

Sylvania City Council

November 18, 2024

7:30 p.m. Council Meeting

Agenda

1. Roll call: Mr. Frye, Mr. Hansen, Mr. Haynam, Mr. McCann, Mr. Richardson, Ms. Stough, Mrs. Westphal.
2. Pledge of Allegiance to the United States of America led by Ms. Stough.
3. Additions to the agenda.
4. Approval of the Council meeting minutes from November 4, 2024.
5. Proposed Ordinance No. 123-2024, Amending the Codified Ordinances, 1979, as amended by adding Chapter 771 – Towing Services.
6. 2025 Budget.
 - a. Proposed Ordinance No. 124-2024, To make appropriations for current expenditures and other expenditures of the City of Sylvania, Ohio for the fiscal year ending December 31, 2025. (Second Reading).
7. Sylvania Codified Ordinance 941 Amendment.
 - a. Service Director’s letter requesting modifications to Chapter 941.
 - b. Proposed Ordinance No. 126-2024, Amending Chapter 941 – Solid Waste/Recycling Collection of the Sylvania Codified Ordinances, 1979.
8. New Tax Increment Financing (TIF) Area.
 - a. Economic Development Director’s memo on New TIF Area.
 - b. Proposed Ordinance No. 127-2024, Declaring the improvement of certain parcels of real property to be a public purpose and exempt from taxation.
9. Downtown Transportation Improvements (Phase 1).
 - a. Service Director’s letter recommending bid award to Helms & Sons Excavating, Inc.
 - b. Proposed Ordinance No. 128-2024, Accepting the bid of Helms & Sons Excavating, Inc. and awarding the contract to same for this project.
10. Proposed Resolution No. 15-2024, A Resolution of the Council of the City of Sylvania, Ohio, supporting the Ohio Commission for the United States Semiquincentennial (America250-OH).
11. Approval of 2 City vehicles to be offered for auction on GovDeals.com.
12. Plan Commission’s recommendation on ZA-2-2024 from Mike Hojnacki, Centennial Crossings Plat One, 8233 Sunset Lane & 5750 Breezy Porch Drive to build town homes; change a portion of the Planned Development from commercial to residential. (Set Public Hearing for Monday, January 6, 2025).

13. Committee reports.
14. Committee referrals.

INFORMATION

- A. Board of Architectural Review meeting minutes from November 13, 2024.
- B. Municipal Planning Commission meeting minutes from November 13, 2024.
- C. Additional 3rd Quarter Management Reports.

Minutes of the Meeting of Council
November 4, 2024

4

The Council of the City of Sylvania, Ohio met in regular session on November 4, 2024 at 7:30 p.m. with Mayor Stough in the chair. Roll was called with the following members present: Mark Frye, Marcus Hansen, Doug Haynam, Brian McCann, Patrick Richardson, Mary Westphal, Lyndsey Stough; (7) present; (0) absent.

Roll call:
7 present.

Pledge of Allegiance to the United States of America led by Mr. Richardson.

Pledge of
Allegiance.

Mayor Stough stated that Council will now consider agenda item 3.

Additions to the agenda:
Item #5b. Proposed Ordinance No. 99-2024.

Mr. Haynam moved, Mr. Frye seconded to approve the amended agenda; roll call vote being: McCann, Stough, Haynam, Frye, Westphal, Hansen, Richardson; (7) yeas; (0) nays. The motion carried.

Agenda approval.

Mayor Stough stated that Council will now consider agenda item 4.

Mr. Frye presented the October 21, 2024 regular meeting minutes. Mr. Frye moved, Mr. Hansen seconded, that since the Mayor, members of Council, and others had been furnished copies of these minutes prior to this meeting, Council dispense with the reading of these minutes at this time, and the journal of the minutes of the regular meeting of October 21, 2024 be approved; roll call vote being: Westphal, Hansen, Frye, McCann, Richardson, Stough, Haynam; (7) yeas; (0) nays. The motion carried.

Approval of the
Oct.21, 2024
Meeting minutes.

Mayor Stough stated that Council will now consider agenda item 5.

Mr. Frye gave a brief report on the Public Hearing held this date for Proposed Ordinance No. 99-2024, Amending Part Eleven-Planning & Zoning Code of the Sylvania Codified Ordinances, 1979, as amended by amending Section 1101.01 – Definitions and by amending Section 1153.02 – Special Uses. Ms. Brinning explained the proposed ordinance. There was no public in attendance, therefore no objections.

Report from
Public Hearing
held this date.

Mayor Stough stated that Council will now consider added agenda item 5b.

Mr. Haynam presented and read aloud by title only, proposed Ordinance No. 99-2024, a written copy of same having been previously furnished to each member of Council “Amending Part Eleven – Planning & Zoning Code of the Sylvania Codified Ordinances, 1979, as amended by amending Section 1101.01 – Definitions and by amending Section 1153.02 – Special Uses; and declaring an emergency.”; Mr. Haynam moved, Mrs. Westphal seconded for passage of Ordinance No. 99-2024 as an emergency measure; roll call vote being: Stough, Haynam, McCann, Hansen, Westphal, Richardson, Frye; (7) yeas; (0) nays. The motion carried.

Ordinance No.
99-2024, “...
Amending Part
Eleven-Planning
& Zoning
Code...”

Minutes of the Meeting of Council
November 4, 2024

Mayor Stough stated that Council will now consider agenda item 6.

Service Director's letter recommending approval of TMACOG MOU was placed on file. Mr. McCann presented and read aloud by title only, proposed Ordinance No. 119-2024, a written copy of same having been previously furnished to each member of Council "Authorizing the Mayor and Director of Finance of the City of Sylvania, Ohio to enter into a Memorandum of Understanding with the Toledo Metropolitan Area Council of Governments ("TMACOG") for the Storm Water Coalition 2025 Mass Media Campaign; and declaring an emergency."; Mr. McCann moved, Mrs. Westphal seconded for passage of Ordinance No. 119-2024 as an emergency measure; roll call vote being: Frye, Haynam, Stough, McCann, Hansen, Westphal, Richardson; (7) yeas; (0) nays. The motion carried.

Ordinance No. 119-2024, "...Memorandum of Understanding with TMACOG ...Storm Water Coalition 2025 Mass Media Campaign..."

Mayor Stough stated that Council will now consider agenda item 7.

Service Director's letter recommending approval of agreement was placed on file. Mr. Richardson presented and read aloud by title only, proposed Ordinance No. 120-2024, a written copy of same having been previously furnished to each member of Council "Authorizing the Mayor and Director of Finance to enter into an agreement with the State of Ohio, Department of Transportation on behalf of the City of Sylvania for the Sylvania Schools Pedestrian Hybrid Beacon Project; and declaring an emergency."; Mr. Richardson moved, Mr. Hansen seconded for passage of Ordinance No. 120-2024 as an emergency measure; roll call vote being: Westphal, Haynam, Frye, Stough, McCann, Hansen, Richardson; (7) yeas; (0) nays. The motion carried.

Ordinance No. 120-2024, "...ODOT Agreement... Sylvania Schools PHB..."

Mayor Stough stated that Council will now consider agenda item 7c.

Service Director's letter recommending approval of DGL proposal was placed on file. Mr. Richardson presented and read aloud by title only, proposed Ordinance No. 121-2024, a written copy of same having been previously furnished to each member of Council "Accepting the proposal of DGL Consulting Engineers, LLC for professional engineering services relative to the Pedestrian Hybrid Beacon Project; appropriating funds therefore in the amount of \$13,153; and declaring an emergency."; Mr. Richardson moved, Mrs. Westphal seconded for passage of Ordinance No. 121-2024 as an emergency measure; roll call vote being: Haynam, Frye, Stough, Westphal, McCann, Hansen, Richardson; (7) yeas; (0) nays. The motion carried.

Ordinance No. 121-2024, "...DGL Engineering Services...PHB Project..."

Mayor Stough stated that Council will now consider agenda item 8.

Service Director's letter requesting approval of Contract for Sale was placed on file. Mr. Richardson presented and read aloud by title only, proposed Ordinance No. 122-2024, a written copy of same having been previously furnished to each member of Council "Authorizing the Mayor and Director of Finance to enter into a Contract for Sale and Purchase of Real Property for a portion of the property along the south side of Monroe Street at the Fifth Third Bank/Major Magics Intersection in the amount of \$20,255 for the Monroe Street Traffic Signal Improvement Project owned by Fairways at Sylvania Condominium Association; providing funds for said purchase; authorizing the payment of the purchase price; and declaring an emergency."; Mr. Richardson moved, Mr. McCann seconded for passage of Ordinance No. 122-2024 as an emergency measure; roll call vote being: Haynam, Stough, McCann, Hansen, Frye, Westphal, Richardson; (7) yeas; (0) nays. The motion carried.

Ordinance No. 122-2024, "...Contract for Sale...Monroe St Traffic Signal Imp Project..."

Mayor Stough stated that Council will now consider agenda item 9.

Mr. Haynam moved, Mrs. Westphal seconded to table proposed Ordinance No. 123-2024, a written copy of same having been previously furnished to each member of Council "Amending the Codified Ordinances, 1979, as amended by adding Chapter 771 – Towing Services; and declaring an emergency" until the next City Council meeting to be held on Monday, November 18, 2024; roll call vote being: Frye, Westphal, Hansen, Haynam, Stough, McCann, Richardson; (7) yeas; (0) nays. The motion carried.

Ordinance No. 123-2024 Tabled until next meeting on 11/18/24.

Mayor Stough stated that Council will now consider agenda item 10.

Mr. Frye presented and read aloud by title only, proposed Ordinance No. 124-2024, "To make appropriations for current expenditures and other expenditures of the City of Sylvania, Ohio, for the Fiscal Year ending December 31, 2025; and declaring an emergency" as the first reading.

Frist Reading of Ordinance No. 124-2024, 2025 Budget.

Mayor Stough stated that Council will now consider agenda item 11.

Service Director's letter recommending approval of the agreement was placed on file.

Minutes of the Meeting of Council
November 4, 2024

Mr. Hansen presented and read aloud by title only, proposed Ordinance No. 125-2024, a written copy of same having been previously furnished to each member of Council “Authorizing the Mayor and Director of Finance to enter into an agreement with Mark E. Stewart for the removal of two trees located at 4620 Gettysburg Drive, Sylvania, Ohio; and declaring an emergency.”; Mr. Hansen moved, Mr. Haynam seconded for passage of Ordinance No. 125-2024 as an emergency measure; roll call vote being: Haynam, Frye, Stough, Westphal, McCann, Hansen, Richardson; (7) yeas; (0) nays. The motion carried.

Ordinance No. 125-2024, “... Tree Removal Agreement... Mark Stewart... 4620 Gettysburg Drive...”

Mayor Stough stated that Council will now consider agenda item 12.

Mr. Haynam moved, Mrs. Westphal seconded to refer Petition for Zoning Amendment Application No. ZA-3-2024 from Chuck Schmalzried, Michelle Construction, to change the current zoning of R-1 to R-2 with a PD overlay at 4713 N. King Road, Sylvania, Ohio to the Municipal Planning Commission for review and recommendation; roll call vote being: Stough, Haynam, Richardson, Frye, Westphal, Hansen, McCann; (7) yeas; (0) nays. The motion carried.

Plan Commission referral of ZA-3-2024, Chuck Schmalzried, Michelle Construction, 4713 N. King.

Mayor Stough stated all agenda items have been addressed.

Mr. Frye moved, Mr. McCann seconded to adjourn at 8:07 p.m. Roll call vote being: Frye, Westphal, Hansen, McCann, Richardson, Stough, Haynam; (7) yeas; (0) nays.

Adjournment.

Clerk of Council

Mayor

CHAPTER 771
Towing Services

771.01	Definitions.
771.02	Application for Police Tow List.
771.03	General Provisions.
771.04	Response to Tow Calls.
771.05	Storage Lots.
771.06	Insurance.
771.07	Minimum Vehicle Requirements.
771.08	Vehicle Markings.
771.09	Suspension or Removal from Towing List.
771.10	Change of Information
771.11	Tow and Storage Fees.
771.99	Penalty.

771.01 DEFINITIONS.

The following terms shall have the following meanings when used in this chapter:

- (a) Light Duty Tow – any vehicle not exceeding 10,000 pounds manufacturer’s gross vehicle weight.
- (b) Heavy Duty Tow – any vehicle exceeding 10,000 pounds manufacturer’s gross vehicle weight.
- (c) Storage Facility – means any location which has been approved for storage by the Chief of Police as a storage facility, used or intended to be used to impound towed vehicles or other objects including any premises, auxiliary sites, lots, yard and buildings.
- (d) Tow vehicle operator – means any person driving or operating a tow vehicle.
- (e) Auxiliary site – means a tow vehicle storage lot located at a place other than the towing operator’s premises.
- (f) Towing Operator – means a person owning a business engaged in the towing of vehicles and, in some cases, in the storage of towed vehicles.

771.02 APPLICATION FOR POLICE TOW LIST.

All towing businesses which provide towing services to the City of Sylvania shall do so as independent contractors and not as employees, agents or servants of said City. All such towing businesses shall submit an application or renewal to the Chief of Police on or before April 1 of each calendar year. The following documents must be included with the application:

- a. Certificate of insurance which shall comply with the requirements set forth in Section 771.06 hereof;
- b. Certification that all tow vehicle operators of towing vehicles possess a valid driver’s license;

“Exhibit A”

- c. Certification that every person who is the sole owner in the tow business, who is a partner or limited partner in the tow business, or who is an officer in the tow business, has not been convicted of a felony, a theft offense involving any vehicle, or any vehicle part or accessory, or any two other theft offenses within ten (10) years preceding the date of application to the police tow list;
- d. A list of addresses of any storage facilities and insure that they meet the minimum requirements for secured storage;
- e. Valid certificate of public convenience and necessity as required by Chapter 4921 of the Ohio Revised Code.

771.03 GENERAL PROVISIONS.

All towing businesses whose application has been accepted to the Sylvania Police Division approved police tow list shall:

- a. Provide 24-hour towing service for the Division of Police.
- b. Provide for the release of towed vehicles to the titled owners thereof between the hours of 7:00 a.m. and 7:00 p.m. to a vehicle owner or lienholder in compliance with Ohio Revised Code Section 4513.69 and upon special request of the Division of Police.
- c. Maintain 24-hour telephone communication with the Division of Police and the contracted tow ordering service utilized by the Division of Police.
- d. Store all towed vehicles at the approved storage facilities for that tow company.
- e. Make available for inspection by the Division of Police all vehicles and storage facilities used in the operation of the towing business upon request.
- f. Remove at the scene of an accident all debris from the street and the surrounding area, and use "oil dry" to absorb fluids leaking from vehicles involved in a crash.
- g. Any changes to the business structure/ownership of the towing business shall be reported immediately to the Chief of Police.

771.04 RESPONSE TO TOW CALLS.

When a tow operator is contacted for a police-ordered tow, the licensee or agent shall arrive at the tow scene within 30 minutes of the call and shall be ready to begin preparation of the vehicle for towing.

771.05 STORAGE LOTS.

- a. Any storage lot for an approved towing business shall be:
 - 1. For light duty tows, within seven miles of the City of Sylvania Police Department (6635 Maplewood Ave., Sylvania, Ohio);
 - 2. For heavy tows, within Lucas County;
 - 3. No storage of police tows will be permitted outside the State of Ohio.
- b. Storage lots shall insure that any open area of the storage facility which is used for storage, shall be enclosed with a well-maintained, substantial fence, at least six feet in height.

