

Minutes of the Meeting of Council  
September 3, 2024

The Council of the City of Sylvania, Ohio met in regular session on September 3, 2024 at 7:30 p.m. with Mayor Stough in the chair. Roll was called with the following members present: Mark Frye, Marcus Hansen, Doug Haynam, Brian McCann, Patrick Richardson, Mary Westphal(excused), Lyndsey Stough; (6) present; (1) absent.

Roll call:  
6 present,  
1 absent.

Pledge of Allegiance to the United States of America led by Mr. Frye.

Pledge of  
Allegiance.

Mayor Stough stated that Council will now consider agenda item 3.

Additions to the agenda:

Item #11 a. – Mr. Frye to schedule a Finance Committee meeting.

Mr. Frye moved, Mr. McCann seconded to approve the amended agenda; roll call vote being: Hansen, Frye, McCann, Stough, Haynam, Richardson; (6) yeas; (0) nays. The motion carried.

Agenda approval.

Mayor Stough stated that Council will now consider agenda item 4.

Mr. Frye presented the August 19, 2024 regular meeting minutes. Mr. Frye moved, Mr. Haynam seconded, that since the Mayor, members of Council, and others had been furnished copies of these minutes prior to this meeting, Council dispense with the reading of these minutes at this time, and the journal of the minutes of the regular meeting of August 19, 2024 be approved; roll call vote being: Hansen, Frye, Haynam, McCann, Richardson, Stough; (6) yeas; (0) nays. The motion carried.

Approval of the  
August 19, 2024  
Meeting minutes.

Mayor Stough stated that Council will now consider agenda item 5.

Service Director's letter on recommending proposal approval was placed on file. Mr. Richardson presented and read aloud by title only, proposed Ordinance No. 100-2024, a written copy of same having been previously furnished to each member of Council "Accepting the proposal of DGL Consulting Engineers, LLC to provide professional engineering services for the Brint Road & Main Street and Harroun Road & Holland-Sylvania Road Intersection Improvement Project; appropriating funds therefore in the amount of \$41,000; and declaring an emergency."; Mr. Richardson moved, Mr. Haynam seconded for passage of Ordinance No. 100-2024 as an emergency measure; roll call vote being: Hansen, Frye, Haynam, Stough, McCann, Richardson; (6) yeas; (0) nays. The motion carried.

Ordinance No.  
100-2204, "...  
DGL...Brint &  
Main and  
Harroun &  
Holland-Sylvania  
Intersection..."

Mayor Stough stated that Council will now consider agenda item 6.

Mr. Frye presented and read aloud by title only, proposed Ordinance No. 101-2024, a written copy of same having been previously furnished to each member of Council "Authorizing the Mayor and Director of Finance to enter into an agreement for the Regional Addiction Diversion Program at the Correctional Treatment Facility, on behalf of the City of Sylvania, Ohio, with the Board of Lucas County Commissioners; and declaring an emergency."; Mr. Frye moved, Mr. McCann seconded for passage of Ordinance No. 101-2024 as an emergency measure; roll call vote being: McCann, Hansen, Frye, Haynam, Stough, Richardson; (6) yeas; (0) nays. The motion carried.

Ordinance No.  
101-2024, "...  
Regional  
Addiction  
Diversion  
Program..."

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Mayor Stough stated that Council will now consider agenda item 7.

Mr. Haynam presented and read aloud by title only, proposed Ordinance No. 102-2024, a written copy of same having been previously furnished to each member of Council “Authorizing the Mayor and Director of Finance to enter into an agreement with Louisville Title Agency for N.W. Ohio, Inc. Trustee of whom 2511 Oregon, LLC is the beneficial owner for façade/sign improvements at Southbriar Shopping Center, 4981 S. Main Street, Sylvania, Ohio; and declaring an emergency.”; Mr. Haynam moved, Ms. Stough seconded for passage of Ordinance No. 102-2024 as an emergency measure; roll call vote being: Hansen, Haynam, Stough, McCann, Frye, Richardson; (6) yeas; (0) nays. The motion carried.

Ordinance No. 102-2024, “... Agreement with Louisville Title ...Southbriar façade/sign improvements...”

Mayor Stough stated that Council will now consider agenda item 8.

Service Director’s letter requesting authorization to begin Letters of Interest (LOI) solicitation was placed on file. Mr. Richardson moved, Mr. Haynam seconded to approve authorization to begin LOI solicitation for Design Engineering Services for the Brint & Harroun Roundabout Project; roll call vote being: Stough, Frye, Haynam, McCann, Richardson, Hansen; (6) yeas; (0) nays. The motion carried.

Authorization to solicit LOI for Brint & Harroun Roundabout Project.

Mayor Stough stated that Council will now consider agenda item 9.

Mr. Frye moved, Mr. Hansen seconded to confirm the re-appointment of Mary Morrison to the Toledo Area Regional Transit Authority Board as the City’s representative. Roll call vote being: Richardson, Frye, Stough, Haynam, Hansen, McCann; (6) yeas; (0) nays. The motion carried.

Re-appoint Mary Morrison to TARTA Board.

Mayor Stough stated that Council will now consider added agenda item 11a.

Mr. Frye moved, Ms. Stough seconded to schedule a Finance Committee meeting to review the budget process for Monday, October 14, 2024 at 6:00 p.m. in the second floor Finance Conference room in City Hall at 6730 Monroe Street, Sylvania, Ohio; roll call vote being: Hansen, Stough, Frye, Haynam, McCann, Richardson; (6) yeas; (0) nays. The motion carried.

Set Finance Committee Meeting for 10/14/24 at 6pm in 2<sup>nd</sup> Floor Conf. Room.

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Mayor Stough stated all agenda items have been addressed.

Mr. Frye moved, Mr. Hansen seconded to adjourn at 8:00 p.m. Roll call vote being:  
Frye, Richardson, Hansen, Stough, Haynam, McCann; (6) yeas; (0) nays.

Adjournment.

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Clerk of Council

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Mayor