

Minutes of the Meeting of Council
January 21, 2025

The Council of the City of Sylvania, Ohio met in regular session on January 21, 2025 at 7:30 p.m. with Mayor Frye in the chair. Roll was called with the following members present: Marcus Hansen, Doug Haynam, Brian McCann, Patrick Richardson, Lyndsey Stough, Mary Westphal; (6) present; (0) absent.

Roll call:
All present.

Pledge of Allegiance to the United States of America led by Mr. Haynam.

Pledge of
Allegiance.

Mayor Frye stated that Council will now consider agenda item 3.

The following items were added to the agenda:

Item 5d. – Appointment of Shawn Murphy to vacant Council seat.

Item 13a. – Revised Committee Assignments for approval.

Item 13b. – Schedule a Streets Committee meeting.

Additions to the
agenda.

Mrs. Westphal moved, Mr. McCann seconded to approve the amended agenda; roll call vote being: McCann, Haynam, Westphal, Hansen, Richardson, Stough; (6) yeas; (0) nays. The motion carried.

Agenda approval.

Mayor Frye stated that Council will now consider agenda item 4.

Mrs. Westphal presented the January 6, 2025 Special Council meeting minutes. Mrs. Westphal moved, Mr. Haynam seconded, that since the Mayor, members of Council, and others had been furnished copies of these minutes prior to this meeting, Council dispense with the reading of these minutes at this time, and the journal of the minutes of the Special Council meeting of January 6, 2025 be approved; roll call vote being: Westphal, Stough, Hansen, McCann, Richardson, Haynam; (6) yeas; (0) nays. The motion carried.

Approval of
Jan. 6, 2025
Special Council
meeting minutes.

Mrs. Westphal presented the January 6, 2025 regular meeting minutes. Mrs. Westphal moved, Ms. Stough seconded, that since the Mayor, members of Council, and others had been furnished copies of these minutes prior to this meeting, Council dispense with the reading of these minutes at this time, and the journal of the minutes of the regular meeting of January 6, 2025 be approved; roll call vote being: Stough, Westphal, Hansen, McCann, Richardson, Haynam; (6) yeas; (0) nays. The motion carried.

Approval of the
Jan. 6, 2025
Regular Meeting
minutes.

Mayor Frye stated that Council will now consider agenda item 5a.

Mrs. Westphal gave a brief report on the Committee of the Whole Council meeting from January 14, 2025. All applications received for the vacant City Council seat were reviewed and ranked to determine who would be interviewed at the next C.O.W. meeting on January 16, 2025.

Report on
C.O.W. held
Jan. 14, 2025.

Mayor Frye stated that Council will now consider agenda item 5b.

Mrs. Westphal gave a brief report on the Committee of the Whole Council meeting from January 16, 2025. All members of council were present and 4 candidates for the vacant City Council seat were interviewed; Chris Bosinger, Mark Clark, Shawn Murphy and Jennifer Sader. It was decided after taking a ballot vote that Chris

Report on
C.O.W. held
Jan. 16, 2025.

Minutes of the Meeting of Council
January 21, 2025

Bosinger, Shawn Murphy and Jennifer Sader would be invited to the next C.O.W. meeting on January 21, 2025 at 7:00 p.m. when at that time a ballot vote would be taken to fill the vacant seat.

Mayor Frye stated that Council will now consider agenda item 5c.

Mrs. Westphal gave a brief update on the Committee of the Whole Council meeting held this date. A ballot vote was taken to determine if Chris Bosinger, Shawn Murphy or Jennifer Sader would fill the vacant council seat. There were 5 votes for Shawn Murphy, 1 vote for Chris Bosinger and 0 votes for Jennifer Sader; the ballot clearly recommended Shawn Murphy to fill the vacant council seat. He was asked to stay for the City Council meeting where he would be sworn in and could then join the meeting.

Report on
C.O.W. held
This date.

Recommendation
of Shawn
Murphy to
Council.

Mayor Frye stated that Council will now consider added agenda item 5d.

Mrs. Westphal moved, Mr. Haynam seconded to appoint Shawn Murphy as the next member of City Council filling the vacant seat; roll call vote being: Westphal, Hansen, McCann, Stough, Richardson, Haynam; (6) yeas; (0) nays. The motion carried.

Swearing in of
new Council
member Shawn
Murphy.

Law Director Leslie Brinning administered the Oath of Office to Shawn Murphy and was he was then seated as a member of City Council.

Mayor Frye stated that Council will now consider agenda item 6.

Service Director's letter recommending approval of the purchase was placed on file. Mr. Richardson presented and read aloud by title only, proposed Ordinance No. 12-2025, "Authorizing the Mayor and Director of Finance to accept the proposal of Buck & Knobby Equipment Company, Inc., with trade-in, for the purchase of a new Hyundai HL 940A Wheel Loader for snow and ice control operations for the Division of Streets, Department of Public Service; appropriating \$155,150 therefore; and declaring an emergency; Mr. Richardson moved, Mrs. Westphal seconded for passage of Ordinance No. 12-2025 as an emergency measure; roll call vote being: Westphal, Haynam, McCann, Murphy, Stough, Hansen, Richardson; (7) yeas; (0) nays. The motion carried.

Ordinance No.
12-2025, "...
Buck & Knobby
... Wheel Loader
purchase ... for
Division of
Streets..."

Minutes of the Meeting of Council
January 21, 2025

Mayor Frye stated that Council will now consider agenda item 7.