771.06 INSURANCE.

All towing businesses rendering towing services to the City of Sylvania shall furnish a

certificate of insurance by an insurance carrier licensed to do business in the State of Ohio, evidence of a garage keeper's legal liability to protect property left in his care, custody or control in an amount not less than Fifty Thousand Dollars (\$50,000.00) and general liability in an amount not less than One Million Dollars (\$1,000,00.00) per occurrence for Bodily Injury and Property Damage. Such policy shall provide that it shall not be terminated until after at least thirty (30) days' notice shall have been given by the company issuing such policy in writing to the Director of Public Safety. The policy shall name the City of Sylvania as an additional insured as well as indemnify the City, its officers, agents and employees, and any and all third persons from loss or damage, by reason of any negligent or unlawful act omitted or performed by the applicant, its agents or servants in conjunction with the towing of any vehicle in response to a police call.

771.07 MINIMUM VEHICLE REQUIREMENTS.

All towing vehicles or tow trucks shall meet the safety standards set out in Ohio Administrative Code 4901:2-22 Towing Safety Standards, all requirements of the Ohio Revised Code and the Codified Ordinances of the City of Sylvania.

Vehicles shall have at least one (1) amber emergency flashing light visible from all sides, to be operated at a tow scene and while actually towing a vehicle, and one (1) work light mounted so as to illuminate the winch or crane operation at night.

771.08 VEHICLE MARKINGS.

All vehicles shall have signage on both sides with the name, certificate number, and business telephone number visibly displayed pursuant to Section 4513.67 of the Ohio Revised Code. Tow vehicles responding to a police request must be the vehicle owner or operated by the business called. If due to volume of calls or equipment issues, the tow company wishes to have another service conduct the tow on their behalf, they will clearly state to the Division of Police at the time of call, what company will be taking the tow. That company will be acting on behalf of the tow company requesting and will be required to meet the same requirements. Any problems or complaints will reflect on the original tow company requesting the assistance.

771.09 SUSPENSION OR REMOVAL FROM TOWING LIST.

A towing business may be suspended or removed from the police tow list at the discretion of the Director of Public Safety for any of the following reasons:

- a. Failure to maintain or comply with any rule, regulation or direction promulgated by the Director of Public Safety or Chief of Police;
- b. Failure to properly maintain towing equipment or storage facilities;
- c. Failure to provide immediate service. Average monthly response time shall not exceed thirty (30) minutes;
- d. Release of any vehicle without the "Police Authorization to Release" form signed by a member of the Sylvania Police Division;
- e. Inability to respond to a police request in excess of two (2) calls per month, or ten (10) in any twelve (12) month period;
- f. Failure to provide adequate towing service;

- g. Operator responding to a tow scene while under the influence of alcohol and/or drugs of abuse;
- h. Conviction of any theft offense or any owner or any employee operating a towing vehicle or having access to storage vehicles;
- i. Complaints from vehicle owners which may adversely reflect on the Sylvania Police Division;
- j. Failure to immediately report any change of information required by these rules and regulations;
- k. Failure to maintain strict security on any vehicle placed under a police holder;
- l. Permitting anyone to operate a towing vehicle whose driver's license is suspended or revoked;
- m. Each Towing Operator shall be responsible for the full and complete safekeeping of any vehicle towed or stored by it, including any personal property in the vehicle;

771.10 CHANGE OF INFORMATION.

Any change in the business structure/ownership of the towing business shall be reported immediately to the Director of Public Safety.

771.11 TOW AND STORAGE FEES.

- a. Tow Fees:
 - 1. Light duty tows shall be no more than \$129;
 - 2. Heavy duty tows – the police tow charge shall be no more than \$216;
 - 3. There will be a \$25.00 charge for the first container of “dry oil” used at an accident scene, with an additional charge of \$15.00 for each additional container used.
 - 4. Upon approval of the Police Division, services other than routine hooking up when necessary to prepare a vehicle for tow, shall be at the rate of \$35.00 per hour for each one-man truck.
 - 5. Generally, the charge will be \$150.00 per hour for all recovery work that requires the use of heavy-duty towing equipment, such as crash scenes involving semi-tractor-trailer rigs.
 - 6. There will be a \$50.00 impound fee for any semi tractor-trailer rigs driven to the applicant's storage facility.
- b. Storage Fees:
 - 1. For any vehicle defined as a light duty tow, the storage fee will not exceed \$17.00 per day.
 - 2. For any vehicle defined as a heavy-duty tow, the storage fee will not exceed \$29.00 per day.

771.99 PENALTY.

Any person, firm, corporation, owner, agent, employee or driver of a licensed tow operator who violates any of the provisions of this Chapter will subject the licensee to suspension or revocation as provided herein.

(Ord. ____-2024. Passed ____ - ____-2024.)

ORDINANCE NO. 124-2024



**TO MAKE APPROPRIATIONS FOR CURRENT EXPENDITURES AND
OTHER EXPENDITURES OF THE CITY OF SYLVANIA, OHIO, FOR THE
FISCAL YEAR ENDING DECEMBER 31, 2025; AND DECLARING AN EMERGENCY.**

WHEREAS, it is provided by State law and the Sylvania City Charter that an annual appropriation ordinance shall be passed by Council; and,

WHEREAS, attached hereto is "Exhibit A" entitled "2025 Budget Summary of Estimated Expenditures" which exhibit identifies by a four-digit department code number and name each Account in a Fund identified by a three-digit code and name to which appropriations within such Fund are made by this ordinance; and

WHEREAS, attached hereto is "Exhibit B" entitled "2025 Budget Summary of Revenues (2022 - 2025)" which exhibit lists the specific sources of revenue and the actual amounts received by the City from each source within each Fund for the years 2022 and 2023, and the estimated amounts expected to be received by the City from each source for each Fund for the years 2024 and 2025, referred to herein as "estimated resources."

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Sylvania, Lucas County, Ohio, _____ members elected thereto concurring:

SECTION 1. That to provide for the current expenditures and other expenditures of the City of Sylvania for the fiscal year ending December 31, 2025, the following appropriations are hereby authorized.

SECTION 2. That there be and is hereby appropriated from the GENERAL FUND the sum of \$16,702,000 to the respective Accounts of said Fund listed in "Exhibit A" in the several amounts and for the respective purposes shown for such Account. Estimated resources for 2025 for said Fund, as shown in "Exhibit B" total \$16,730,000.

SECTION 3. That there be and is hereby appropriated from the STREET CONSTRUCTION, MAINTENANCE AND REPAIR FUND the sum of \$1,340,000 to the respective Accounts of said Fund listed in "Exhibit A" in the amounts and for the respective purposes shown for such Accounts. Estimated resources for 2025 for this Fund, as shown in "Exhibit B", total \$1,300,000. There is a sufficient balance as of January 1, 2025 in this Fund to be considered as available for appropriation.

SECTION 4. That there be and is hereby appropriated from the CITY PERMISSIVE TAX FUND the sum of \$800,000 to the respective Account of said Fund listed in "Exhibit A" in the amount and for the respective purpose shown for such Accounts. Estimated Resources for 2025 for this Fund as shown in "Exhibit B" total \$450,000. There is a sufficient balance as of January 1, 2025 in this Fund to be considered as available for appropriation.

SECTION 5. That there be and is hereby appropriated from the STATE HIGHWAY IMPROVEMENT FUND the sum of \$60,000 to the respective Account of said Fund listed in "Exhibit A" in the amount and for the respective purpose shown for such Account. Estimated resources for 2025 for this Fund as shown in "Exhibit B" total \$90,000.

SECTION 6. That there be and is hereby appropriated from the LAW ENFORCEMENT TRUST FUND the sum of \$5,000 to the respective Account of said Fund listed in "Exhibit A" in the amount and for the respective purpose shown for such Account. Estimated resources for 2025 for this Fund as shown in "Exhibit B" total \$10,000.

SECTION 7. That there be and is hereby appropriated from the DRUG LAW ENFORCEMENT TRUST FUND the sum of \$30,000 to the respective Account of said Fund listed in "Exhibit A" in the amount and for the respective purpose shown for such Account. Estimated resources for 2025 for this Fund as shown in "Exhibit B" total \$40,000.

SECTION 8. That there be and is hereby appropriated from the INDIGENT DRIVERS ALCOHOL TREATMENT FUND the sum of \$40,000 to the respective Account of said Fund listed in "Exhibit A" in the amount and for the respective purpose shown for such Account. Estimated resources for 2025 for this Fund as shown in "Exhibit B" total \$40,000.

SECTION 9. That there be and is hereby appropriated from the INDIGENT DRIVERS ALCOHOL MONITOR FUND the sum of \$70,000 to the respective Account of said Fund listed in "Exhibit A" in the amount and for the respective purpose shown for such Account. Estimated resources for 2025 for this Fund as shown in "Exhibit B" total \$30,000. There is a sufficient balance as of January 1, 2025 in this Fund to be considered as available for appropriation.

SECTION 10. That there be and is hereby appropriated from the FEDERAL EQUITABLE SHARING FUND the sum of \$200,000 to the respective Account of said Fund listed in "Exhibit A" in the amount and for the respective purpose shown for such Account. Estimated resources for 2025 for this Fund as shown in "Exhibit B" total \$10,000. There is a sufficient balance as of January 1, 2025 in this Fund to be considered as available for appropriation.

SECTION 11. That there be and is hereby appropriated from the INDIGENT SUPPORT FUND the sum of \$40,000 to the respective Account of said Fund listed in "Exhibit A" in the amount and for the respective purpose shown for such Account. Estimated resources for 2025 for this Fund as shown in "Exhibit B" total \$40,000.

SECTION 12. That there be and is hereby appropriated from the GENERAL OBLIGATION DEBT SERVICE FUND the sum of \$1,225,000 to the respective Account of said Fund listed in "Exhibit A" in the several amounts and for the respective purposes shown for such Accounts. Estimated resources for 2025 for this Fund as shown in "Exhibit B" total \$1,225,000.

SECTION 13. That there be and is hereby appropriated from the CAPITAL IMPROVEMENT FUND the sum of \$9,505,000 to the respective Accounts of said Fund listed in "Exhibit A" in the amount and for the respective purposes shown for such Accounts. Estimated resources for 2025 for this Fund as shown in "Exhibit B" total \$7,145,000. There is a sufficient balance as of January 1, 2025 in this Fund to be considered as available for appropriation.

SECTION 14. That there be and is hereby appropriated from the AMERICAN RESCUE PLAN FUND the sum of \$0 to the respective Accounts of said Fund listed in "Exhibit A" in the several amounts and for the respective purposes shown for such Accounts. Estimated resources for 2025 for this Fund as shown in "Exhibit B" total \$0.

SECTION 15. That there be and is hereby appropriated from the COURT CAPITAL IMPROVEMENT FUND the sum of \$130,000 to the respective Accounts of said Fund listed in "Exhibit A" in the several amounts and for the respective purposes shown for such Accounts. Estimated resources for 2025 for this Fund as shown in "Exhibit B" total \$130,000.

SECTION 16. That there be and is hereby appropriated from the TAX INCREMENT FINANCING FUND the sum of \$100,000 to the respective Accounts of said Fund listed in "Exhibit A" in the several amounts and for the respective purposes shown for such Accounts. Estimated resources for 2025 for this Fund as shown in "Exhibit B" total \$100,000.

SECTION 17. That there be and is hereby appropriated from the SPECIAL ASSESSMENT SERVICES TREE REPAIR & REPLACEMENT FUND the sum of \$230,000 to the respective Accounts of said Fund listed in "Exhibit A" in the several amounts and for the respective purposes shown for such Accounts. Estimated resources for 2025 for this Fund as shown in "Exhibit B" total \$230,000.

SECTION 18. That there be and is hereby appropriated from the SPECIAL ASSESSMENT SERVICE STREET LIGHTING FUND the sum of \$390,000 to the respective Accounts of said Fund listed in "Exhibit A" in the several amounts and for respective purposes shown for such Accounts. Estimated resources for 2025 for this Fund as shown in "Exhibit B" total \$390,000.

SECTION 19. That there be and is hereby appropriated from the SPECIAL ASSESSMENT SERVICES DITCH & DRAINAGE FUND the sum of \$380,000 to the respective Accounts of said Fund listed in "Exhibit A" in the several amounts and for the respective purposes shown for such Accounts. Estimated resources for 2025 for this Fund as shown in "Exhibit B" total \$380,000.

SECTION 20. That there be and is hereby appropriated from the WATER FUND the sum of \$7,265,000 to the respective Accounts of said Fund listed in "Exhibit A" in the several amounts and for the respective purposes shown for such Accounts. Estimated resources for 2025 for this Fund as shown in "Exhibit B" total \$5,300,000. There is a sufficient balance as of January 1, 2025 in this Fund to be considered as available for appropriation.

SECTION 21. That there be and is hereby appropriated from the SEWER FUND the sum of \$4,114,000 to the respective Accounts of said Fund listed in "Exhibit A" in the several amounts and for the respective purposes shown for such Accounts. Estimated resources for 2025 for this Fund as shown in "Exhibit B" total \$4,100,000. There is a sufficient balance as of January 1, 2025 in this Fund to be considered as available for appropriation.

SECTION 22. That there be and is hereby appropriated from the RESOURCE RECOVERY FUND the sum of \$229,000 to the respective Accounts of said Fund listed in "Exhibit A" in the several amounts and for the respective purposes shown for such Accounts. Estimated resources for 2025 for this Fund as shown in "Exhibit B" total \$220,000. There is a sufficient balance as of January 1, 2025 in this Fund to be considered as available for appropriation.

SECTION 23. That there be and is hereby appropriated from the MEDICAL CARE – SELF INSURED FUND the sum of \$2,600,000 to the Account of said Fund listed in "Exhibit A" in the

amount and for the respective purpose shown for such Account. Estimated resources for 2025 for this Fund as shown in "Exhibit B" total \$2,600,000.

SECTION 24. That there be and is hereby appropriated from the POLICE PENSION FUND the sum of \$600,000 to the respective Account of said Fund listed in "Exhibit A" in the amount and for respective purpose shown for such Account. Estimated resources for 2025 for this Fund as shown in "Exhibit B" total \$600,000.

SECTION 25. That there be and is hereby appropriated from the PROPERTY ROOM FUND the sum of \$5,000 to the respective Accounts of said Fund listed in "Exhibit A" in the several amounts and for the respective purposes shown for such Accounts. Estimated resources for 2025 for this Fund as shown in "Exhibit B" total \$8,000.

SECTION 26. That there be and is hereby appropriated from the INCOME TAX FUND the sum of \$8,900,000 to the respective Accounts of said Fund listed in "Exhibit A" in the several amounts and for the respective purposes shown for such Accounts. Estimated resources for 2025 for this Fund as shown in "Exhibit B" total \$8,930,000.

SECTION 27. That there be and is hereby appropriated from the UNCLAIMED MONIES FUND the sum of \$5,000 to the respective Accounts of said Fund listed in "Exhibit A" in the several amounts and for the respective purposes shown for such Accounts. Estimated resources for 2025 for this Fund as shown in "Exhibit B" total \$5,000.

SECTION 28. That there be and is hereby appropriated from the JOINT ECONOMIC DEVELOPMENT DISTRICT FUND the sum of \$150,000 to the respective Accounts of said Fund listed in "Exhibit A" in the several amounts and for the respective purposes shown for such Accounts. Estimated resources for 2025 for this Fund as shown in "Exhibit B" total \$150,000.

SECTION 29. That there be and is hereby appropriated from the POLICE COMMUNITY AFFAIRS FUND the sum of \$10,000 to the respective Accounts of said Fund listed in "Exhibit A" in the several amounts and for respective purposes shown for such Accounts. Estimated resources for 2025 for this Fund as shown in "Exhibit B" total \$10,000.

