

Sylvania City Council

February 18, 2025

6:30 p.m. Streets Committee Meeting

Downtown Transportation Improvements Project Discussion

7:30 p.m. Council Meeting

Agenda

1. Roll call: Mr. Hansen, Mr. Haynam, Mr. McCann, Mr. Murphy, Mr. Richardson, Ms. Stough, Mrs. Westphal.
2. Pledge of Allegiance to the United States of America led by Mr. Murphy.
3. Additions to the agenda.
4. Approval of the Council meeting minutes from February 3, 2025.
5. Toledo-Lucas County Port Authority PACE Project (5520 Monroe St.)
 - a. Proposed Resolution No. 4-2025, Approving the Petition for Special Assessments for Special Energy Improvement Projects under Ohio Revised Code Chapter 1710; approving the necessity of acquiring, constructing, and improving certain public improvements in the City of Sylvania in cooperation with the Northwest Ohio Advanced Energy Improvement District.
 - b. Proposed Ordinance No. 27-2025, Determining to proceed with the acquisition, construction, and improvement of certain public improvements in the City of Sylvania, Ohio in cooperation with the Northwest Ohio Advanced Energy Improvement District.
 - c. Proposed Ordinance No. 28-2025, Levying Special Assessments for the purpose of acquiring, constructing, and improving certain public improvements in the City of Sylvania, Ohio in cooperation with the Northwest Ohio Advanced Energy Improvement District.
6. Main Street Reconstruction Project Change Order No. 2.
 - a. Service Director's letter requesting approval of the Change Order.
 - b. Proposed Ordinance No. 29-2025, Authorizing the Mayor and Director of Finance to approve Change Order No. 2 to this City's agreement with Geddis Paving & excavating for this project.
7. Police Department Equipment Purchase.
 - a. Safety Director's letter recommending approval of the purchase.
 - b. Proposed Ordinance No. 30-2025, Accepting the proposal of AvantGarb for the provision of a Leo the Lab Mascot Costume for the Sylvania Police Department; appropriating funds therefore in the amount of \$10,445; and declaring an emergency.
8. Service Director's letter requesting authorization to advertise for bids on the Roof Replacements Project for 3 Pump Station Buildings (Maplewood, Main & Monroe).
9. Committee reports.
 - a. Report from Streets Committee meeting held this date.
10. Committee referrals.

INFORMATION

NONE

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The Council of the City of Sylvania, Ohio met in regular session on February 3, 2025 at 7:30 p.m. with Mayor Frye in the chair. Roll was called with the following members present: Marcus Hansen, Doug Haynam, Brian McCann, Shawn Murphy, Patrick Richardson, Lyndsey Stough, Mary Westphal; (7) present; (0) absent.

Roll call:
All present.

Pledge of Allegiance to the United States of America led by Mr. McCann.

Pledge of
Allegiance.

Mayor Frye stated that Council will now consider agenda item 3.

The following items were added to the agenda:

Item 4d. – Proposed Resolution No. 3-2025.

Item 14 – Proposed Ordinance No. 26-2025.

Item 13a. – Schedule an Employee & Community Relations Committee meeting.

Additions to the
agenda.

Mrs. Westphal moved, Ms. Stough seconded to approve the amended agenda; roll call vote being: McCann, Haynam, Murphy, Westphal, Hansen, Richardson, Stough; (7) yeas; (0) nays. The motion carried.

Agenda approval.

Mayor Frye stated that Council will now consider agenda item 4a.

Kim Priestap presented Mayor Craig Stough with a Proclamation from Ohio Attorney General, Dave Yost.

Ohio Attorney
General's
Proclamation.

Mayor Frye stated that Council will now consider agenda item 4b.

Toledo Metropolitan Area Council of Governments Executive Director, Sandy Spang, presented a Proclamation to Mayor Craig Stough.

TMACOG
Proclamation.

Mayor Frye stated that Council will now consider agenda item 4c.

New Mayor Mark Frye presented a Proclamation to Past Mayor Craig Stough.

Mayor Frye
Proclamation.

Mayor Frye stated that Council will now consider added agenda item 4d.