Service Director’s letter recommending approval of the purchase was placed on file. Mr. Richardson presented and read aloud by title only, proposed Ordinance No. 13-2025, “Authorizing the Mayor and Director of Finance to accept the proposal of Buck & Knobby Equipment Company, Inc., for the provision of one new Asphalt Paving Roller for the Division of Streets, Department of Public Service; appropriating \$43,775 therefore; and declaring an emergency; Mr. Richardson moved, Mr. McCann seconded for passage of Ordinance No. 13-2025 as an emergency measure; roll call vote being: Haynam, Westphal, McCann, Murphy, Stough, Hansen, Richardson; (7) yeas; (0) nays. The motion carried.

Ordinance No. 13-2025, “... Buck & Knobby Asphalt Paving Roller... for Division of Streets...”

Mayor Frye stated that Council will now consider agenda item 8.

Service Director’s letter recommending approval of the purchase was placed on file. Mr. McCann presented and read aloud by title only, proposed Ordinance No. 14-2025, “Authorizing the Mayor and Director of Finance to accept the proposal of Grogan’s Towne Chrysler Jeep Dodge Ram for the purchase of a new 2024 Jeep Cherokee Laredo for the Department of Public Service; appropriating \$44,000 therefore; and declaring an emergency; Mr. McCann moved, Mr. Haynam seconded for passage of Ordinance No. 14-2025 as an emergency measure; roll call vote being: Stough, Hansen, Westphal, Haynam, McCann, Murphy, Richardson; (7) yeas; (0) nays. The motion carried.

Ordinance No. 14-2025, “... Grogan’s Towne... Grand Cherokee purchase for Dept. of Public Service...”

Mayor Frye stated that Council will now consider agenda item 9.

Service Director’s letter recommending approval of the purchase was placed on file. Mr. Hansen presented and read aloud by title only, proposed Ordinance No. 15-2025, a written copy of same having been previously furnished to each member of Council “Authorizing the Mayor and Director of Finance to accept the proposal of Vermeer All Roads for the provision of one new Vermeer Mini Skid Steer for the Division of Parks and Forestry, Department of Public Service; appropriating \$37,500 therefore; and declaring an emergency.”; Mr. Hansen moved, Mr. McCann seconded for passage of Ordinance No. 15-2025 as an emergency measure; roll call vote being: Haynam, McCann, Hansen, Richardson, Westphal, Murphy, Stough; (7) yeas; (0) nays. The motion carried.

Ordinance No. 15-2025, “... Vermeer All Roads... Mini Skid Steer... Parks & Forestry Division...”

Minutes of the Meeting of Council
January 21, 2025

Mayor Frye stated that Council will now consider agenda item 10.

Service Director's letter requesting approval to advertise for bids on the Monroe-Main-Summit Traffic Signal Improvement Project. Mr. Richardson moved, Mr. Hansen seconded, to approve the request to advertise for bids on this project; roll call vote being: Murphy, Stough, Hansen, McCann, Westphal, Haynam, Richardson; (7) yeas; (0) nays. The motion carried.

Advertise for
Bids on Monroe
Main Summit
Traffic Signal
Improvement
Project.

Mayor Frye stated that Council will now consider agenda item 11.

Service Director's letter requesting approval to advertise for bids on the Centennial Road Sanitary Sewer Extension Project. Mr. McCann moved, Mr. Hansen seconded, to approve the request to advertise for bids on this project; roll call vote being: Stough, Hansen, McCann, Westphal, Murphy, Haynam, Richardson; (7) yeas; (0) nays. The motion carried.

Advertise for
Bids on
Centennial Rd.
Sanitary Sewer
Ext. Project.

Mayor Frye stated that Council will now consider agenda item 12.

Mrs. Westphal moved, Mr. McCann seconded to approve the Then and Now Certifications from August 5, 2024 through October 25, 2024; roll call vote being: Murphy, Westphal, Hansen, Stough, Richardson, McCann, Haynam; (7) yeas; (0) nays. The motion carried.

Then & Now
Certifications
Approval.

Mayor Frye stated that Council will now consider added agenda item 13a.

Mrs. Westphal presented the revised Sylvania City Council Committee Assignments for 2025 for approval. Mrs. Westphal moved, Ms. Stough seconded to approve the revised committee assignments for 2025; roll call vote being: Richardson, Murphy, McCann, Stough, Hansen, Haynam, Westphal; (7) yeas; (0) nays. The motion carried.

2025 Revised
Council Comm.
Assignments.

Mayor Frye stated that Council will now consider added agenda item 13b.

Mr. Richardson moved, Mr. Murphy seconded to set a Streets Committee meeting for a discussion on roundabouts for Monday, March 3, 2025 at 7:00 p.m. in City Council Chambers, 6635 Maplewood Drive, Sylvania, Ohio 43560; roll call vote being: Murphy, Westphal, Stough, Richardson, Hansen, Haynam, McCann; (7) yeas; (0) nays. The motion carried.

Set Streets
Comm. Meeting
for 3/3/2025 at
7:00pm.

Minutes of the Meeting of Council
January 21, 2025

Mayor Frye stated all agenda items have been addressed.

Mrs. Westphal moved, Mr. McCann seconded to adjourn at 8:13 p.m. Roll call vote being: Murphy, Westphal, Hansen, McCann, Stough, Richardson, Haynam; (7) yeas; (0) nays.

Adjournment.

Clerk of Council

Mayor