SECTION 30. Estimated resources for the PARKS-RECREATION FOUNDATION FUND for 2025 as shown in "Exhibit B" total \$2,000.

SECTION 31. That "Exhibit C" attached hereto is illustrative of the transfers anticipated within the 2025 Operating Budget.

SECTION 32. That the Director of Finance be and he is hereby authorized and directed to draw warrants against any of the foregoing appropriations upon proper certificates or vouchers therefore, approved by any officer or officers authorized by law to approve the same, or by any Ordinance or Resolution of Council to make expenditures or as otherwise provided by law.

SECTION 33. That the Director of Finance be and he is hereby authorized to make all operating transfers as delineated in the 2025 Budget, shown on "Exhibit A".

SECTION 34. It is hereby found and determined that all formal actions of the Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its committees that resulted in such action, were in meetings open to the public, in compliance with all requirements including Section 121.22 of the Ohio Revised Code.

SECTION 35. That the Clerk of Council is hereby directed to post a copy of this Ordinance in the Office of the Clerk of Council in the Municipal Building, pursuant to ARTICLE III, Section 12, of the Charter of this City.

SECTION 36. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, property and welfare and for the further reason that immediate provision should be made for the enactment of appropriations for the payment of current expenditures for the calendar year of 2025. Provided this Ordinance receives the affirmative vote of five (5) or more members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, it shall take effect and be in force thirty (30) days after it is approved by the Mayor or as otherwise provided by the Charter.

Passed, _____, 2024, as an emergency measure. Yeas ___ Nays___

President of Council

ATTEST:

Clerk of Council

APPROVED:

Mayor

Date

APPROVED AS TO FORM:

Director of Law

Exhibit "A"

**2025 BUDGET
SUMMARY OF ESTIMATED EXPENDITURES**

Dept.	Name	Personal Services	Fringe Benefits	Contract Services	Materials & Supplies	Capital Outlay	Transfers	Totals
110	General Fund							
7110	Police Law Enforcement	3,450,000	855,000	274,000	321,000			4,900,000
7115	Fire Prev. & Insp.	4,000	2,000					6,000
7125	Police/Fire Comm.	200,000	80,000	475,000	5,000			760,000
7215	Cemetery			6,000				6,000
7220	Pymt.Co.Brd.Health			170,000				170,000
7310	Parks & Forestry	580,000	229,000	137,000	54,000			1,000,000
7320	Community Programs			421,000				421,000
7415	Zoning	91,000	34,000	3,000	2,000			130,000
7515	Garb.& Refuse Collection	62,000	9,000	1,045,000	23,000			1,139,000
7620	Street Cleaning	120,000	20,000	37,000	20,000			197,000
7710	Mayor's Office	189,000	83,000	3,000	34,000			309,000
7715	Finance Admin.	217,000	74,000	62,000	7,000			360,000
7725	Legal Admin.	125,000	40,000	1,000	4,000			170,000
7726	Prosecutors' Office	278,000	111,000	58,000	8,000			455,000
7730	Service Admin.	102,000	55,000	6,000	18,000			181,000
7735	Legislation	190,000	31,000	11,000	5,000			237,000
7740	Municipal Court	1,225,000	506,000	434,000	85,000			2,250,000
7745	Civil Serv.Comm.			2,000	8,000			10,000
7750	Lands & Buildings	32,000	6,000	65,000	12,000			115,000
7755	Engineering	103,000	50,000	1,000	1,000			155,000
7765	Elections			5,000				5,000
7775	Delq.Land Advertg.			2,000				2,000
8000	Transfers						3,102,000	3,102,000
8020	Information Technology	239,000	73,000	98,000	212,000			622,000
	Totals	7,207,000	2,258,000	3,316,000	819,000		3,102,000	16,702,000

**2025 BUDGET
SUMMARY OF ESTIMATED EXPENDITURES**

Dept. Code	Name	Personal Services	Fringe Benefits	Contract. Services	Materials & Supplies	Capital	Debt Service	Transfers	Totals
222	Street C M & R								
7610	Street C M & R	760,000	320,000	65,000	135,000				1,280,000
7635	Traffic Signs.Etc			37,000	23,000				60,000
	Totals	760,000	320,000	102,000	158,000				1,340,000
223	City Perm.Tax								
7611	Permissive Tax Maint.			40,000	60,000	700,000			800,000
224	State Hwy.Improv.								
7612	State Hwy.Maint.			35,000	25,000				60,000
225	Law Enforcement Trust Fund								
7126	Police & Fire Comm.				5,000				5,000
226	Drug Law Enforcement Fund								
7126	Drug Law Enforcement				30,000				30,000
227	Ind.Alcohol Treatment Fund								
7740	Ind.Alcohol Treatment			40,000					40,000
228	Ind.Alcohol Monitor Fund								
7740	Ind.Alcohol Monitor Fund			70,000					70,000
229	Federal Equitable Sharing Fund								
7126	Drug Law Enforcement				200,000				200,000
231	Indigent Support								
7740	Domestic/Thelf ISFC			40,000					40,000

**2025 BUDGET
SUMMARY OF ESTIMATED EXPENDITURES**

Dept. Code	Name	Personal Services	Fringe Benefits	Contract. Services	Materials & Supplies	Capital	Debt Service	Transfers	Totals
331	G.O. Retirement Fund								
7910	Bond & Note Retirement			15,000			1,210,000		1,225,000
401	Capital Impr.Fund								
7110	Police Law Enforcement					160,000			160,000
7310	Parks & Forestry					205,000			205,000
7510	Storm Drains & Sewers					40,000			40,000
7610	Street C M & R					8,800,000			8,800,000
7615	Sidewalks					35,000			35,000
7635	Traffic Signals					0			0
7750	Lands & Buildings				50,000				50,000
8020	Information Tech.					215,000			215,000
	Totals				50,000	9,455,000			9,505,000
402	American Rescue Plan Fund								
7610	Downtown Transportation Improvements					0			0
405	Court Capital Improvement Fund								
7740	Municipal Court				80,000		50,000		130,000
406	Tax Increment Financing Fund								
7610	TIF District Improvements					100,000			100,000
501	Spec.Assess.Trees								
7440	Tree Maintenance	98,000	30,000	93,000	9,000				230,000
502	Spec.Assess. Street Lighting								
7130	S.A. Street Lighting	3,000	2,000	385,000					390,000
503	S.A. Ditches & Drains								
7510	Ditches & Drains	242,000	33,000	65,000	40,000				380,000
701	Water Fund								
7520	Water Admin.	292,000	72,000	94,000	135,000				593,000
7525	Distribution	500,000	210,000	3,791,000	105,000	1,841,000	225,000		6,672,000
	Totals	792,000	282,000	3,885,000	240,000	1,841,000	225,000		7,265,000

**2025 BUDGET
SUMMARY OF ESTIMATED EXPENDITURES**

Dept. Code	Name	Personal Services	Fringe Benefits	Contract. Services	Materials & Supplies	Capital	Debt Service	Transfers	Totals
702 Sewer Fund									
7530	Sewer Admin.	290,000	75,000	79,000	128,000				572,000
7540	Sewer Collection	356,000	165,000	2,436,000	57,000	528,000			3,542,000
	Totals	646,000	240,000	2,515,000	185,000	528,000			4,114,000
705 Resource Recovery									
7314	Compost	120,000	20,000	64,000	25,000				229,000
707 Medical Care - Self Insured									
8030	Medical Care		2,225,000	375,000					2,600,000
801 Police Pension									
7135	Police Pension		600,000						600,000
802 Property Room									
7170	Property Room				5,000				5,000
804 Income Tax Fund									
7760	Tax Adm.	290,000	113,000	52,000	345,000				800,000
8000	Transfers Out							8,100,000	8,100,000
	Totals	290,000	113,000	52,000	345,000			8,100,000	8,900,000
805 Unclaimed Fund									
7520	Refunds							5,000	5,000
806 Joint Econ Dev Dist									
7520	Refunds			60,000				90,000	150,000

**2025 BUDGET
SUMMARY OF ESTIMATED EXPENDITURES**

Dept. Code	Name	Personal Services	Fringe Benefits	Contract. Services	Materials & Supplies	Capital	Debt Service	Transfers	Totals
808	Escrow Fund								
7520	Escrow				0				0
810	Police Community Affairs								
7180	Police Community Affairs			6,000	4,000				10,000

Exhibit "B"

**2025 ESTIMATED REVENUE
SUMMARY OF REVENUE 2022-2025**

<u>General Fund (110)</u>	<u>2022 Actual</u>	<u>2023 Actual</u>	<u>2024 Estimate</u>	<u>2025 Estimate</u>
Real Estate Taxes	1,113,548	1,140,638	1,300,000	1,200,000
City Income Taxes	3,277,868	3,363,651	3,750,000	3,330,000
Other Taxes	65,825	63,478	70,000	70,000
Shared revenue	1,166,559	1,104,517	1,100,000	1,100,000
Charges for Services	679,738	808,444	850,000	850,000
Fees, Licenses, Permits	331,545	319,472	360,000	350,000
Interest Earnings	99,654	190,494	260,000	455,000
Fines & Forfeits	1,076,788	1,050,161	1,145,000	1,235,000
Other revenue	326,897	327,486	300,000	430,000
Transfers In	6,941,804	7,759,650	8,610,000	7,710,000
Totals	15,080,226	16,127,991	17,745,000	16,730,000
 <u>Street C. M. & R. Fund (222)</u>				
Veh. Reg. & Gasoline Tax	980,429	1,044,931	1,080,000	1,080,000
Other Revenue	17,456	14,561	20,000	20,000
Transfers In	0	200,000	250,000	200,000
Totals	997,885	1,259,492	1,350,000	1,300,000
 <u>Permissive Tax Fund (223)</u>				
Permissive Vehicle Tax	320,779	317,631	350,000	350,000
Other Revenue	0	0	0	100,000
Totals	320,779	317,631	350,000	450,000
 <u>State Highway Imp. Fund (224)</u>				
Veh. Reg. & Gasoline Tax	79,494	84,724	90,000	90,000
Totals	79,494	84,724	90,000	90,000
 <u>Law Enforcement Trust (225)</u>				
Contraband-Sales-Proceeds	0	102	10,000	10,000
Totals	0	102	10,000	10,000
 <u>Drug Law Enforcement (226)</u>				
Drug Enforcement Fines	1,414	14,158	10,000	40,000
Totals	1,414	14,158	10,000	40,000

**2025 ESTIMATED REVENUE
SUMMARY OF REVENUE 2022-2025**

	<u>2022 Actual</u>	<u>2023 Actual</u>	<u>2024 Estimate</u>	<u>2025 Estimate</u>
<u>Ind. Drivers Alcohol Treatment Fund (227)</u>				
Municipal Court Fines	26,754	23,456	40,000	40,000
Totals	26,754	23,456	40,000	40,000
<u>Ind. Drivers Alcohol Monitor Fund (228)</u>				
Municipal Court Fines	22,360	20,923	30,000	30,000
Totals	22,360	20,923	30,000	30,000
<u>Equitable Federal Sharing Fund (229)</u>				
Shared revenue	0	0	8,000	8,000
Transfers In	575	1,890	2,000	2,000
Totals	575	1,890	10,000	10,000
<u>Indigent Support Fund (231)</u>				
Fines & Fees	33,573	33,186	40,000	40,000
Total	33,573	33,186	40,000	40,000
<u>G.O. Debt Service (331)</u>				
Real Estate Taxes	668,129	684,383	800,000	725,000
Shared revenue	92,142	91,188	100,000	100,000
Other revenue	0	0	0	0
Bond Proceeds	0	0	0	0
Note Proceeds	0	0	0	0
Transfers In	900,000	900,000	800,000	400,000
Totals	1,660,271	1,675,571	1,700,000	1,225,000
<u>Capital Improvement Fund (401)</u>				
City Income Tax	1,047,954	1,076,368	1,200,000	1,065,000
Shared revenue	872,245	5,229,118	3,320,000	2,520,000
Interest Earnings	116,288	226,593	320,000	560,000
Other revenue	407	276,090	160,000	200,000
Transfers In	2,250,000	3,300,000	4,100,000	2,800,000
Totals	4,286,894	10,108,169	9,100,000	7,145,000
<u>American Rescue Plan Fund (402)</u>				
Shared revenue	1,019,500	0	0	0
Interest Earnings	11,683	28,877	40,000	0
Totals	1,031,183	28,877	40,000	0

**2025 ESTIMATED REVENUE
SUMMARY OF REVENUE 2022-2025**

	<u>2022 Actual</u>	<u>2023 Actual</u>	<u>2024 Estimate</u>	<u>2025 Estimate</u>
<u>Court Capital Improvement Fund (405)</u>				
Fines & Forfeits	79,243	80,457	150,000	130,000
Other revenue	27,174	29,052	0	0
Totals	106,417	109,509	150,000	130,000
<u>Tax Increment Financing Fund (406)</u>				
Real Estate Taxes	0	0	100,000	100,000
Totals	0	0	100,000	100,000
<u>S.A. Serv. - Trees (501)</u>				
Special Assessments	243,453	250,254	260,000	230,000
Miscellaneous revenue	0	0	0	0
Totals	243,453	250,254	260,000	230,000
<u>S.A. Street Lighting Fund (502)</u>				
Special Assessments	421,738	379,001	400,000	390,000
Reimbursements-Damages	0	0	0	0
Totals	421,738	379,001	400,000	390,000
<u>S.A. Ditches & Drainage Fund (503)</u>				
Special Assessments	305,263	314,598	330,000	380,000
Miscellaneous	0	0	0	0
Transfers In	0	0	0	0
Totals	305,263	314,598	330,000	380,000
<u>Water Fund (701)</u>				
Charges for Services	4,660,261	4,646,808	4,880,000	4,890,000
Interest Earnings	45,764	85,066	160,000	280,000
Other revenue	107,380	73,512	160,000	130,000
Totals	4,813,405	4,805,386	5,200,000	5,300,000
<u>Sewer Fund (702)</u>				
Charges for Services	3,237,139	3,740,916	3,940,000	3,950,000
Interest Earnings	6,292	22,428	20,000	35,000
Other revenue	1,703,662	20,571	1,340,000	115,000
Totals	4,947,093	3,783,915	5,300,000	4,100,000

**2025 ESTIMATED REVENUE
SUMMARY OF REVENUE 2022-2025**

	<u>2022 Actual</u>	<u>2023 Actual</u>	<u>2024 Estimate</u>	<u>2025 Estimate</u>
<u>Resource Recovery (705)</u>				
Other revenue	103,901	98,461	120,000	120,000
Transfers In	105,000	120,000	120,000	100,000
Totals	208,901	218,461	240,000	220,000
<u>Medical Care - Self Insured (707)</u>				
Miscellaneous revenue	90,292	143,910	90,000	280,000
Other revenue	2,031,058	2,222,473	2,310,000	2,320,000
Totals	2,121,350	2,366,383	2,400,000	2,600,000
<u>Police Pension Fund (801)</u>				
Real Estate Taxes	489,961	501,881	570,000	530,000
Shared revenue	67,570	66,869	70,000	70,000
Totals	557,531	568,750	640,000	600,000
<u>Property Room (802)</u>				
Miscellaneous revenue	-68	0	8,000	8,000
Totals	-68	0	8,000	8,000
<u>Income Tax Fund (804)</u>				
City Income Tax	8,785,649	9,014,585	10,050,000	8,925,000
Misc. revenue	275	275	50,000	5,000
Totals	8,785,924	9,014,860	10,100,000	8,930,000
<u>Unclaimed Monies Fund (805)</u>				
Miscellaneous revenue	2,753	3,901	5,000	5,000
Totals	2,753	3,901	5,000	5,000
<u>Joint Economic Development District (806)</u>				
Income Tax	65,030	66,782	70,000	150,000
Totals	65,030	66,782	70,000	150,000