Ms. Stough presented and read aloud by title only, proposed Resolution No. 3-2025, "A Resolution of the Council of the City of Sylvania changing the name of "City Hall" to "Craig A. Stough Municipal Building"; and declaring an emergency; Ms. Stough moved, Mrs. Westphal seconded for passage of Resolution No. 3-2025 as an emergency measure; roll call vote being: Westphal, Haynam, McCann, Murphy, Stough, Hansen, Richardson; (7) yeas; (0) nays. The motion carried.

Resolution No.
3-2025, "...
changing the
name of City
Hall to Craig A.
Stough
Municipal
Building..."

Mayor Frye stated that Council will now consider agenda item 5.

Mrs. Westphal presented the January 21, 2025 regular meeting minutes. Mrs. Westphal moved, Mr. Haynam seconded, that since the Mayor, members of Council, and others had been furnished copies of these minutes prior to this meeting, Council dispense with the reading of these minutes at this time, and the journal of the minutes of the regular meeting of January 21, 2025 be approved; roll call vote being: Stough, Westphal, Hansen, McCann, Richardson, Murphy, Haynam; (7) yeas; (0) nays. The motion

Approval of
Jan. 21, 2025
Council meeting
minutes.

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carried.

Mayor Frye asked if there were any audience members that would like to speak before Council. Deb Chany of 5736 Summit Street, acting as a representative for other Sylvania residents, voiced a safety concern for the intersection at Maplewood and Main if the traffic light were to be removed and the intersection becoming a 4-way stop; she and residents do not agree that this is the safest option. Irene Rose voiced the same concern. Mayor Frye gave Deb Chany, and all other concerned residents, the option to attend a future Streets Committee meeting to continue the discussion on the Downtown Transportation Improvements Project; they agreed that would be beneficial and appreciated. Mr. Richardson moved, Ms. Stough seconded, to set a Streets Committee meeting for Tuesday, February 18, 2025 at 6:30pm in City Council Chambers located at 6635 Maplewood Avenue, Sylvania, Ohio 43560 to continue the discussion on the Downtown Transportation Improvements Project; roll call vote being: Westphal, Haynam, McCann, Murphy, Stough, Hansen, Richardson; (7) yeas; (0) nays. The motion carried.

Deb Chany spoke on DT Trans. Project safety issues.

Set Streets Committee Meeting for 2/18/25 at 6:30pm.

Mayor Frye stated that Council will now consider agenda item 6.

Service Director's letter recommending contract award was placed on file. Mr. Richardson presented and read aloud by title only, proposed Ordinance No. 16-2025, "Accepting the bid of Henry W. Bergman, Inc. and awarding the contract for the Silica Drive/Summit Street/Erie Street Resurfacing Project to same; authorizing the expenditure for the improvements in the amount of \$511,417; appropriating funds therefore; and declaring an emergency; Mr. Richardson moved, Mr. Haynam seconded for passage of Ordinance No. 16-2025 as an emergency measure; roll call vote being: Westphal, Haynam, McCann, Murphy, Stough, Hansen, Richardson; (7) yeas; (0) nays. The motion carried.

Ordinance No. 16-2025, "... Henry Bergman ...Silica/Summit/ Erie Resurfacing Project..."

Mayor Frye stated that Council will now consider agenda item 7b.

Service Director's letter recommending approval of the purchases was placed on file. Mr. Murphy presented and read aloud by title only, proposed Ordinance No. 17-2025, "Authorizing the Mayor and Director of Finance to accept the proposal of Dave White Chevrolet for the provision of a new 2025 Chevrolet Silverado 3500 HD Chassis for the Division of Parks and Forestry, Department of Public Service; appropriating \$45,428

Ordinance No. 17-2025, "... Dave White... 2025 Chevy Silverado 3500 for Division of

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therefore; and declaring an emergency; Mr. Murphy moved, Mr. McCann seconded for passage of Ordinance No. 17-2025 as an emergency measure; roll call vote being: Haynam, Westphal, McCann, Murphy, Stough, Hansen, Richardson; (7) yeas; (0) nays. The motion carried.

Parks &
Forestry..."

Mayor Frye stated that Council will now consider agenda item 7c.

