

Minutes of the Meeting of Council
November 4, 2024

The Council of the City of Sylvania, Ohio met in regular session on November 4, 2024 at 7:30 p.m. with Mayor Stough in the chair. Roll was called with the following members present: Mark Frye, Marcus Hansen, Doug Haynam, Brian McCann, Patrick Richardson, Mary Westphal, Lyndsey Stough; (7) present; (0) absent.

Roll call:
7 present.

Pledge of Allegiance to the United States of America led by Mr. Richardson.

Pledge of
Allegiance.

Mayor Stough stated that Council will now consider agenda item 3.

Additions to the agenda:

Item #5b. Proposed Ordinance No. 99-2024.

Mr. Haynam moved, Mr. Frye seconded to approve the amended agenda; roll call vote being: McCann, Stough, Haynam, Frye, Westphal, Hansen, Richardson; (7) yeas; (0) nays. The motion carried.

Agenda approval.

Mayor Stough stated that Council will now consider agenda item 4.

Mr. Frye presented the October 21, 2024 regular meeting minutes. Mr. Frye moved, Mr. Hansen seconded, that since the Mayor, members of Council, and others had been furnished copies of these minutes prior to this meeting, Council dispense with the reading of these minutes at this time, and the journal of the minutes of the regular meeting of October 21, 2024 be approved; roll call vote being: Westphal, Hansen, Frye, McCann, Richardson, Stough, Haynam; (7) yeas; (0) nays. The motion carried.

Approval of the
Oct.21, 2024
Meeting minutes.

Mayor Stough stated that Council will now consider agenda item 5.

Mr. Frye gave a brief report on the Public Hearing held this date for Proposed Ordinance No. 99-2024, Amending Part Eleven-Planning & Zoning Code of the Sylvania Codified Ordinances, 1979, as amended by amending Section 1101.01 – Definitions and by amending Section 1153.02 – Special Uses. Ms. Brinning explained the proposed ordinance. There was no public in attendance, therefore no objections.

Report from
Public Hearing
held this date.

Mayor Stough stated that Council will now consider added agenda item 5b.

Mr. Haynam presented and read aloud by title only, proposed Ordinance No. 99-2024, a written copy of same having been previously furnished to each member of Council “Amending Part Eleven – Planning & Zoning Code of the Sylvania Codified Ordinances, 1979, as amended by amending Section 1101.01 – Definitions and by amending Section 1153.02 – Special Uses; and declaring an emergency.”; Mr. Haynam moved, Mrs. Westphal seconded for passage of Ordinance No. 99-2024 as an emergency measure; roll call vote being: Stough, Haynam, McCann, Hansen, Westphal, Richardson, Frye; (7) yeas; (0) nays. The motion carried.

Ordinance No.
99-2024, “...
Amending Part
Eleven-Planning
& Zoning
Code...”

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Mayor Stough stated that Council will now consider agenda item 6.

Service Director’s letter recommending approval of TMACOG MOU was placed on file. Mr. McCann presented and read aloud by title only, proposed Ordinance No. 119-2024, a written copy of same having been previously furnished to each member of Council “Authorizing the Mayor and Director of Finance of the City of Sylvania, Ohio to enter into a Memorandum of Understanding with the Toledo Metropolitan Area Council of Governments (“TMACOG”) for the Storm Water Coalition 2025 Mass Media Campaign; and declaring an emergency.”; Mr. McCann moved, Mrs. Westphal seconded for passage of Ordinance No. 119-2024 as an emergency measure; roll call vote being: Frye, Haynam, Stough, McCann, Hansen, Westphal, Richardson; (7) yeas; (0) nays. The motion carried.

Ordinance No. 119-2024, “...Memorandum of Understanding with TMACOG ...Storm Water Coalition 2025 Mass Media Campaign...”

Mayor Stough stated that Council will now consider agenda item 7.

Service Director’s letter recommending approval of agreement was placed on file. Mr. Richardson presented and read aloud by title only, proposed Ordinance No. 120-2024, a written copy of same having been previously furnished to each member of Council “Authorizing the Mayor and Director of Finance to enter into an agreement with the State of Ohio, Department of Transportation on behalf of the City of Sylvania for the Sylvania Schools Pedestrian Hybrid Beacon Project; and declaring an emergency.”; Mr. Richardson moved, Mr. Hansen seconded for passage of Ordinance No. 120-2024 as an emergency measure; roll call vote being: Westphal, Haynam, Frye, Stough, McCann, Hansen, Richardson; (7) yeas; (0) nays. The motion carried.

Ordinance No. 120-2024, “... ODOT Agreement... Sylvania Schools PHB...”

Mayor Stough stated that Council will now consider agenda item 7c.