**2025 ESTIMATED REVENUE
SUMMARY OF REVENUE 2022-2025**

	<u>2022 Actual</u>	<u>2023 Actual</u>	<u>2024 Estimate</u>	<u>2025 Estimate</u>
<u>Escrow Fund (808)</u>				
Miscellaneous Revenue	0	0	0	0
Total	0	0	0	0
 <u>Police Community Affairs (810)</u>				
State Shared revenue				
Other revenue	9,591	9,000	10,000	10,000
Totals	9,591	9,000	10,000	10,000
 <u>Parks-Recreation Foundation (811)</u>				
Interest Earnings	0	0	2,000	2,000
Totals	0	0	2,000	2,000

**2025 ESTIMATED REVENUE
SUMMARY OF REVENUE 2022-2025**

	<u>2022 Actual</u>	<u>2023 Actual</u>	<u>2024 Estimate</u>	<u>2025 Estimate</u>
<u>Reconciliation of Funds</u>				
110 - General	15,080,225	16,127,991	17,745,000	16,730,000
222 - Street CM & R	997,885	1,259,492	1,350,000	1,300,000
223 - Permissive Tax	320,779	317,631	350,000	450,000
224 - State Highway Improvemer	79,494	84,724	90,000	90,000
225 - Law Enforcement	0	102	10,000	10,000
226 - Drug Law	1,414	14,158	10,000	40,000
227 - Ind Drivers Alcohol Trmt	26,754	23,456	40,000	40,000
228 - Ind Drivers Alcohol Monitor	22,360	20,923	30,000	30,000
229 - Equitable Federal Sharing	575	1,890	10,000	10,000
231 - Indigent Support	33,573	33,186	40,000	40,000
331 - G.O. Debt Service	1,660,270	1,675,571	1,700,000	1,225,000
401 - Capital Improvement	4,286,894	10,108,169	9,100,000	7,145,000
402 - American Rescue Plan	1,031,183	28,877	40,000	0
405 - Municipal Court Improvemt	106,417	109,509	150,000	130,000
406 - Tax Increment Financing	0	0	100,000	100,000
501 - S.A. Serv. - Trees	243,453	250,254	260,000	230,000
502 - S.A. Street Lighting	421,738	379,001	400,000	390,000
503 - S.A. Ditches & Drainage	305,263	314,598	330,000	380,000
701 - Water Fund	4,813,405	4,805,386	5,200,000	5,300,000
702 - Sewer Fund	4,947,093	3,783,915	5,300,000	4,100,000
705 - Resource Recovery	208,901	218,461	240,000	220,000
707 - Medical Care	2,121,350	2,366,383	2,400,000	2,600,000
801 - Police Pension	557,531	568,750	640,000	600,000
802 - Property Room	-88	0	8,000	8,000
804 - Income Tax	8,785,924	9,014,860	10,100,000	8,930,000
805 - Unclaimed Monies	2,753	3,901	5,000	5,000
806 - Joint Econ Dev Dist.	65,030	66,782	70,000	150,000
808 -Escrow Fund	0	0	0	0
810 - Community Affairs	9,591	9,000	10,000	10,000
811 - Parks-Rec Foundation	0	0	2,000	2,000
Grand Total:	46,129,787	51,586,970	55,730,000	50,285,000

Exhibit "C"

2025 INTERFUND TRANSFERS

Fund	Transfer From	Fund	Transfer To
General	200,000	Streets C M & R	200,000
General	2,800,000	Capital Improvement	2,800,000
General	100,000	Resource Recovery	100,000
General	2,000	Fed Equitable Sharing	2,000
Income Tax	7,700,000	General	7,700,000
Income Tax	400,000	Debt Service	400,000
Unclaimed Monies	5,000	General	5,000
Joint Economic Dev Dist	21,000	General	21,000
Joint Economic Dev Dist	60,000	Income Tax	60,000
Joint Economic Dev Dist	9,000	Capital Improvement	9,000
Totals	11,297,000		11,297,000



7a.

DEPARTMENT OF PUBLIC SERVICE
JOSEPH E. SHAW, P.E., P.S., DIRECTOR

November 18, 2024

To: The Mayor and Members of Sylvania City Council

Re: **Sylvania Codified Ordinance 941 Amendment**

Dear Mr. Mayor and Council Members:

The City Utilities Department manages three (3) billing accounts which include water, sanitary sewer, and refuse/recycling. Most City residents have all three accounts, but there are instances within the municipal limits where some have two accounts and even fewer that may have only one account.


The codified ordinances for water and sewer are clear on the procedures and authority for managing delinquent accounts. Water (Chapter 923.09) and sanitary sewer (Chapter 925.09) are specific in that delinquent accounts past due by twenty (20) days or more can be certified to the County Auditor's Office and placed on the property tax duplicate, or, sent to an outside entity for collections.

The solid waste/recycling collection Chapter of the code (941) does not contain similar language and as such the Utilities Department lacks the proper procedure and authority to recover costs from delinquent accounts.

We are requesting the enclosed modifications to Chapter 941 be reviewed to allow the same procedures and authority as written in the water and sanitary sewer codes to be applied to our refuse/recycling accounts.

Please contact me with any questions.

Sincerely,



Joseph E. Shaw, P.E., P.S.
Director of Public Service

76.

ORDINANCE NO. 126-2024

**AMENDING CHAPTER 941 – SOLID WASTE/RECYCLING
COLLECTION OF THE SYLVANIA CODIFIED ORDINANCES, 1979, AS
AMENDED, BY AMENDING SECTION 941.021 – FEES FOR
COLLECTION AND DISPOSAL FOR RESIDENTIAL BUILDINGS AND
BY ADDING SECTION 941.022 – DELINQUENT ACCOUNTS; AND
DECLARING AN EMERGENCY.**

WHEREAS, in order to provide for the efficient collection of unpaid refuse fees, the Director of

Public Service has recommended that Chapter 941 be amended by amending Section 941.021 – Fees for

Collection and Disposal for Residential Buildings and adding Section 941.022 – Delinquent Accounts.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Sylvania, Lucas County, Ohio, _____ members elected thereto concurring:

SECTION 1. That Section 941.021 – Fees for Collection and Disposal for Residential Buildings of the Codified Ordinances of Sylvania, 1979, as amended, be and it is, hereby further amended to read as set forth on the attached “Exhibit A.”

SECTION 2. That Section 941.022 – Delinquent Accounts of the Codified Ordinances of Sylvania, 1979, as amended, be and it is, hereby further amended to read as set forth on the attached “Exhibit B.”

SECTION 3. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

SECTION 4. That the Clerk of Council is hereby directed to post a copy of this Ordinance in the Office of the Clerk of Council in the Municipal Building pursuant to ARTICLE III, Section 12, of the Charter of this City.

SECTION 5. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, property and welfare and for the further reason that the amendment to these Chapters should be provided for immediately. Provided this Ordinance receives the affirmative vote of five (5) or more members

elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, it shall take effect and be in force thirty (30) days after it is approved by the Mayor or as otherwise provided by this Charter.

Vote on passage as an emergency: Yeas _____ Nays _____

Passed, _____, 2024, as an emergency measure.

President of Council

ATTEST:

APPROVED AS TO FORM:

Clerk of Council

Director of Law

APPROVED:

Mayor

Date

941.021 FEES FOR COLLECTION AND DISPOSAL FOR RESIDENTIAL BUILDINGS.

(a) The City shall provide and pay for the removal and disposition of solid waste from each residence within the City, and there is hereby imposed on the owner (collectively including all owners or tenants) of each residence an annual fee)which is one hundred sixty-one dollars and forty cents (\$161.40) for the year 2021) for each calendar year, payable monthly, which monthly payment shall be included on such owner's monthly water and sewer bill, water bill or sewer bill as provided for in Chapters 923 and 925. The amount of the annual fee shall be reviewed by the Director of Public Service whenever the annual cost to the City of collection or disposal of solid waste changes and the amount of such annual fee shall be adjusted upwards or downwards by the Director of Public Service, by rule, so that the annual fee, when paid as so imposed, will equal the City's estimated annual cost of removal and disposal of solid waste. Any change in the annual fee shall be made prospectively and shall be made effective only on and after January 1, of any particular year. The City shall arrange for the distribution of special disposable containers whereby the resident, owner or householder may dispose of refuse in excess of the maximum container per week limit then in force, with the cost of such excess removal and disposition being borne by the resident, owner or householder.

* * *

(Ord. ____-2024. Passed _____-2024.)

“Exhibit A”

941.022 DELINQUENT ACCOUNTS.

(a) Each and every bill rendered for refuse shall be paid within twenty (20) days after the same becomes due. No discount shall be allowed for payment within that period. An additional ten percent (10%) shall be charged on each and every bill rendered for refuse if not paid within twenty (20) days after the same becomes due, and such delinquent refuse accounts are subject to termination of the Director.

(b) When refuse bills are not paid within twenty (20) days of becoming due, the Director may do either or both of the following:

1. Certify them, together with the penalties provided hereinabove and interest allowed by law, to the County Auditor, who shall place them on the real property tax bill and duplicate against the property served by the City's refuse contractor. The Director shall, at the time of such certification, also certify that the unpaid rents have arisen pursuant to a service contract made directly with the owner of the property served. The amount placed on the tax duplicate shall be a lien on the property served from the date placed on the tax duplicate and shall be collected in the same manner as other Municipal property taxes.
2. Collect them, together with the penalties provided hereinabove and interest allowed by law, by action at law, in the name of the City, from the owner.

(Ord. ____-2024. Passed _____-2024.)

80.

November 18, 2024

MEMO

To: Mayor Stough & City Council
Cc: Leslie Brinning/Joe Shaw/Toby Schroyer/Chief Miller
Fm: Bill Sanford
Re: New TIF

With the recent sale of the former church site at 4827 Holland-Sylvania Road the Administration would like to establish a new TIF in the City of Sylvania.

The intersection of Harroun and Holland-Sylvania is potentially a future roundabout location and having a TIF would help the City secure grant funds to construct the roundabout.

Glenn Gridale of Reveille who helped with our existing Downtown TIF also is assisting with this TIF.

Glenn and I have met with Sylvania Schools (Treasurer and Superintendent) and the School Board has passed a resolution in support of this new TIF.

I recommend passing the ordinance for this TIF to enable the City to capture the new property tax from the construction of Madeline's at 4827 Holland-Sylvania Road.

School Board Resolution No: 24-184

Resolution in support of the City of Sylvania's transportation system improvement efforts and use of tax increment financing.

WHEREAS, the City of Sylvania is desirous of developing a new capital improvement framework that helps to fund transportation projects, improves safety and lays the basis for future growth and development by incurring debt for new public infrastructure in the area identified in Exhibit A, and

WHEREAS, Ohio Revised Code Sections 5709.40 to 5709.43 (collectively, the "TIF Statutes") authorizes the legislative authority of a municipal corporation to declare public improvements made to parcels of real property located within the community to be a public purpose and exempt from taxation, requiring the parcel owners to make service payments in lieu of taxes to pay the public improvement costs in the tax increment financing (TIF) project area, and

WHEREAS, the requirements of Ohio Revised Code require that the City of Sylvania notify this Board and receive our approval to waive certain rights under said sections and concurrence to exempt the value of improvements up to 100% for a term of up to 30 years.

Now therefore let it be resolved that:

The Board of Education of the Sylvania City School District supports the City of Sylvania's economic development efforts and hereby waives the notification period as specified under ORC 5709.40 and 5709.83, approves the exemptions in excess of the statutory rate and term limits, so long as the school district is compensated equal to a certain percentage of real property taxes that the School District would have received from the Improvement had that Improvement not been exempted from real property taxation.

9/10/24

Date

Tammy C. Davelle
Board President



Treasurer

Project Element TIF: 100% for 30 Years (Schools Held Harmless)

Affected School District: Sylvania Local Schools

Investment		
Real		\$531,000
Personal		N/A
Inventory		N/A

Project: 5,900 Sq. Ft. Property to house a bakery with offices

Tax Rates:		
Personal, Total		N/A
Personal, School		N/A
Real, Total (C/I)		0.0978785
Real, School		0.055320687

Real Property Tax Calculations					
Year	Assessed %	Assessed Value	Total Tax	Sylvania Schools	Sylvania
One	0.35	\$185,850.00	\$18,190.72	\$10,281.35	\$7,909.37
Two	0.35	\$185,850.00	\$18,190.72	\$10,281.35	\$7,909.37
Three	0.35	\$185,850.00	\$18,190.72	\$10,281.35	\$7,909.37
Four	0.35	\$185,850.00	\$18,190.72	\$10,281.35	\$7,909.37
Five	0.35	\$185,850.00	\$18,190.72	\$10,281.35	\$7,909.37
Six	0.35	\$185,850.00	\$18,190.72	\$10,281.35	\$7,909.37
Seven	0.35	\$185,850.00	\$18,190.72	\$10,281.35	\$7,909.37
Eight	0.35	\$185,850.00	\$18,190.72	\$10,281.35	\$7,909.37
Nine	0.35	\$185,850.00	\$18,190.72	\$10,281.35	\$7,909.37
Ten	0.35	\$185,850.00	\$18,190.72	\$10,281.35	\$7,909.37
Eleven	0.35	\$185,850.00	\$18,190.72	\$10,281.35	\$7,909.37
Twelve	0.35	\$185,850.00	\$18,190.72	\$10,281.35	\$7,909.37
Thirteen	0.35	\$185,850.00	\$18,190.72	\$10,281.35	\$7,909.37
Fourteen	0.35	\$185,850.00	\$18,190.72	\$10,281.35	\$7,909.37
Fifteen	0.35	\$185,850.00	\$18,190.72	\$10,281.35	\$7,909.37
Sixteen	0.35	\$185,850.00	\$18,190.72	\$10,281.35	\$7,909.37
Seventeen	0.35	\$185,850.00	\$18,190.72	\$10,281.35	\$7,909.37
Eighteen	0.35	\$185,850.00	\$18,190.72	\$10,281.35	\$7,909.37
Nineteen	0.35	\$185,850.00	\$18,190.72	\$10,281.35	\$7,909.37
Twenty	0.35	\$185,850.00	\$18,190.72	\$10,281.35	\$7,909.37
Twenty-One	0.35	\$185,850.00	\$18,190.72	\$10,281.35	\$7,909.37
Twenty-Two	0.35	\$185,850.00	\$18,190.72	\$10,281.35	\$7,909.37
Twenty-Three	0.35	\$185,850.00	\$18,190.72	\$10,281.35	\$7,909.37
Twenty-Four	0.35	\$185,850.00	\$18,190.72	\$10,281.35	\$7,909.37
Twenty-Five	0.35	\$185,850.00	\$18,190.72	\$10,281.35	\$7,909.37
Twenty-Six	0.35	\$185,850.00	\$18,190.72	\$10,281.35	\$7,909.37
Twenty-Seven	0.35	\$185,850.00	\$18,190.72	\$10,281.35	\$7,909.37
Twenty-Eight	0.35	\$185,850.00	\$18,190.72	\$10,281.35	\$7,909.37
Twenty-Nine	0.35	\$185,850.00	\$18,190.72	\$10,281.35	\$7,909.37
Thirty	0.35	\$185,850.00	\$18,190.72	\$10,281.35	\$7,909.37
Totals			\$545,721.58	\$308,440.49	\$237,281.09

*This is an estimate. Valuations and taxes may change from year to year depending on various factors.