Mr. Murphy presented and read aloud by title only, proposed Ordinance No. 18-2025, "Authorizing the Mayor and Director of Finance to accept the proposal of Kalida Truck Equipment, Inc. for the provision of one new Stainless-Steel Dump Package for the new 2025 Chevrolet Silverado 3500 HD Chassis for the Division of Parks and Forestry, Department of Public Service; appropriating \$34,600 therefore; and declaring an emergency; Mr. Murphy moved, Mrs. Westphal seconded for passage of Ordinance No. 18-2025 as an emergency measure; roll call vote being: Stough, Hansen, Westphal, Haynam, McCann, Murphy, Richardson; (7) yeas; (0) nays. The motion carried.

Ordinance No.
18-2025, "...
Kalida Truck...
Dump Package
...Parks &
Forestry..."

Mayor Frye stated that Council will now consider agenda item 7d.

Ms. Stough presented and read aloud by title only, proposed Ordinance No. 19-2025, "Authorizing the Mayor and Director of Finance to accept the proposal of Dave White Chevrolet for the provision of a new 2025 Chevrolet Silverado 2500 HD 4WD Truck for the Division of Parks and Forestry, Department of Public Service; appropriating \$51,385 therefore; and declaring an emergency; Ms. Stough moved, Mr. Haynam seconded for passage of Ordinance No. 19-2025 as an emergency measure; roll call vote being: Haynam, Westphal, McCann, Murphy, Stough, Hansen, Richardson; (7) yeas; (0) nays. The motion carried.

Ordinance No.
19-2025, "...
Dave White...
2025 Chevy
Silverado 2500
for the Division
of Parks &
Forestry..."

Mayor Frye stated that Council will now consider agenda item 7e.

Ms. Stough presented and read aloud by title only, proposed Ordinance No. 20-2025, "Authorizing the Mayor and Director of Finance to accept the proposal of Kalida Truck Equipment, Inc. for the provision of one Liftgate Package for the new 2025 Chevrolet Silverado 2500 HD 4WD Truck for the Division of Parks and Forestry, Department of Public Service; appropriating \$6,900 therefore; and declaring an emergency; Ms. Stough moved, Mr. Hansen seconded for passage of Ordinance No. 20-2025 as an emergency measure; roll call vote being: Stough, Hansen, Westphal, Haynam, McCann,

Ordinance No.
20-2025, "...
Kalida Truck...
Liftgate Package
...Parks &
Forestry..."

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Murphy, Richardson; (7) yeas; (0) nays. The motion carried.

Mayor Frye stated that Council will now consider agenda item 8.

Safety Director's letter recommending approval of the purchase was placed on file. Mrs. Westphal presented and read aloud by title only, proposed Ordinance No. 21-2025, "Accepting the proposal of Axon Enterprise, Inc. for new tasers for the City of Sylvania Police Department; appropriating funds therefore in the amount of \$160,980; and declaring an emergency; Mrs. Westphal moved, Mr. Murphy seconded for passage of Ordinance No. 21-2025 as an emergency measure; roll call vote being: Stough, Hansen, Westphal, Haynam, McCann, Murphy, Richardson; (7) yeas; (0) nays. The motion carried.

Ordinance No. 21-2025, "... Axon Enterprise ... Tasers for the City PD..."

Mayor Frye stated that Council will now consider agenda item 9a.

Mr. McCann presented and read aloud by title only, proposed Ordinance No. 22-2025, a written copy of same having been previously furnished to each member of Council "Authorizing the Mayor and Director of Finance to enter into a 3-Year Collective Bargaining Agreement commencing January 1, 2025, with the Sylvania Police Command Officer's Association on behalf of the Sergeants; and declaring an emergency."; Mr. McCann moved, Ms. Stough seconded for passage of Ordinance No. 22-2025 as an emergency measure; roll call vote being: Haynam, McCann, Hansen, Richardson, Westphal, Murphy, Stough; (7) yeas; (0) nays. The motion carried.

Ordinance No. 22-2025. "... 3-year Collective Bargaining Agreement... Police Command ... Sergeants..."

Mrs. Westphal moved, Mr. McCann seconded to allow Mr. Richardson to push back from the table due to a possible conflict of interest; roll call vote being: Stough, Murphy, Haynam, Richardson, Hansen, Westphal, McCann; (7) yeas; (0) nays. The motion carried.

Mr. Richardson pushes back from the table.

Mayor Frye stated that Council will now consider agenda item 9b.

