0) nay. Motion passed by a 4 to 0 vote.

Item 3 – Regulated Sign – app. no. 30-2024 requested by Karrie Brock of Fast Signs for Dental Excellence, 5660 Monroe Street, Sylvania, Ohio 43560. Application is for a new tenant panel in an existing monument sign.

Ms. Brock was present.

Sign is within the limits of the Sylvania Sign Code.

Mr. Marciniak moved, Ms. Lindhuber seconded, to approve the sign shown in the drawing submitted with the application. Vote being: Stough, Lindhuber, Marciniak and Fischer (4) aye; (0) nay. Motion passed by a 4 to 0 vote.

Item 4 – Regulated Sign – app. no. 31-2024 requested by Karrie Brock of Fast Signs for Saint Joseph Parish, 5428 Main Street, Sylvania, Ohio 43560. Application is for a new monument sign.

Ms. Brock was present and explained that the new sign will incorporate Harroun Park and the Lathrop House into the new Saint Joseph’s Parish sign; and that a written agreement of approval will be in place with the Heritage Center prior the removal of the existing Lathrop House sign and installation of the new sign.

Mayor Stough stated that he would like it to be confirmed with the Heritage Center that they are happy with the sign verbiage and logo prior to proceeding with the new sign.

Sign is within the limits of the Sylvania Sign Code.

Mr. Marciniak moved, Ms. Lindhuber seconded, to approve the sign shown in the drawing submitted with the application. Vote being: Stough, Lindhuber, Marciniak and Fischer (4) aye; (0) nay. Motion passed by a 4 to 0 vote.

Item 5 – Regulated Sign – app. no. 32-2024 requested by Karrie Brock of Fast Signs for Saint Joseph Parish, 6516 Ravine Drive, Sylvania, Ohio 43560. Application is for a replacement monument sign.

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Ms. Brock was present.

Sign is within the limits of the Sylvania Sign Code.

Ms. Lindhuber moved, Mr. Marciniak seconded, to approve the sign shown in the drawing submitted with the application. Vote being: Stough, Lindhuber, Marciniak and Fischer (4) aye; (0) nay. Motion passed by a 4 to 0 vote.

Ms. Lindhuber moved, Mr. Marciniak seconded to adjourn the meeting. All present voted aye. Meeting adjourned.

Submitted by,

Timothy Burns, Acting Secretary  
Municipal Planning Commission

Sylvania Municipal Planning Commission

Minutes of the regular meeting of July 10, 2024. Ms. Fischer called the meeting to order.

Acting Secretary, Timothy Burns, took the roll call Members present: Mayor Craig Stough, Carol Lindhuber, Ken Marciniak and Kate Fischer. (4) present. Jeff Schaff, excused

Mr. Marciniak moved, Ms. Lindhuber seconded to approve the Minutes of the June 12, 2024, meeting as submitted. Vote being: Stough, Lindhuber, Marciniak and Fischer (4) aye; (0) nay. Motion passed by a 4 to 0 vote.

Mayor Stough stated that he heard that the Sheetz company had withdrawn their application that has been on the agenda for the last few meetings.

Mr. Burns confirmed that they had withdrawn the whole project; and that they did so in writing.

Mr. Marciniak moved, Ms. Lindhuber seconded to adjourn the meeting. All present voted aye. Meeting adjourned.

Submitted by,

Timothy Burns, Acting Secretary  
Municipal Planning Commission