Affected taxing entities will continue to receive taxes on land property valuations.

8b.

ORDINANCE NO. 127-2024

DECLARING THE IMPROVEMENT TO CERTAIN PARCELS OF REAL PROPERTY TO BE A PUBLIC PURPOSE AND EXEMPT FROM TAXATION AND PROVIDING FOR THE COLLECTION AND DEPOSIT OF SERVICE PAYMENTS INTO THE TAX INCREMENT EQUIVALENT FUND, AND SPECIFYING THE PUBLIC INFRASTRUCTURE IMPROVEMENTS DIRECTLY BENEFITING THE PARCELS; AND DECLARING AN EMERGENCY.

WHEREAS, Ohio Revised Code Sections 5709.40 to 5709.43 (collectively, the "TIF Statutes") authorize the legislative authority of a municipal corporation to declare the improvements to parcels of real property located within the municipal corporation to be a public purpose and exempt from taxation, specify public infrastructure improvements made, to be made or in the process of being made that directly benefit, require the owner of each parcel to make service payments in lieu of taxes, and establish a municipal public improvement tax increment equivalent fund for the deposit of the those service payments; and,

WHEREAS, the City of Sylvania has developed a plan for improving the infrastructure s and laying the basis for future growth and development by incurring debt for new public infrastructure in the area identified in Exhibit A; and,

WHEREAS, the parcels of real property identified and depicted in Exhibit A attached hereto (each such parcel individually, the "Parcel") are located in the City of Sylvania, Ohio (collectively, the "Property"), and this Council has determined to declare the Improvements to the Property to be a public purpose; and,

WHEREAS, this Council desires to provide for the public infrastructure improvements described in Exhibit B attached hereto (the "Public Infrastructure Improvements"); and,

WHEREAS, notice of this Ordinance has been delivered to the Sylvania City School District ("School District") pursuant to the requirements of Ohio Revised Code Sections 5709.40 and 5709.83, with the School District adopted a resolution waiving the notification period and approving the exemptions in excess of the statutory rate and term limits, as long as the school district receives Service Payments as directed in Section 4.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Sylvania, County of Lucas, State of Ohio, _____ members thereto elected concurring that:

SECTION 1. Authorization of Tax Exemption. Pursuant to and in accordance with the provisions of Section 5709.40 of the Ohio Revised Code, this Council hereby finds and determines that one-hundred percent (100%) of the increase in assessed value of the parcels in the Property subsequent to the effective date of this Ordinance (which increase in assessed value is hereinafter referred to as the "Improvement," as defined in Section 5709.40(B) of the Ohio Revised Code) is hereby declared to be a public purpose and shall be exempt from taxation for a period commencing, for each Parcel comprising the Property, with the first tax year that begins after the effective date of this Ordinance and in which an Improvement attributable to a new structure first appears on the tax list and duplicate of real and public utility property for said Parcel, and ending on the earlier of (a) thirty (30) years after such commencement for said Parcel, or (b) the date on which the City can no longer require service payments in lieu of taxes for said Parcel, all in accordance with the requirements of the TIF Statutes. Pursuant to Section 5709.40(G) of the Ohio Revised Code, it is expressly the intent of this Ordinance that the exemptions of Improvements to Parcels authorized herein may commence in different tax years on a Parcel-by-Parcel basis, with a separate exemption term for each.

SECTION 2. Service Payments and Property Tax Rollback Payments. Pursuant to Section 5709.42 of the Ohio Revised Code, this Council hereby directs and requires the Owner(s) of the Property to make annual Service Payments (as defined herein) in lieu of taxes with respect to the Improvement allowable thereto to the Lucas County Treasurer on or before the final dates for payment of real property taxes. Each service payment in lieu of taxes, including any penalties and interest at the then-current rate established under Sections 323.121(B)(1) and 5703.47 of the Ohio Revised Code (collectively, the "Service Payments"), shall be charged and collected in the same manner and in the same amount as the real property taxes that would have been charged and payable against the Improvement if it were not exempt from taxation pursuant to Section 1 of this Ordinance. The Service Payments, and any other payments with respect to the Improvement that are received by the Lucas County Treasurer in connection with the reduction required by Sections 319.302, 321.24, 323.152, and 323.156 of the Ohio Revised Code, as the same may be amended from time to time, or any successor provisions thereto as the same may be amended from time to time (the "Property Tax Rollback Payments"), shall be allocated and distributed in

accordance with Section 4 of this Ordinance. This Council further hereby authorizes and directs appropriate officers of the City to make such arrangements as are necessary and proper for collection of the Service Payments from the Owners, including the preparation and filing of any necessary exemption applications.

SECTION 3. Tax Increment Equivalent Fund. This Council hereby establishes, pursuant to and in accordance with the provisions of Section 5709.43 of the Ohio Revised Code, the Downtown Sylvania Public Improvement Tax Increment Equivalent Fund (the "TIF Fund"). The TIF Fund shall be maintained in the custody of the City and shall receive all distributions to be made to the City pursuant to Section 2 of this Ordinance. Those Service Payments and Property Tax Rollback Payments received by the City with respect to the Improvement of the Property and so deposited pursuant to Section 5709.42 of the Ohio Revised Code shall be used solely for the purposes authorized in the TIF Statutes or this Ordinance. The TIF Fund shall remain in existence so long as such Service Payments and Property Tax Rollback Payments are collected and used for the aforesaid purposes, after which time the TIF Fund shall be dissolved and any surplus funds remaining therein transferred to the City's General Fund, all in accordance with Section 5709.43 of the Ohio Revised Code.

SECTION 4. Distribution of Funds. Pursuant to the TIF Statutes, the Lucas County Treasurer is requested to distribute the Service Payments and the Property Tax Rollback Payments as follows:

(i) To the School District: Twenty-Five percent (25%) of the Service Payments during years one through ten; and during years 11 through 30 an amount equal to the amounts the School District would otherwise have received as real property tax payments (including the applicable portion of any Property Tax Rollback Payments) derived from the Improvement to the Property located within the School District's boundaries if the Improvement had not been exempt from taxation pursuant to this Ordinance; and

(ii) To the City: Seventy-Five percent (75%) of the Service Payments during years one through ten; and during years 11 through 30 all remaining amounts for further deposit in the TIF Fund for payment of costs of the Public Infrastructure Improvements, including debt service on any securities issued to finance those costs.

(iii) As provided in subsection (i) and (ii) above, the exemptions of improvements to parcels authorized herein may commence in different tax years and the allocations to the school district and city shall be on a 75%/25% for years 1-10 of the exemption on a parcel-by-parcel basis, regardless of when the exemption term begins and with a separate exemption term for each. The allocations to the school district in years 11-30 of the exemption shall be an amount equal to the amounts the School District would otherwise have received as real property tax payments (including the applicable portion of any Property Tax Rollback Payments) derived from the Improvement to the Property located within the School District's boundaries if the Improvement had not been exempt from taxation pursuant to this ordinance and the allocation to the city for years 11-30 of the exemption shall be all remaining amounts for further

deposit in the TIF Fund for payment of costs of the Public Infrastructure Improvements, including debt service on any securities issued to finance those costs.

SECTION 5. Public Infrastructure Improvements. This Council hereby designates the Public Infrastructure Improvements described in Exhibit B attached hereto, and any other public infrastructure improvements hereafter designated by ordinance as public infrastructure improvements, as public infrastructure improvements made, to be made or constructed, or in the process of being made or constructed, by the City or other entity approved by the City that directly benefit, or that once made will benefit, the Property.

SECTION 6. Non-Discriminatory Hiring Policy. In accordance with Section 5709.832 of the Ohio Revised Code, this Council hereby determines that no employer located upon the Property shall deny any individual employment based solely on the basis of race, religion, sex, disability, color, national origin, or ancestry.

SECTION 7. Further Authorizations. This Council hereby authorizes and directs the Mayor, Economic Development Director, Finance Director, Law Director, and other appropriate officers of the City to make such arrangements as are necessary and proper for collection of the Service Payments. This Council further authorizes the Mayor, Development Director, Finance Director, Law Director, and other appropriate officers of the City to prepare and sign all agreements and instruments and to take any other actions as may be appropriate to implement this Ordinance.

SECTION 8. Filings with the Ohio Department of Development. Pursuant to Section 5709.40(I) of the Ohio Revised Code, the Clerk of Council is hereby directed to deliver a copy of this Ordinance to the Director of Development Services for the State of Ohio within fifteen (15) days after its adoption. Further, on or before March 31 of each year that the exemption set forth in Section 1 of this Ordinance remains in effect, the Development Director or other authorized officer of the City shall prepare and submit to the Director of Development Services of the State of Ohio the status report required under Section 5709.40(I) of the Ohio Revised Code.

SECTION 9. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

SECTION 10. That the Clerk of Council is hereby directed to post a copy of this Ordinance in the Office of the Clerk of Council in the Municipal Building pursuant to ARTICLE III, Section 12, of the Charter of this City.

SECTION 11. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, property and welfare and for the further reason that the improvements in the district and the payments therefore should be approved immediately so that the improvements can be made at the earliest possible time. Provided this Ordinance receives the affirmative vote of five (5) or more members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, it shall take effect and be in force thirty (30) days after it is approved by the Mayor or as otherwise provided by the Charter.

Vote on passage as an emergency: Yeas _____ Nays _____

Passed, _____, 2024, as an emergency measure.

President of Council

ATTEST:

APPROVED AS TO FORM:

Clerk of Council

Director of Law

APPROVED:

Mayor

Date

EXHIBIT A
TIF Area Map and "Property" List



Exhibit A: TIF MAP
 DEPARTMENT OF PUBLIC SERVICE
 TIF AREA
 HOLLAND-SYLVANIA ROAD

Legend

- Parcel Address
- TIF AOI

Appendix A: Holland Sylvania - Harroun TIF Parcel List

<u>Address</u>	<u>Parcel Number</u>
4827 N. Holland Sylvania Road	8200008
	8200009
4821 N. Holland Sylvania Road	8200010
4815 N. Holland Sylvania Road	8200011
4807 N. Holland Sylvania Road	8200181
4805 N. Holland Sylvania Road	8200182
4755 N. Holland Sylvania Road	8200183
4747 N. Holland Sylvania Road	8231017
4840 Harroun Road	8200034
4820 Harroun Road	8204537
	8204535

EXHIBIT B
PUBLIC INFRASTRUCTURE IMPROVEMENTS

The Public Infrastructure Improvements include the construction of the following improvements on or near the Parcels that will directly benefit the Parcels and all related cost of permanent improvements (including, but not limited to, those costs listed in Section 133.15(B) of the Ohio Revised Code):

- Roadways. Construction, reconstruction, extension, opening, improving, widening, grading, draining, curbing or changing of the lines and traffic patterns of roads, highways, streets, intersections, bridges (both roadway and pedestrian), sidewalks, bikeways, medians and viaducts accessible to and serving the public, and providing lighting systems, signalization, and traffic controls, and all other appurtenances thereto.
- Water/Sewer. Construction, reconstruction or installation of public utility improvements (including any underground municipally owned utilities), storm and sanitary sewers (including necessary site grading therefore), water and fire protection systems, and all appurtenances thereto;
- Utilities. Construction, reconstruction or installation of gas, electric and communication service facilities and all appurtenances thereto;
- Stormwater. Construction, reconstruction and installation of stormwater and flood remediation projects and facilities, including such projects and facilities on private property when determined to be necessary for public health, safety and welfare;
- Demolition. Demolition, including demolition on private property when determined to be necessary for public health, safety and welfare;
- Parks and Public Spaces. Construction or reconstruction of one or more public parks, recreation facilities and meeting/gathering facilities, including grading, trees and other park plantings, building facilities, gazebos, off-street parking structures, accessories and related improvements, together with all appurtenances thereto;
- Streetscape/Landscape. Construction or installation of streetscape and landscape improvements including a clock tower, wayfinding and locational monuments, trees, tree grates, signage, curbs, sidewalks, street and sidewalk lighting, trash receptacles, benches, newspaper racks, burial of overhead utility lines and related improvements, together with all appurtenances thereto;
- Real Estate. Acquisition of real estate or interests in real estate (including easements) necessary to accomplish any of the foregoing improvements; and
- Professional Services. Engineering, consulting, legal, administrative, and other professional services associated with the planning, design, acquisition, construction and installation of the foregoing improvements and real estate.



9a.

DEPARTMENT OF PUBLIC SERVICE
JOSEPH E. SHAW, P.E., P.S., DIRECTOR

November 18, 2024

To: The Mayor and Members of Sylvania City Council

Re: **DOWNTOWN TRANSPORTATION IMPROVEMENTS (PHASE 1) – BID AWARD**

Dear Mr. Mayor and Council Members:

We received three (3) bids on November 12, 2024 for the above referenced project.

The lowest bid was submitted by Helms and Sons Excavating, Inc. from Findlay, Ohio. Their bid of \$4,401,234 was approximately 4.4% over the Engineer's Estimate of \$4,213,888.

Helms and Sons has performed numerous projects for the City since 2018 including Main Street Reconstruction (2018), Monroe & Harroun (2023), and Altara Drive (2023). They also are the awarded contractor for the Harroun/Flower/Ravine traffic signal improvement project scheduled to start construction in late spring/early summer of 2025.

This project is being funded from four (4) different accounts as summarized below:

- Capital Improvement – 401-7610-53610 (\$1,985,753.80)
- American Recovery Rescue Plan – 402-7610-53513 (\$1,482,110.20)
- Water – 701-7525-53501 (\$514,000)
- Sanitary Sewer – 702-7540-53501 (419,370)

The capital improvement fund expense will be further reduced by an Ohio Public Works Commission (OPWC) grant in the amount of \$599,229 which would yield a total net anticipated expense of \$1,386,524.80. We would recommend the contract be awarded to Helms and Sons Excavating, Inc. in the amount of \$4,401,234. Please call with any questions.

Sincerely,

Joseph E. Shaw, P.E., P.S.
Director of Public Service

96.

ORDINANCE NO. 128-2024

ACCEPTING THE BID OF HELMS AND SONS EXCAVATING, INC. AND AWARDING THE CONTRACT FOR THE DOWNTOWN TRANSPORTATION IMPROVEMENTS (PHASE 1) PROJECT TO SAME; AUTHORIZING THE EXPENDITURE FOR THE IMPROVEMENTS IN THE AMOUNT OF \$4,401,234; APPROPRIATING FUNDS THEREFORE; AND DECLARING AN EMERGENCY.

WHEREAS, plans for the Downtown Transportation Improvements (Phase 1) Project have been completed and are now on file with the Clerk of this Council; and,

WHEREAS, the Clerk of Council was authorized to advertise for bids at the October 7, 2024 meeting of Sylvania City Council and thereafter the Clerk advertised for bids, and the bids were opened on November 12, 2024, and thereafter, the Director of Public Service, by report dated November 18, 2024, stated that the engineer’s estimate for the Downtown Transportation Improvements (Phase 1) Project was \$4,213,888 and the following bids were received:

<u>BIDDERS</u>	<u>BID PRICE</u>
Helms & Sons Excavating, Inc.	\$4,401,234.00
Geddis Paving & Excavating, Inc.	4,417,787.00
Ebony Construction Co., Inc.	4,461,264.50

WHEREAS, the three (3) bids offered by the above bidders meet all of the City’s specifications and the Director of Public Service, by report dated November 18, 2024, has recommended acceptance of the lowest and best bid of Helms & Sons Excavating, Inc. and that the contract for the Downtown Transportation Improvements (Phase 1) Project be awarded to same.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Sylvania, Lucas County, Ohio, _____ members elected thereto concurring:

SECTION 1. That the bid of Helms & Sons Excavating, Inc., Findlay, Ohio for said Downtown Transportation Improvements (Phase 1) Project, in the amount of Four Million Four Hundred One Thousand Two Hundred Thirty-Four Dollars (\$4,401,234.00), is hereby determined to be the lowest and best bid received and the same is hereby accepted.