Mr. McCann presented and read aloud by title only, proposed Ordinance No. 23-2025, a written copy of same having been previously furnished to each member of Council "Authorizing the Mayor and Director of Finance to enter into a 3-Year Collective Bargaining Agreement commencing January 1, 2025, with the Fraternal Order of Police, Lodge No. 129, on behalf of the Patrolmen; and declaring an emergency."; Mr.

Ordinance No. 23-2025, "... 3-Year Collective Bargaining Agreement... Patrolmen..."

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McCann moved, Mrs. Westphal seconded for passage of Ordinance No. 23-2025 as an emergency measure; roll call vote being: Haynam, McCann, Hansen, Westphal, Murphy, Stough; (6) yeas; (0) nays. The motion carried.

Mr. Richardson returns to the table.

Mayor Frye stated that Council will now consider agenda item 10.

Mrs. Westphal presented and read aloud by title only, proposed Ordinance No. 24-2025, a written copy of same having been previously furnished to each member of Council "Authorizing the Mayor and Director of Finance to enter into an Agreement on behalf of the City of Sylvania between the City of Sylvania and the Board of Lucas County Commissioners for the Suburban Court Services Program; agreeing to participate in funding a portion of the local share for Suburban Courts' Services; appropriating \$25,000 therefore; and declaring an emergency."; Mrs. Westphal moved, Mr. Hansen seconded for passage of Ordinance No. 24-2025 as an emergency measure; roll call vote being: Richardson, McCann, Hansen, Westphal, Haynam, Murphy, Stough; (7) yeas; (0) nays. The motion carried.

Ordinance No.
24-2025, "...
Suburban Court
Services Program
..."

Mayor Frye stated that Council will now consider agenda item 11.

Mr. McCann presented and read aloud by title only, proposed Ordinance No. 25-2025, a written copy of same having been previously furnished to each member of Council "Appointing Shawn Murphy to the Board of Trustees of Sylvania Area Joint Recreation District (SAJRD), he being a member of the Council of this appointing political subdivision, for the calendar year of 2025; and declaring an emergency."; Mr. McCann moved, Mr. Haynam seconded for passage of Ordinance No. 25-2025 as an emergency measure; roll call vote being: McCann, Hansen, Westphal, Murphy, Stough, Haynam, Richardson; (7) yeas; (0) nays. The motion carried.

Ordinance No.
25-2025, "...
Shawn Murphy
...Council Rep.
on SAJRD..."

Mayor Frye stated that Council will now consider added agenda item 13a.

Mr. McCann moved, Mr. Hansen seconded to set an Employee & Community Relations Committee meeting to discuss filling the citizen representative vacancy on the Sylvania Area Joint Recreation District Board of Trustees for Monday, March 3, 2025 at 6:30 p.m. in the Police Division Conference Room, 6635 Maplewood Drive, Sylvania, Ohio 43560; roll call vote being: Murphy, Westphal, Stough, Richardson,

Set Emp. &
Comm. Relations
Comm. Meeting
for 3/3/2025 at
6:30pm.

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Hansen, Haynam, McCann; (7) yeas; (0) nays. The motion carried.

Mayor Frye stated that Council will now consider added agenda item 14.

Ms. Stough presented and read aloud by title only, proposed Ordinance No. 26-2025, a written copy of same having been previously furnished to each member of Council “Accepting the proposal of Edge Group to provide professional landscape architecture services for River Center Park and City Hall Signage; appropriating funds therefore in an amount not to exceed \$13,700; and declaring an emergency.”; Ms. Stough moved, Mrs. Westphal seconded for passage of Ordinance No. 26-2025 as an emergency measure; roll call vote being: Richardson, McCann, Hansen, Westphal, Murphy, Stough, Haynam; (7) yeas; (0) nays. The motion carried.

Ordinance No. 26-2025, “... Edge Group... River Center Park & City Hall Signage...”

Mayor Frye stated all agenda items have been addressed.

Mrs. Westphal moved, Mr. McCann seconded to adjourn at 8:44 p.m. Roll call vote being: Murphy, Westphal, Hansen, McCann, Stough, Richardson, Haynam; (7) yeas; (0) nays.

Adjournment.

Clerk of Council

Mayor

5a.