Service Director’s letter recommending approval of DGL proposal was placed on file. Mr. Richardson presented and read aloud by title only, proposed Ordinance No. 121-2024, a written copy of same having been previously furnished to each member of Council “Accepting the proposal of DGL Consulting Engineers, LLC for professional engineering services relative to the Pedestrian Hybrid Beacon Project; appropriating funds therefore in the amount of \$13,153; and declaring an emergency.”; Mr. Richardson moved, Mrs. Westphal seconded for passage of Ordinance No. 121-2024 as an emergency measure; roll call vote being: Haynam, Frye, Stough, Westphal, McCann, Hansen, Richardson; (7) yeas; (0) nays. The motion carried.

Ordinance No. 121-2024, “...DGL Engineering Services...PHB Project...”

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Mayor Stough stated that Council will now consider agenda item 8.

Service Director’s letter requesting approval of Contract for Sale was placed on file. Mr. Richardson presented and read aloud by title only, proposed Ordinance No. 122-2024, a written copy of same having been previously furnished to each member of Council “Authorizing the Mayor and Director of Finance to enter into a Contract for Sale and Purchase of Real Property for a portion of the property along the south side of Monroe Street at the Fifth Third Bank/Major Magics Intersection in the amount of \$20,255 for the Monroe Street Traffic Signal Improvement Project owned by Fairways at Sylvania Condominium Association; providing funds for said purchase; authorizing the payment of the purchase price; and declaring an emergency.”; Mr. Richardson moved, Mr. McCann seconded for passage of Ordinance No. 122-2024 as an emergency measure; roll call vote being: Haynam, Stough, McCann, Hansen, Frye, Westphal, Richardson; (7) yeas; (0) nays. The motion carried.

Ordinance No. 122-2024, “...Contract for Sale...Monroe St Traffic Signal Imp Project...”

Mayor Stough stated that Council will now consider agenda item 9.

Mr. Haynam moved, Mrs. Westphal seconded to table proposed Ordinance No. 123-2024, a written copy of same having been previously furnished to each member of Council “Amending the Codified Ordinances, 1979, as amended by adding Chapter 771 – Towing Services; and declaring an emergency” until the next City Council meeting to be held on Monday, November 18, 2024; roll call vote being: Frye, Westphal, Hansen, Haynam, Stough, McCann, Richardson; (7) yeas; (0) nays. The motion carried.

Ordinance No. 123-2024 Tabled until next meeting on 11/18/24.

Mayor Stough stated that Council will now consider agenda item 10.

Mr. Frye presented and read aloud by title only, proposed Ordinance No. 124-2024, “To make appropriations for current expenditures and other expenditures of the City of Sylvania, Ohio, for the Fiscal Year ending December 31, 2025; and declaring an emergency” as the first reading.

Frist Reading of Ordinance No. 124-2024, 2025 Budget.

Mayor Stough stated that Council will now consider agenda item 11.

Service Director’s letter recommending approval of the agreement was placed on file.

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Mr. Hansen presented and read aloud by title only, proposed Ordinance No. 125-2024, a written copy of same having been previously furnished to each member of Council “Authorizing the Mayor and Director of Finance to enter into an agreement with Mark E. Stewart for the removal of two trees located at 4620 Gettysburg Drive, Sylvania, Ohio; and declaring an emergency.”; Mr. Hansen moved, Mr. Haynam seconded for passage of Ordinance No. 125-2024 as an emergency measure; roll call vote being: Haynam, Frye, Stough, Westphal, McCann, Hansen, Richardson; (7) yeas; (0) nays. The motion carried.

Ordinance No. 125-2024, “... Tree Removal Agreement... Mark Stewart... 4620 Gettysburg Drive...”

Mayor Stough stated that Council will now consider agenda item 12.

Mr. Haynam moved, Mrs. Westphal seconded to refer Petition for Zoning Amendment Application No. ZA-3-2024 from Chuck Schmalzried, Michelle Construction, to change the current zoning of R-1 to R-2 with a PD overlay at 4713 N. King Road, Sylvania, Ohio to the Municipal Planning Commission for review and recommendation; roll call vote being: Stough, Haynam, Richardson, Frye, Westphal, Hansen, McCann; (7) yeas; (0) nays. The motion carried.

Plan Commission referral of ZA-3-2024, Chuck Schmalzried, Michelle Construction, 4713 N. King.

Mayor Stough stated all agenda items have been addressed.

Mr. Frye moved, Mr. McCann seconded to adjourn at 8:07 p.m. Roll call vote being: Frye, Westphal, Hansen, McCann, Richardson, Stough, Haynam; (7) yeas; (0) nays.

Adjournment.

Clerk of Council

Mayor

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