SECTION 2. That the Mayor and Director of Finance be, and hereby are, authorized and directed to execute a contract with the bidder named in Section 1 above for the furnishing of such labor and materials in accordance with said bid.

SECTION 3. That to provide funds for said improvements hereby authorized, there is hereby appropriated from the **CAPITAL IMPROVEMENT FUND** from funds therein not heretofore appropriated to **Account No. 401-7610-53610 – Downtown Transportation Improvements**, the total sum of One Million Nine Hundred Eighty-Five Thousand Seven Hundred Fifty-Three and 80/100 Dollars (\$1,985,753.80), from the **AMERICAN RECOVERY RESCUE PLAN FUND** from funds therein not heretofore appropriated to **Account No. 402-7610-53513 – Downtown Transportation Improvements**, the total sum of One Million Four Hundred Eighty-Two Thousand One Hundred Ten and 20/100 Dollars (\$1,482,110.20), from the **WATER FUND** from funds therein not heretofore appropriated to **Account No. 701-7525-53501- Utility Improvements**, the total sum of Five Hundred Fourteen Thousand Dollars (\$514,000.00), from the **SEWER FUND** from funds therein not heretofore appropriated to **Account No. 702-7540-53501 – Utility Improvements**, the total sum of Four Hundred Nineteen Thousand Three Hundred Seventy Dollars (\$419,370.00).

SECTION 4. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

SECTION 5. That the Clerk of Council is hereby directed to post a copy of this Ordinance in the Office of the Clerk of Council in the Municipal Building pursuant to ARTICLE III, Section 12, of the Charter of this City.

SECTION 6. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, property and welfare and for the further reason that the bid of Helms & Sons Excavating, Inc. should be accepted immediately so as to provide for the commencement of the Downtown Transportation Improvements (Phase 1) Project at the earliest possible time. Provided this Ordinance receives the affirmative vote of five (5) or more members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, it shall take effect and be in force thirty (30) days after it is approved by the Mayor or as otherwise provided by the Charter.

Vote on passage as an emergency: Yeas _____ Nays _____

Passed, _____, 2024, as an emergency measure.

ATTEST:

President of Council
APPROVED AS TO FORM:

Clerk of Council
APPROVED:

Director of Law

Mayor

Date



RESOLUTION NO. 15-2024

A RESOLUTION OF THE COUNCIL OF THE CITY OF SYLVANIA, OHIO, SUPPORTING THE OHIO COMMISSION FOR THE UNITED STATES SEMIQUINCENTENNIAL (AMERICA250-OH); AND DECLARING AN EMERGENCY.

WHEREAS, the Ohio legislature and the Governor created AMERICA250-OH in 2018 to plan, encourage, develop and coordinate the commemoration of the 250th Anniversary of the United States and Ohio's integral role in that event and the role of its people on the nation's past, present and future; and,

WHEREAS, AMERICA250-OH hopes to engage ALL Ohioans and ALL 88 counties through their many signatures and officially recognized programs, projects and events over the next several years by inspiring future leaders and celebrating all Ohioans contributions to the nation over the last 250 years; and,

WHEREAS, by adoption of this AMERICA250-OH Resolution we hope to educate, preserve, innovate and celebrate.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Sylvania, Lucas County, Ohio, _____ members elected thereto concurring:

SECTION 1. That the Council of the City of Sylvania hereby endorses AMERICA250-OH and their mission to educate, preserve, innovate and celebrate EVERY Ohioan in EVERY county.

SECTION 2. That the Clerk of Council be, and she hereby is, directed to send a certified copy of said Resolution to the Sylvania Municipal legislative delegation and AMERICA250-OH Commission.

SECTION 3. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in

such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

SECTION 4. That the Clerk of Council is hereby directed to post a copy of this Resolution in the Office of the Clerk of Council in the Municipal Building pursuant to ARTICLE III, Section 12, of the Charter of this City.

SECTION 5. That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, property and welfare and for the further reason that the City’s participation in the AMERICA250-OH program should be established and approved at the earliest possible time. Provided this Resolution receives the affirmative vote of five (5) or more members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, it shall take effect and be in force thirty (30) days after it is approved by the Mayor or as otherwise provided by this Charter.

Vote on passage as an emergency: Yeas _____ Nays _____

Passed, _____, 2024, as an emergency measure.

President of Council

ATTEST:

APPROVED AS TO FORM:

Clerk of Council

Director of Law

APPROVED:

Mayor

Date



DEPARTMENT OF PUBLIC SERVICE
JOSEPH E. SHAW, P.E., P.S., DIRECTOR

MEMO

To: The Mayor and City Council

From: Joseph E. Shaw, P.E., P.S., Safety/Service Director *JES*

Date: 11/18/2024

Re: Obsolete Equipment

Dear Council Members:

The following item is no longer of use in our City operations:

2018 Ford Explorer SUV Vin#1FM5K8AR7JGA84589

2005 Chevy Impala Vin#2G1WF52E259376557

We would request approval to dispose of these vehicles by posting them for sale on the GovDeals website. Should we not receive any bids to purchase the vehicles we will dispose of them through scrap value.

Please call if you have any questions. Thank you.



12

DEPARTMENT OF PUBLIC SERVICE
JOSEPH E. SHAW, P.E., P.S., DIRECTOR

November 14, 2024

To: Mayor and Members of City Council

Re: Council Referral – ZA#2-2024

Dear Mayor and Members of Council:

Following is an excerpt from the minutes of the regular meeting of the Municipal Planning Commission of November 13, 2024, Council Referral for review and recommendation – Petition for Zoning Ordinance Amendment Application No. ZA #2-2024 from Mike Hojnacki for Centennial Crossings Plat One Lot BB and Lot GG, 8233 Sunset Lane and 5750 Breezy Porch Drive, to build 7-unit Town Homes, change a portion of planned development from commercial to residential:

..."Kate Fischer moved, Carol Lindhuber seconded to recommend that City Council approve the Petition for Zoning Ordinance Amendment Application No. ZA #2-2024 and set the Public Hearing accordingly. Vote being: Stough, Lindhuber, Fischer, Marciniak and Schaaf (5) aye; (0) nay. Motion passed by a 5 to 0 vote"...

Sincerely,

Debra Webb, Secretary
Municipal Planning Commission

PETITION FOR ZONING ORDINANCE AMENDMENT

To: City of Sylvania, Ohio
City Council and
Municipal Planning Commission

Application No. ZA 2-2024
Date 9/12/24

Petitioner Name(s): MIKE HAJNACKI

Petitioner Address: 3415 SILICA RD. SYLV OHIO 43560

Email: MIK.HOJA@GMAIL.COM Telephone: 419-467-3421

Location of property for which zoning amendment is requested:
CENTENNIAL CROSSINGS PLAT ONE LOT BB & LOT GG
8233 SUNSET LANE & 5750 BREEZY PORCH DR.

Purpose of amendment request: TO BUILD TOWN HOME
CHANGE A PORTION OF THE PD FROM COMMERCIAL TO RESIDENTIAL

Current Zoning: 31-B2-PD Requested Zoning: 31-B2-PD
AMENDMENT.

The undersigned, being one or more of the owners, lessees or occupants within the area proposed to be changed by the amendment, hereby petition for an Amendment to the Zoning Code, pursuant to Chapter 1107 of the Codified Ordinances of the City of Sylvania, Ohio, as amended.

- Attachments:
1. Full legal description of the property for which the Zoning Amendment is proposed.
 2. Area location map.
 3. Site plan - if plan is larger than 11" x 17", eighteen (18) copies must be submitted.

A check for \$300.00 + cost of advertising, payable to the City of Sylvania is attached for processing of said Petition. It is understood that no refund is to be made after the filing of the Petition.

By: *Mike Hajnacki*

Date referred by Council: Oct. 21, 2024

Date of Commission Action: Nov. 13, 2024

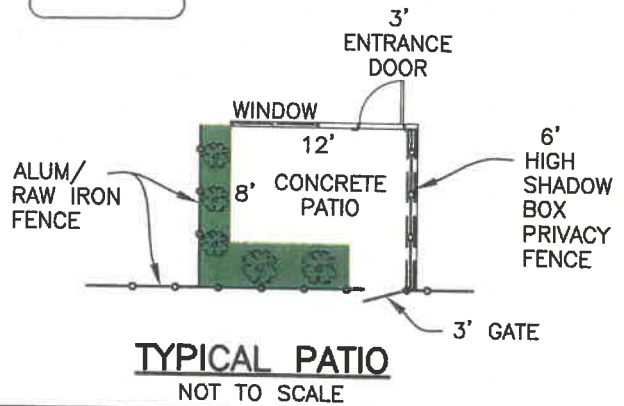
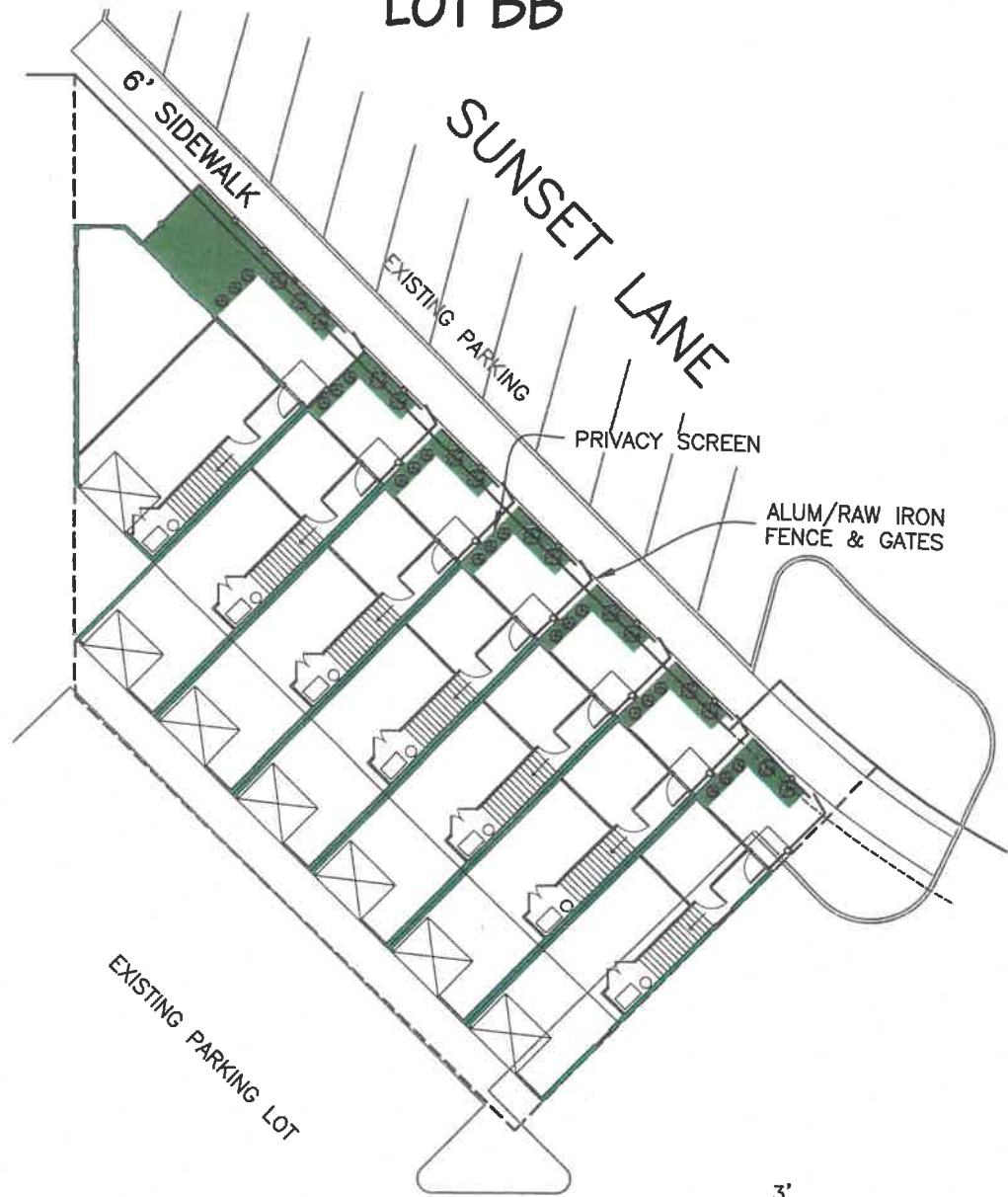
Date of Council Action: _____

Action: _____

For Office Use Only

Date: 9/27/2024 Check #: 3674 Cash: _____ Fee: \$ 300.00
Tamara

LANDSCAPE AREA LOT BB



P:\Projects\10E09501L_Dwg\10-09501EP00A1L.dwg LOT_BB.LANDSCAPE 10/12/2021 2:22:38 PM rrawlicki

© 2021 FELLER, FINCH & ASSOC., INC.

SCALE: 1" = 20'

DATE: 10-12-2021

DRAWN BY: RSP

PROJECT NO.: NONE

DRAWING: 10-09501FP00A1L



NORTH

FellerFinch
& ASSOCIATES, INC.
Engineers • Surveyors

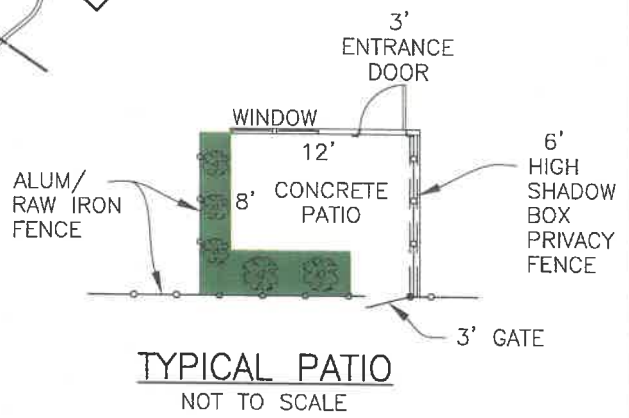
1683 Woodlands Drive,
Maumee, Ohio 43537

Phone: (419) 893-3680

Fax: (419) 893-2982

www.fellerfinch.com

LANDSCAPE AREA LOT GG



D:\Projects\10-09501FP00A1L_Dwg\10-09501FP00A1L.dwg, LOT-GG-LANDSCAPE_9/30/2021 4:04:06 PM, rpawilicki