RESOLUTION NO. 4-2025

APPROVING THE PETITION FOR SPECIAL ASSESSMENTS FOR SPECIAL ENERGY IMPROVEMENT PROJECTS UNDER OHIO REVISED CODE CHAPTER 1710; APPROVING THE NECESSITY OF ACQUIRING, CONSTRUCTING, AND IMPROVING CERTAIN PUBLIC IMPROVEMENTS IN THE CITY OF SYLVANIA, OHIO IN COOPERATION WITH THE NORTHWEST OHIO ADVANCED ENERGY IMPROVEMENT DISTRICT; AND DECLARING AN EMERGENCY.

WHEREAS, as set forth in Ohio Revised Code Chapter 1710, the Ohio General Assembly has authorized property owners to include their properties within energy special improvement districts (“ESIDs”) upon a petition to a municipal corporation or township, which ESIDs are voluntary organizations of property owners who undertake special energy improvement projects for their properties and finance such special energy improvement projects by way of voluntary special assessments; and,

WHEREAS, the Northwest Ohio Advanced Energy Improvement District (the “District”) was created under Ohio Revised Code Chapters 1702 and 1710 as an energy special improvement district and established pursuant to Resolution No. 207-11 of the Council of the City of Toledo, Ohio approved on May 18, 2011 (the “Creation Resolution”); and,

WHEREAS, pursuant to the Creation Resolution, the Initial Plan For the Improvements, Services, and Operation of the Toledo Ohio Advanced Energy Improvement District (as amended and supplemented from time to time, “the Program Plan”) was adopted as a plan for public improvements and public services under Ohio Revised Code Section 1710.02(F), which plan allows for additional properties within the City of Toledo, Ohio, any other municipal corporation or township in which a portion of the District’s territory is located, and any municipal corporation or township which is adjacent to any other municipal corporation or township in which a portion

of the District's territory is located to be added to the territory of the District (each a "Participating Political Subdivision"); and,

WHEREAS, PMA Investors III, LLC (together with its affiliates or controlled entities, the "Owner"), as the owner of 100% of the real property affected hereby (as further described in Exhibit A to the Petition, the "Property"), has determined to submit, a *Petition for Special Assessments for Special Energy Improvement Projects* (the "Petition"), together with a *Supplemental Plan* (the "Supplemental Plan") and Articles of Incorporation for the District, as amended (the "Amended Articles of Incorporation"), all in accordance with Ohio Revised Code Section 1710.02; and,

WHEREAS, the Petition and Supplemental Plan request that the Project Site be added to the District and that the City of Sylvania, Ohio (the "City") levy special assessments on the Project Site to pay the costs of a special energy improvement project to be provided on the Project Site, all as described more particularly in the Petition and the Supplemental Plan (the "Project"); and,

WHEREAS, the Petition is for the purpose of developing and implementing special energy improvement projects in furtherance of the purposes set forth in Section 2o of Article VIII of the Ohio Constitution, including, without limitation, the Project, and further, the Petition identifies the amount and length of the special assessments to be imposed with respect to the Project; and,

WHEREAS, this City Council of the City (the "Council"), as mandated by Ohio Revised Code Section 1710.06, must approve or disapprove the Petition within 60 days of the submission of the Petition; and,

WHEREAS, this Council has received, reviewed, and determined to approve the Petition, together with the Supplemental Plan and the Amended Articles of Incorporation; and,

WHEREAS, by the Petition, the Owner requests that the Project be paid for by special assessments assessed upon the Property (the "Special Assessments") in an amount sufficient to pay the costs of the Project, which is estimated to be \$600,272.40, including the costs identified in Section 5 of this Resolution, and requests that the Project be undertaken cooperatively by the City, the District, and such other parties as the City may deem necessary or appropriate; and,

WHEREAS, this Council, pursuant to Ohio Revised Code Section 1710.02(G)(4), has determined that the energy special improvement project to be constructed and implemented on the Project Site is not required to be owned exclusively by the City for its purposes, for uses determined by this Council, as the legislative authority of the City as those that will promote the welfare of the people of the City; to improve the quality of life and the general and economic well-being of the people of City; to better ensure the public health, safety, and welfare; to protect water and other natural resources; to provide for the conservation and preservation of natural and open areas and farmlands, including by making urban areas more desirable or suitable for development and revitalization; to control, prevent, minimize, clean up, or mediate certain contamination of or pollution from lands in the state and water contamination or pollution; or to provide for safe and natural areas and resources; and,

WHEREAS, Ohio Revised Code Section 1710.06(C) provides that a political subdivision which has approved a petition for special assessments for public improvements in an energy special improvement district and a plan pursuant to Ohio Revised Code Sections 1710.02(F) and 1710.06 shall levy the requested special assessments pursuant to Ohio Revised Code Chapter 727.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Sylvania,
Lucas County, Ohio, _____ members elected thereto concurring:

SECTION 1. Approval. This Council approves the Petition, the Supplemental Plan, and the amended Articles of Incorporation now on file with the Clerk of the Council.