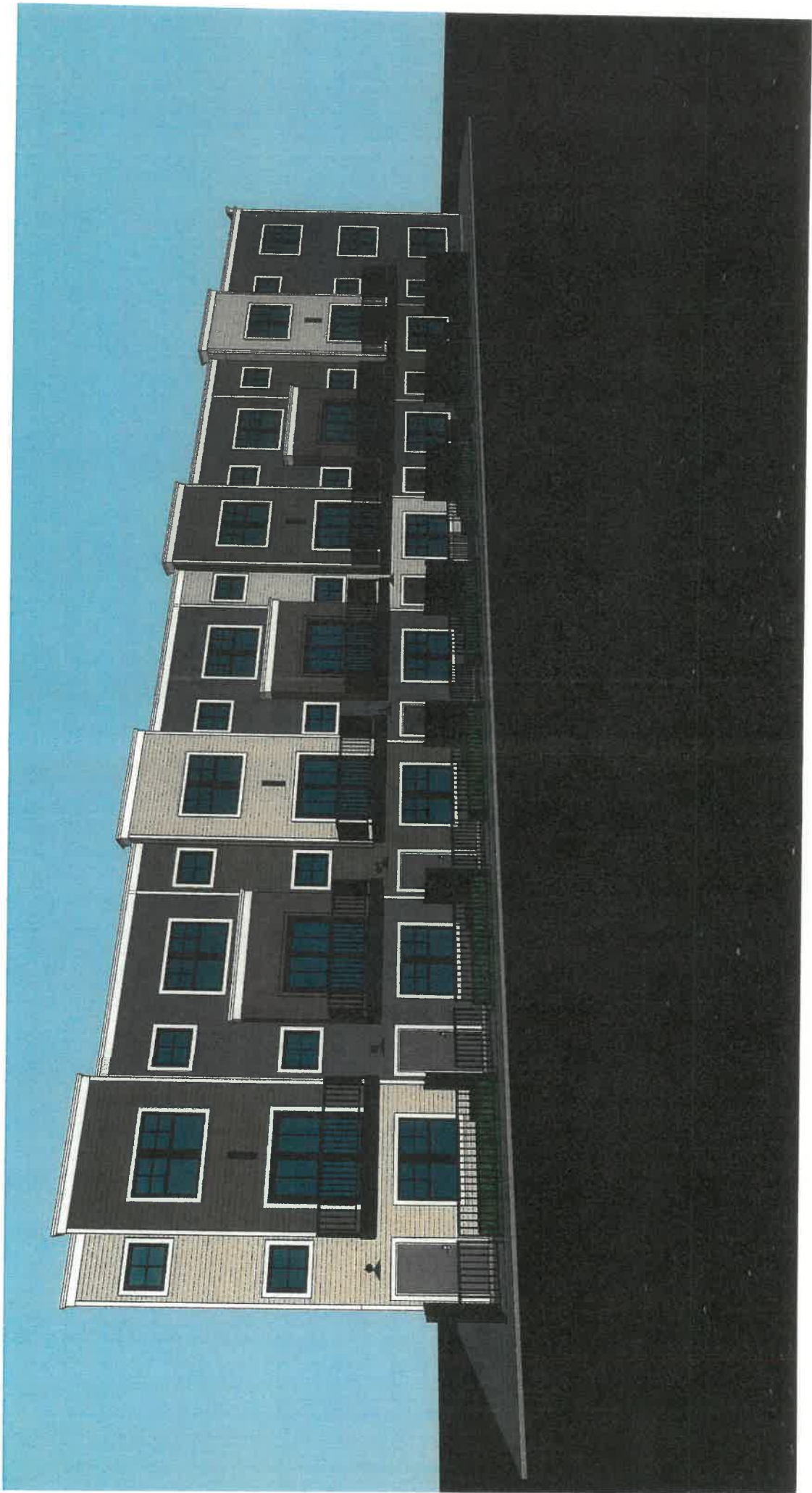
© 2021 FELLER, FINCH & ASSOC., INC.

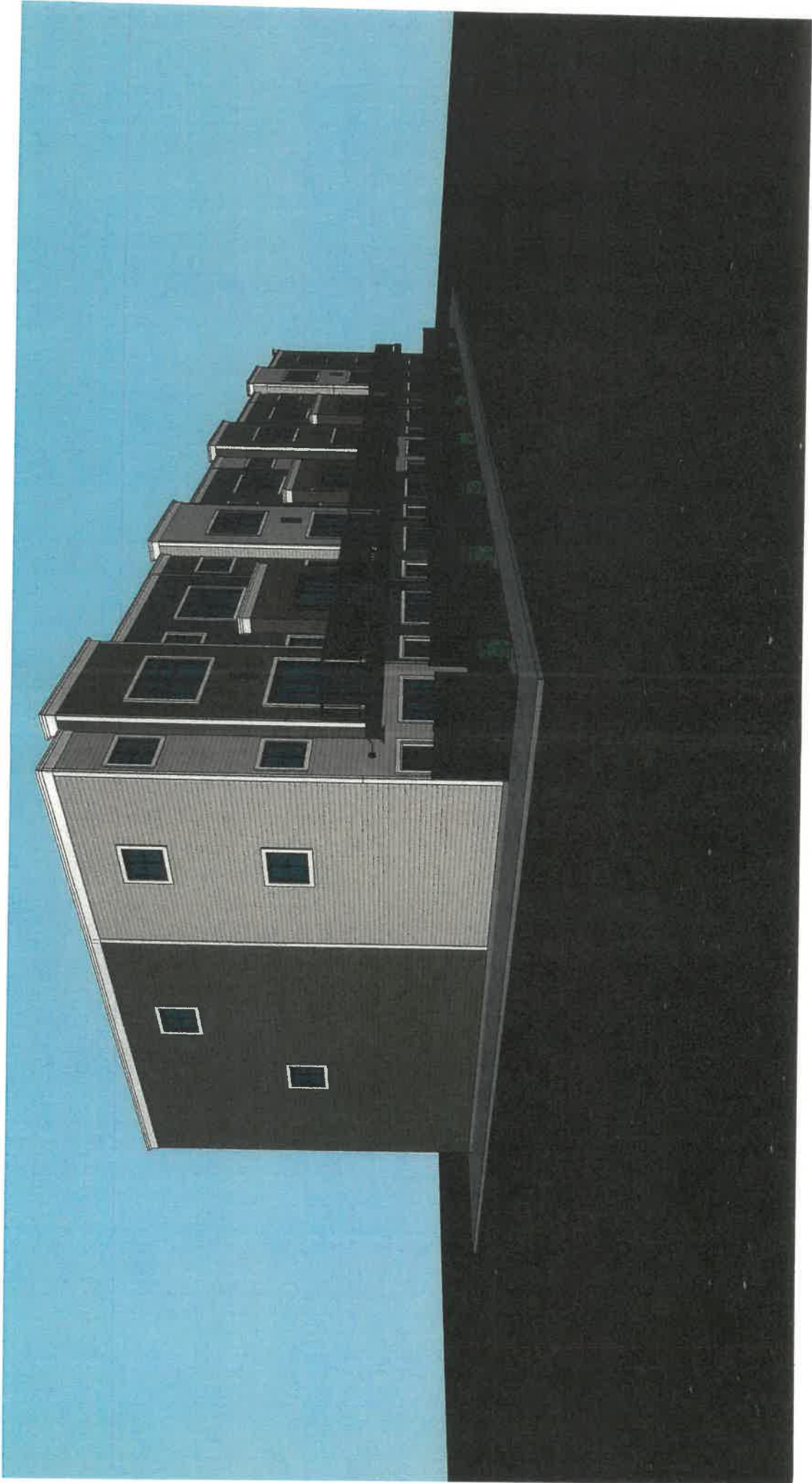
SCALE:	1" = 20'
DATE:	9-30-2021
DRAWN BY:	RSP
PROJECT NO.:	NONE
DRAWING:	10-09501FP00A1L

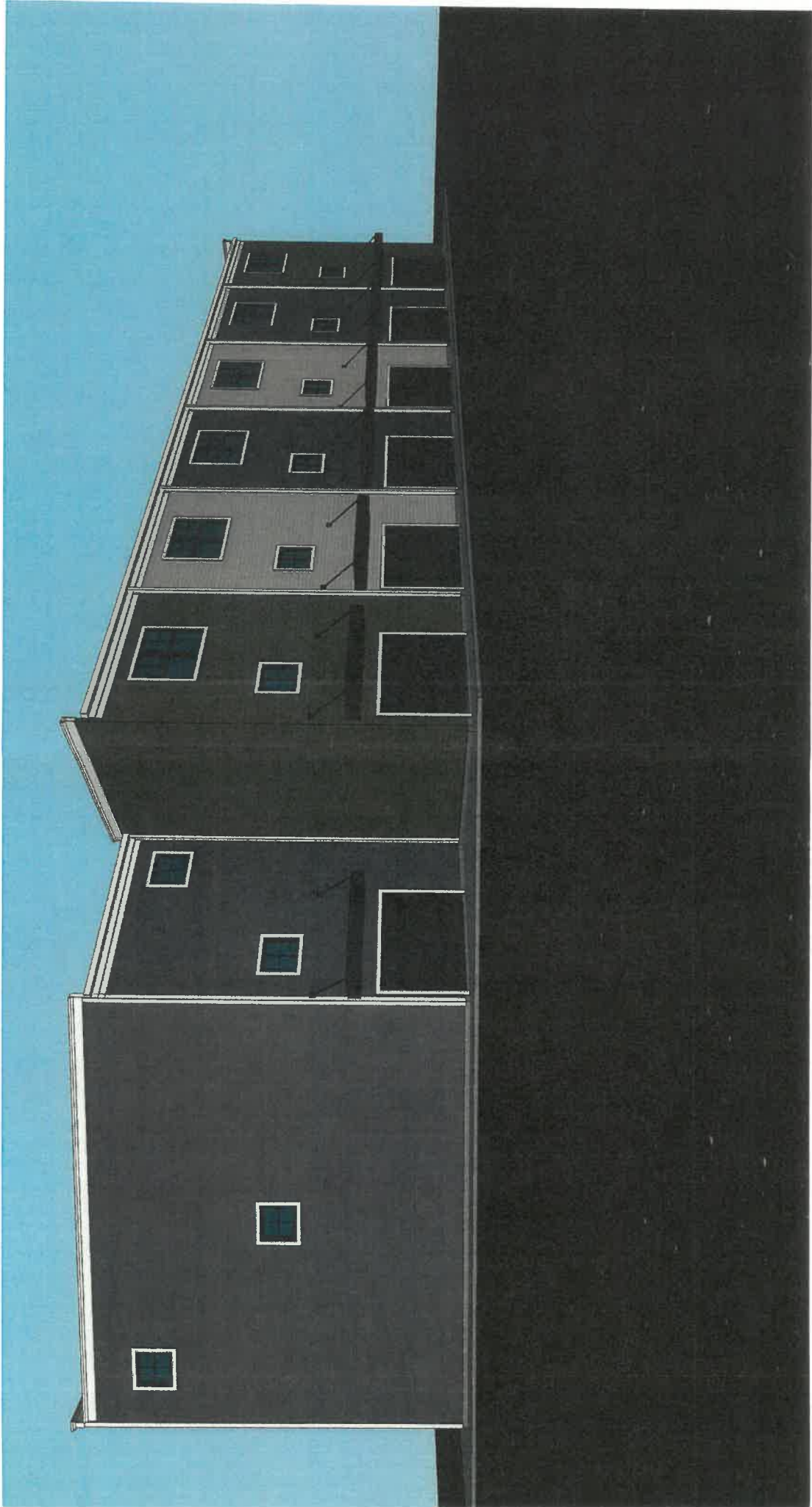


FellerFinch
& ASSOCIATES, INC.
Engineers • Surveyors

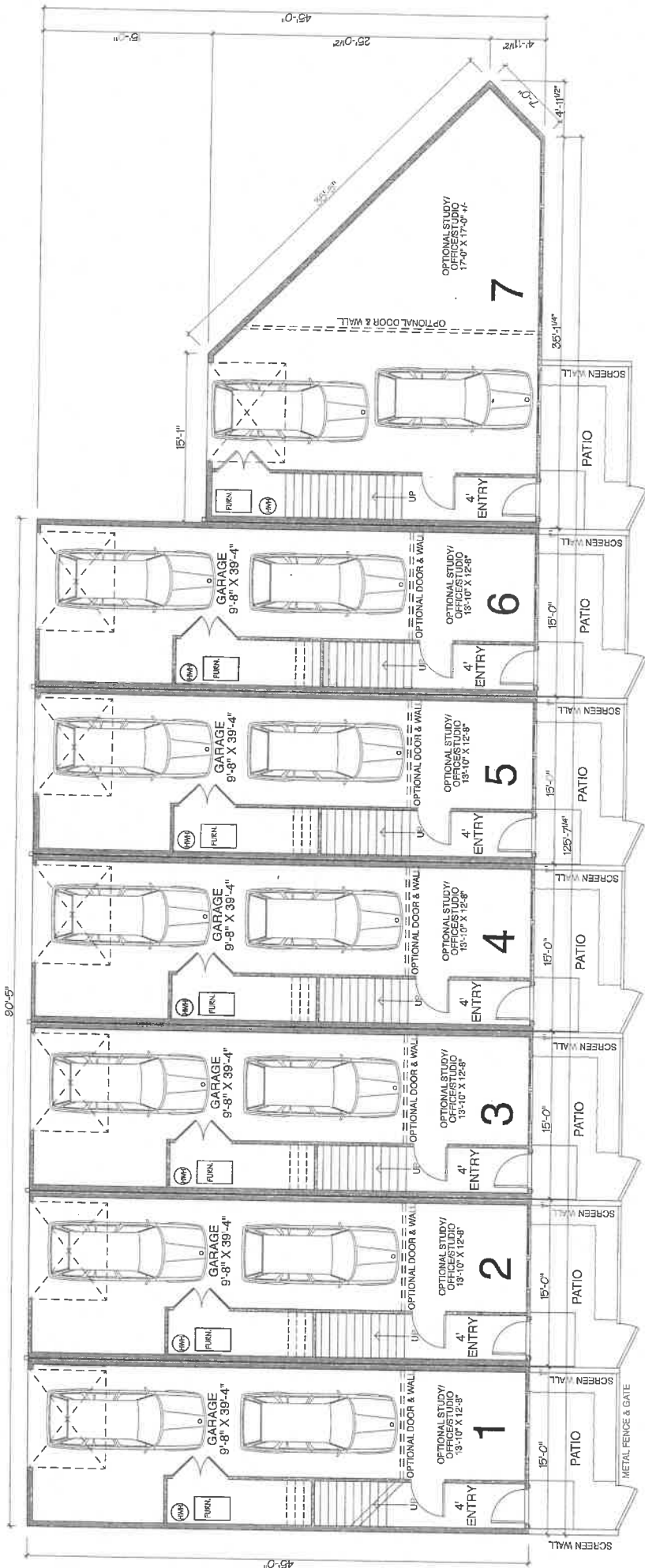
1683 Woodlands Drive,
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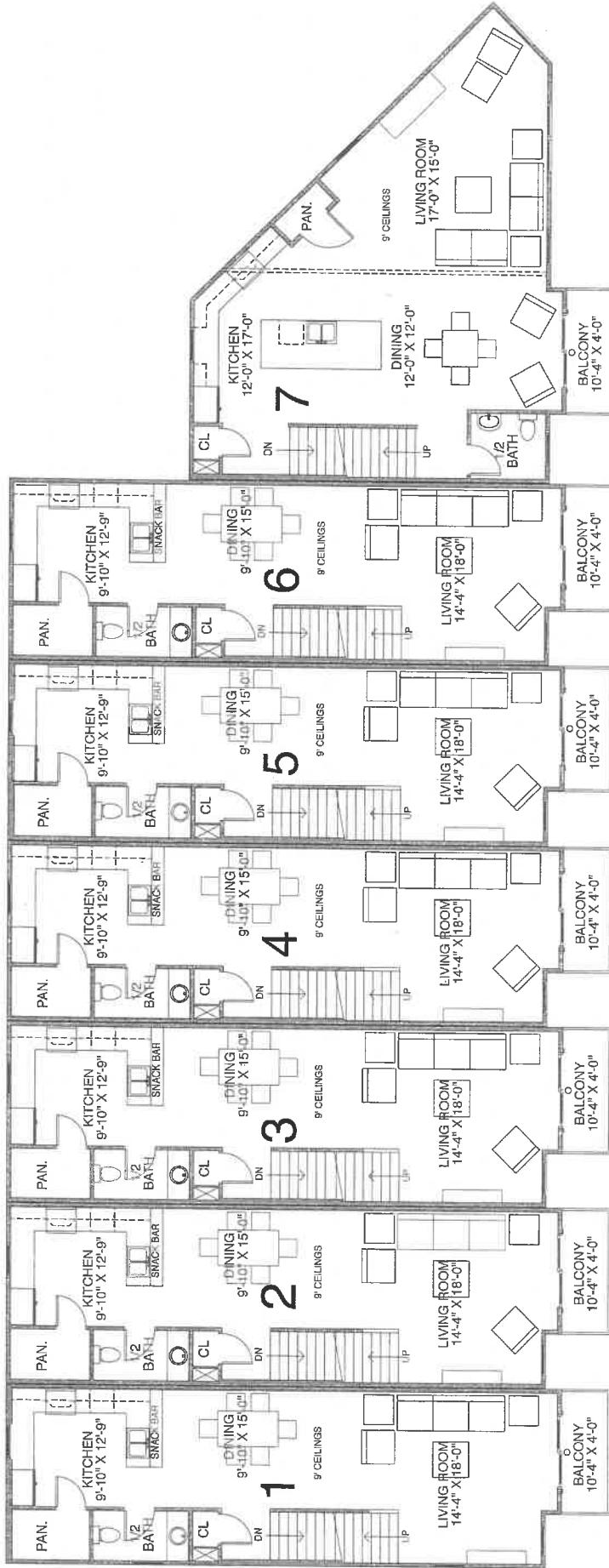
Vertical text or markings on the right side of the page, possibly bleed-through or a page number.