SECTION 2. Definitions. Each capitalized term not otherwise defined in this Resolution or by reference to another document shall have the meaning assigned to it in the Petition.

SECTION 3. Transfer of Energy Special Improvement Project. That pursuant to Ohio Revised Code Section 1710.02(G)(4), this Council determines that the Project is not required to be owned exclusively by the City for its purposes, for uses determined by this Council, as the legislative authority of the City, as those that will promote the welfare of the people of such participating political subdivision; to improve the quality of life and the general and economic well-being of the people of the City; to better ensure the public health, safety, and welfare; to protect water and other natural resources; to provide for the conservation and preservation of natural and open areas and farmlands, including by making urban areas more desirable or suitable for development and revitalization; to control, prevent, minimize, clean up, or mediate certain contamination of or pollution from lands in the state and water contamination or pollution; or to provide for safe and natural areas and resources. This Council accordingly authorizes the Board of Directors of the District (the "Board") to act as its agent to sell, transfer, lease, or convey the Project. The consideration the Board must obtain from any sale, transfer, lease, or conveyance of the special energy improvement project on the Project Site is any consideration greater than or equal to One Dollar and Zero Cents (\$1.00).

SECTION 4. Consent to Addition. This Council hereby approves and consents to (i) any addition of real property to the territory of the District within the boundaries of any municipal corporation or any township which is contiguous to a Participating Political Subdivision of the District; (ii) the addition of the municipal corporation or township in which such real property is located as a Participating Political Subdivision of the District; and (iii) any amendment to the Amended Articles of Incorporation necessary to recognize or effect such addition.

SECTION 5. Public Necessity of Special Assessments. This Council declares necessary, and a vital and essential public purpose of the City, to improve the Property, which is located at 5520 Monroe Street & 0 Monroe Street, Sylvania, Ohio 43560 in the City, by providing for the acquisition, construction, and improvement of the Project by the Owner, as set forth in the Petition and the Supplemental Plan, and providing for the payment of the costs of the Project, including any and all architectural, engineering, legal, insurance, consulting, energy auditing, planning, acquisition, installation, construction, surveying, testing, and inspection costs; the amount of any damages resulting from the Project and the interest on such damages; the costs incurred in connection with the preparation, levy and collection of the special assessments; the cost of purchasing and otherwise acquiring any real estate or interests in real estate; expenses of legal services; costs of labor and material; trustee fees and other financing costs incurred in connection with the issuance, sale, and servicing of securities, nonprofit corporate obligations, or other obligations issued or incurred to provide a loan or to secure an advance of funds to the Owner or otherwise to pay costs of the Project in anticipation of the receipt of the Special Assessments, capitalized interest on, and financing reserve funds for, such securities, nonprofit corporate obligations, or other obligations so issued or incurred, including any credit enhancement fees, trustee fees, program administration fees, financing servicing fees, and District administrative fees and expenses; an amount to reflect interest on unpaid Special Assessments which shall be treated as part of the cost of the Project for which the Special Assessments are made at an interest rate which shall be determined by the District or the Toledo-Lucas County Port Authority as its conduit financing entity to be substantially equivalent to the fair market rate that would have been borne by notes or bonds if notes or bonds had been issued by the District, the Toledo-Lucas County Port Authority, or another issuer of notes or bonds to pay the costs of the Project; together with all other necessary expenditures, all as more fully described in the Petition, the Supplemental Plan, and profiles, specifications, and estimates of cost of the Project, all of which are on file with the fiscal officer and open to the inspection of all persons interested.

SECTION 6. One Project. This Council determines that the Project's elements are so situated in relation to each other that in order to complete the acquisition and improvement of the Project's elements in the most practical and economical manner, they should be acquired and improved at the same time, with the same kind of materials, and in the same manner; and that the Project's elements shall be treated as a single improvement, pursuant to Ohio Revised Code Section 727.09, and the Project's elements shall be treated as a joint improvement to be undertaken cooperatively by the City and the District pursuant to Ohio Revised Code Section 9.482 and Ohio Revised Code Chapter 1710.