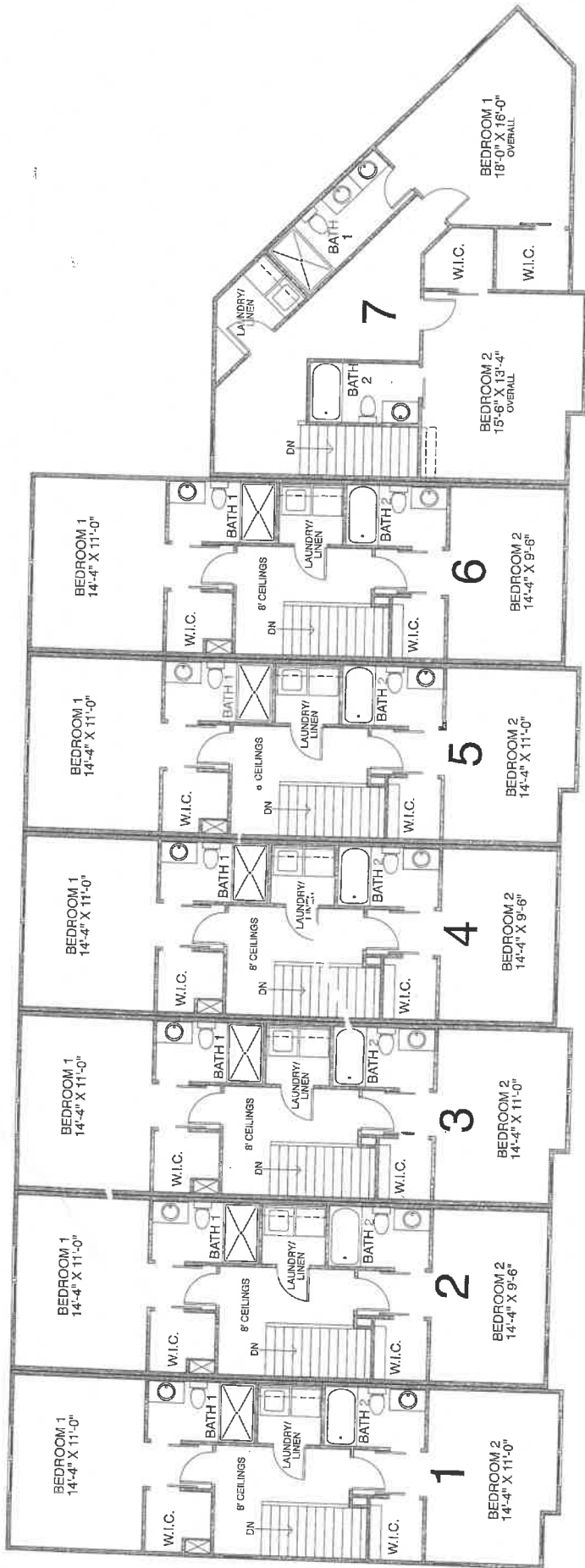
FIRST FLOOR PLAN
 SCALE: 1/4" = 1'-0"

SQUARE FOOTAGE UNITS 1-5
 690 S.F. - FIRST FLOOR LIVING
 690 S.F. - SECOND FLOOR LIVING
 690 S.F. - LOWER LEVEL LIVING
 1450 S.F. - TOTAL LIVING
 605 S.F. - GARAGE

SQUARE FOOTAGE UNIT 7
 28 S.F. - FIRST FLOOR LIVING
 28 S.F. - SECOND FLOOR LIVING
 28 S.F. - LOWER LEVEL LIVING
 1856 S.F. - TOTAL LIVING
 845 S.F. - GARAGE



SECOND FLOOR PLAN
SCALE: 1/4" = 1'-0"



THIRD FLOOR PLAN
SCALE: 1/4" = 1'-0"

A

Board of Architectural Review

Minutes of the regular meeting of November 13, 2024. Mr. Schaaf called the meeting to order.

Acting Secretary, Timothy Burns, took the roll call. Members present: Mayor Craig Stough, Kate Fischer, Carol Lindhuber, Ken Marciniak and Jeff Schaaf. (5) present

Carol Lindhuber moved, Kate Fischer seconded to approve the Minutes of the October 16, 2024, meeting as submitted. Vote being: Stough, Lindhuber, Fischer, Marciniak and Schaaf (5) aye; (0) nay. Motion passed by a 5 to 0 vote.

Item 3 – Regulated Sign – app. no. 46-2024 requested by Nick Giovannucci for Sylvania Moose Lodge, No. 1579, 6072 N. Main Street, Sylvania, Ohio 43560.

Application is for a replacement monument sign.

Nick Giovannucci and Neal Jeackle were present.

Sign is within the limits of the Sylvania Sign Code.

Ken Marciniak moved, Carol Lindhuber seconded, to approve the sign shown in the drawing submitted with the application. Vote being: Stough, Lindhuber, Fischer, Marciniak and Schaaf (5) aye; (0) nay. Motion passed by a 5 to 0 vote.

Item 4 – Regulated Sign – app. no. 47-2024 requested by Gary Harrell of Graphic Signs for Orlander Village Townhomes, LLC, 4215 McCord Road, Sylvania, Ohio 43560.

Application is for a new monument sign.

Gary Harrell was present.

Sign is within the limits of the Sylvania Sign Code.

Kate Fischer moved, Carol Lindhuber seconded, to approve the sign shown in the drawing submitted with the application. Vote being: Stough, Lindhuber, Fischer, Marciniak and Schaaf (5) aye; (0) nay. Motion passed by a 5 to 0 vote.

Item 5 – Regulated Sign – app. no. 48-2024 requested by Karrie Brock of Fast Signs for Amma's Indian Kitchen for 7629 W. Sylvania Avenue, Sylvania, Ohio 43560.

Application is for a replacement monument sign.

Karrie Brock was present.

Sign within the limits of the Sylvania Sign Code.

Carol Lindhuber moved, Ken Marciniak seconded, to approve the sign shown in the drawing submitted with the application. Vote being: Stough, Lindhuber, Fischer, Marciniak and Schaaf (5) aye; (0) nay. Motion passed by a 5 to 0 vote.

Item 6 – Regulated Sign – app. no. 49-2024 requested by Ryan Wishau of Toledo Sign for UBS - Xcel, 5757 Monroe Street, Sylvania, Ohio 43560.

Application is for a replacement monument sign and two replacement wall signs.

Ryan Wishau was present.

Signs are within the limits of the Sylvania Sign Code.

Ken Marciniak moved, Kate Fischer seconded, to approve the signs shown in the drawing submitted with the application. Vote being: Stough, Lindhuber, Fischer, Marciniak and Schaaf (5) aye; (0) nay. Motion passed by a 5 to 0 vote.

Item 7 – Regulated Sign – app. no. 50-2024 requested by Kevin Fink of Toledo Sign for Sylvania United Church of Christ, 7240 Erie Street, Sylvania, Ohio 43560.

Application is for a new monument sign.

Ryan Wishau and Jeff Finch were present.

Sign is within the limits of the Sylvania Sign Code.

Carol Lindhuber moved, Ken Marciniak seconded, to approve the sign shown in the drawing submitted with the application. Vote being: Stough, Lindhuber, Fischer, Marciniak and Schaaf (5) aye; (0) nay. Motion passed by a 5 to 0 vote.

Carol Lindhuber moved, Kate Fischer seconded to adjourn the meeting. All present voted aye. Meeting adjourned.

Submitted by,



Timothy Burns, Acting Secretary
Municipal Planning Commission

B

Sylvania Municipal Planning Commission

Minutes of the regular meeting of November 13, 2024. Mr. Schaaf called the meeting to order.

Acting Secretary, Timothy Burns, took the roll call Members present: Mayor Craig Stough, Kate Fischer, Carol Lindhuber, Ken Marciniak and Jeff Schaaf. (5) present.

Carol Lindhuber moved, Kate Fischer seconded to approve the Minutes of the October 16, 2024, meeting as submitted. Vote being: Stough, Lindhuber, Fischer, Marciniak and Schaaf (5) aye; (0) nay. Motion passed by a 5 to 0 vote.

Item 3 – Council Referral for review and recommendation – Petition for Zoning Ordinance Amendment Application No. ZA #2-2024 from Mike Hojnacki for Centennial Crossings Plat One Lot BB and Lot GG, 8233 Sunset Lane and 5750 Breezy Porch Drive, to build 7-unit Town Homes, change a portion of planned development from commercial to residential.

Kate Fischer moved, Carol Lindhuber seconded to recommend that City Council approve the Petition for Zoning Ordinance Amendment Application No. ZA #2-2024 and set the Public Hearing accordingly. Vote being: Stough, Lindhuber, Fischer, Marciniak and Schaaf (5) aye; (0) nay. Motion passed by a 5 to 0 vote.

Carol Lindhuber moved, Kate Fischer seconded to adjourn the meeting. All present voted aye. Meeting adjourned.

Submitted by,



Timothy Burns, Acting Secretary
Municipal Planning Commission

City of Sylvania

Quarterly City Council Report



Utilities

	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Y-T-D	Prior Year
Number of Payments Received	20,267.00	20,353.00	20,794.00			82,175
Total Collection Water	\$ 988,063.01	\$ 975,163.74	\$ 1,052,824.53			\$ 4,432,673.77
Total Collection Sewer	\$ 879,492.31	\$ 849,047.37	\$ 1,038,140.40			\$ 754,136.89
Total Collection Refuse	\$ 188,351.12	\$ 174,029.28	\$ 178,186.24			\$ 760,771.78
Total Collection On/Off	\$ 50.00	\$ 58.73	\$ 91.97			\$ -
Total Collection Fire	\$ 858.44	\$ 885.39	\$ 992.08			\$ 3,552.37
Total Collection Misc.	\$ 3,885.62	\$ 3,313.71	\$ 4,469.79			\$ 15,603.74
Total Collection Water Tap Pay Plan						\$ 7,030.58
Total Collection Sewer Tap Pay Plan						\$ -

Utility/Zoning Permit Sales

Water Tap Permits	\$ 1,700.00	\$ 4,225.00	\$ 16,780.00			\$ 74,955.00
Water Cost Recovery	\$ -	\$ -				\$ -
Sanitary Tap Permits	\$ 2,750.00	\$ 2,800.00	\$ 5,250.00			\$ 31,578.91
Sanitary Connection Fees	\$ 1,000.00	\$ 2,000.00	\$ 4,000.00			\$ 105,728.92
Sanitary Cost Recovery	\$ -	\$ -	\$ 5,884.55			\$ 20,040.77
Sanitary Project Reimbursement	\$ -	\$ -				\$ -
Storm Tap Permits	\$ 2,245.00	\$ 1,200.00	\$ 2,800.00			\$ 2,500.00
Second Meter Permits	\$ -	\$ 795.00	\$ 720.00			\$ 2,520.00



Hydrant Permits	\$	-	\$	-	\$	3,300.00	\$	3,450.00
Zoning Permits	\$	8,239.95	\$	9,445.90	\$	8,744.02	\$	24,314.28
<u>Service Dept. Sales</u>								
Sewer and Sidewalk Licenses	\$	575.00	\$	575.00	\$	265.00	\$	2,215.00
Plans/Bids Documents	\$	1,990.00	\$	-	\$	275.00	\$	2,380.20
<u>Refuse/Green Yard Waste</u>								
Refuse Extra Bag Tags	\$	274.50	\$	155.25	\$	289.90	\$	1,424.52
Refuse Bulk Item Sticker	\$	800.00	\$	552.50	\$	550.00	\$	5,466.04
Green Yard Waste Stickers/Bags	\$	4,534.00	\$	8,349.50	\$	2,792.55	\$	34,100.50
<u>Misc.</u>								
Misc.	\$	-	\$	-	\$	80.00	\$	235.00

TOTAL COLLECTION:

Number of Water Tap Permits	4	5	8	36
Number of Sanitary Tap Permits	12	7	13	68
Number of Storm Tap Permits	3	3	7	10
Number of Second Meter Permits	3	1	2	7
Total Water Purchased (Gallons)	1,229,712.00	1,489,762.65	1,928,418.80	553,448,940
Average Daily Water Purchased	1,366,347	1,655,291	2,142,687	1,537,358
Total Sewer Flow (Gallons)	411,060,000	448,180,000	363,130,000	1,123,270,000
Average Daily Sewer Flow	4,567,333	4,979,778	4,034,778	4,160,259

Items Sold

Extra Bags	196	89	164	743
Bulk Item	109	64	102	475
Green Yard Waste Sticker	521	547	64	1,186

Green Yard Bags

88

346

286

690

MTU's Replaced

150

166

266

925

Division of Vehicle Maintenance
Third Quarter 2024

Key Statistics

No. of vehicles serviced and repaired:

This Quarter	77
Last Quarter	76

	<u>Unit count</u>	<u>Parts \$</u>	<u>Labor \$</u>	<u>Misc</u>
<u>Fleet Condition:</u>				
<u>SPD:</u> Good, routine maint.	42	\$8,479.99	\$3,226.25	\$5,593.88
<u>Streets:</u> Good, routine maint.	16	\$8,689.21	\$3,130.00	\$6,584.61
<u>Water:</u> Good, routine maint.	7	\$2,275.40	\$875.00	\$1,749.35
<u>Sewer:</u> Good, routine maint.	6	\$2,450.12	\$1,317.50	\$0.00
<u>Parks:</u> Good, routine maint.	5	\$4,843.14	\$1,210.00	\$0.00
<u>Other Depts:</u> Good, routine Maint.	1	\$54.12	\$97.50	\$0.00
<u>Totals</u>	77	\$26,791.98	\$9,856.25	\$13,927.84

Misc Repairs (sublet):

Total Vehicle Maintenance cost: **\$50,576.07**

Fourth Quarter 2024: Provide revolving repair and maintenance for all departments. Ready and maintain seasonal equipment such as leaf loaders and plow trucks. As the fleet ages, the equipment will require more maintenance and repairs.

Jason Music

Jason Music
Vehicle Maintenance Manager
11/7/2024