SECTION 7. Approval of Plans. The plans and specifications and total cost of the Project now on file in the office of the Clerk of Council are approved, subject to changes as permitted by Ohio Revised Code Chapter 727. The Project shall be made in accordance with the plans, specifications, profiles, and estimate of costs for the Project.

SECTION 8. Public Necessity of Project. This Council determines and declares that the Project is an essential and vital public, governmental purpose of the City as a Special Energy Improvement Project, as defined in Ohio Revised Code Section 1710.01(I); and that in order to fulfill that essential and vital public purpose of the City, it is necessary and proper to provide, in cooperation with the District, for the acquisition, construction, and improvement of the Project in the manner contemplated by the Petition and the Supplemental Plan. This Council determines and declares that the Project is conducive to the public peace, health, safety and welfare of the City and the inhabitants of the City.

SECTION 9. Allocation of Costs of Project. Pursuant to and subject to the provisions of a valid Petition signed by the owners of one hundred percent (100%) of the Property, the entire cost of the Project shall be paid by the Special Assessments levied against the Property, which is the benefited property. The provisions of the Petition and the Supplemental Plan are ratified, adopted, approved and incorporated into this Resolution as if set forth in full in this Resolution. The portion of the costs of the Project allocable to the City will be zero percent (0%). The City does not intend to issue securities in anticipation of the levy or the collection of the Special Assessments.

SECTION 10. Assessment Method. The method of levying the Special Assessments shall be in proportion to the benefits received, allocated among the parcels constituting the Property as set forth in the Petition and the Supplemental Plan.

SECTION 11. Property. The lots or parcels of land to be assessed for the Project shall be the Property, described in Exhibit A to the Petition, all of which lots and lands are determined to be specially benefited by the Project.

SECTION 12. Assessment Schedule. The Special Assessments shall be levied and paid in 30 semi-annual installments pursuant to the list of estimated Special Assessments set forth in the Petition and the Supplemental Plan (which list is incorporated herein by reference), and the Owner has waived its option to pay the Special Assessment in cash within 30 days after the first publication of the notice of the assessing ordinance.

The aggregate amount of Special Assessments estimated to be necessary to pay the costs of the Project is \$600,272.40. Each semi-annual Special Assessment payment represents payment of a portion of the principal of and interest on obligations issued or incurred to pay the costs of the Project and of administrative expenses. The interest portion of the Special Assessments, together with amounts used to pay administrative expenses, shall be treated as part of the cost of the Project for which the Special Assessments are made at an interest rate which shall be determined by the

District to be substantially equivalent to the fair market rate that would have been borne by notes or bonds had notes or bonds been issued by the City or another issuer of notes or bonds to pay the costs of the Project. In addition to the Special Assessments, the County Auditor of Lucas County, Ohio may impose a special assessment collection fee with respect to each semi-annual payment, which amount will be added to the Special Assessments by the County Auditor of Lucas County, Ohio.

SECTION 13. Fiscal Officer to File Estimate of Special Assessments. The fiscal officer's or the fiscal officer's designee is authorized and directed to prepare and file in the office of the Clerk of Council the estimated Special Assessments for the cost of the Project in accordance with the method of assessment set forth in the Petition, the Supplemental Plan, and this Resolution, showing the amount of the assessment against each lot or parcel of land to be assessed.

SECTION 14. Notice to Property Owner. The fiscal officer or the fiscal officer's designee is authorized, pursuant to Ohio Revised Code Section 727.12, to cause the Special Assessments to be levied and collected at the earliest possible time including, if applicable, prior to the completion of the acquisition and construction of the Project.

SECTION 15. Collection of Special Assessments. The Special Assessments will be used by the City to pay the costs of the Project in cooperation with the District in any manner, including assigning the Special Assessments actually received by the City to the District or to another party the City deems appropriate, and the Special Assessments are appropriated for such purposes.

SECTION 16. Appropriation of Special Assessments. The Special Assessments will be used by the City to pay the cost of the Project in cooperation with the District in any manner, including assigning the Special Assessments actually received by the City to the District or to another party the City deems appropriate, and the Special Assessments are appropriated for such purposes.

SECTION 17. Acceptance of Waiver of Process. This Council accepts and approves the waiver of all further notices, hearings, claims for damages, rights to appeal and other rights of property owners under the law, including but not limited to those specified in the Ohio Constitution, Ohio Revised Code Chapter 727, Ohio Revised Code Chapter 1710, and the Charter of the City, and consents to the immediate imposition of the Special Assessments upon the Property. This waiver encompasses, but is not limited to, waivers by the Owner of the following rights:

- (i) The right to notice of the adoption of the Resolution of Necessity under Ohio Revised Code Sections 727.13 and 727.14;
- (ii) The right to limit the amount of the Special Assessments under Ohio Revised Code Sections 727.03 and 727.06;
- (iii) The right to file an objection to the Special Assessments under Ohio Revised Code Section 727.15;
- (iv) The right to the establishment of, and any proceedings by and any notice from an Assessment Equalization Board under Ohio Revised Code Sections 727.16 and 727.17;
- (v) The right to file any claim for damages under Ohio Revised Code Sections 727.18 through 727.22 and Ohio Revised Code Section 727.43;
- (vi) The right to notice that bids or quotations for the Project may exceed estimates by 15%;
- (vii) The right to seek a deferral of payments of Special Assessments under Ohio Revised Code Section 727.251;

- (viii) The right to notice of the passage of the assessing Resolution under Ohio Revised Code Section 727.26; and
- (ix) Any and all procedural defects, errors, or omissions in the Special Assessment process.

SECTION 18. Compliance with Open Meetings Requirements. This Council finds and determines that all formal actions of this Council and any of its committees concerning and relating to the passage of this legislative resolution were taken in an open meeting of this Council or any of its committees, and that all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Ohio Revised Code Section 121.22.

SECTION 19. Effective Date. This Resolution is hereby declared to be an emergency measure and shall take effect and be in force immediately from and after its passage. The reason for the emergency lies in the fact that this Resolution is necessary for the immediate preservation of the public peace, health, and safety in that such energy special improvement project must access funding available to it for a limited time.

Vote on passage as an emergency: Yeas ____ Nays ____

Passed, _____, 2024, as an emergency measure.

ATTEST: _____
President of Council

APPROVED AS TO FORM:

Clerk of Council

Director of Law

APPROVED:

Mayor

Date

ORDINANCE NO. 27-2025

DETERMINING TO PROCEED WITH THE ACQUISITION, CONSTRUCTION, AND IMPROVEMENT OF CERTAIN PUBLIC IMPROVEMENTS IN THE CITY OF SYLVANIA, OHIO IN COOPERATION WITH THE NORTHWEST OHIO ADVANCED ENERGY IMPROVEMENT DISTRICT; AND DECLARING AN EMERGENCY.

WHEREAS, the Council (“Council”) of the City of Sylvania, Ohio (the “City”) duly adopted Resolution No. _____ on _____ (the “Resolution of Necessity”), (i) declaring the necessity of acquiring, constructing, and improving a special energy improvement project (the “Project,” as more fully described in the Petition referenced in this Ordinance) located on real property owned by PMA Investors III, LLC (together with its affiliates or controlled entities, the “Owner”) at 5520 Monroe Street & 0 Monroe Street within the City (the “Property,” as more fully described in Exhibit A to the Petition); (ii) providing for the acquisition, construction, and improvement of the Project by the Owner, as set forth in the Owner’s *Petition for Special Assessments For Special Energy Improvement Projects* (the “Petition”), including by levying and collecting special assessments to be assessed upon the Property (the “Special Assessments”) in an amount sufficient to pay the costs of the Project, which is estimated to be \$600,272.40, including other related costs of financing the Project, which may include, without limitation, the payment of principal of and interest on nonprofit corporate obligations issued to pay the costs of the Project and other interest, financing, credit enhancement, and issuance expenses and ongoing trustee fees and Northwest Ohio Advanced Energy Improvement District (the “District”) administrative fees and expenses; and (iii) determining that the Project will be treated as a special energy improvement project to be undertaken cooperatively by the City and the District; and,

WHEREAS, the claims for damages alleged to result from, and objections to, the Project have been waived by one hundred percent (100%) of the Owners, and no claims for damages alleged to result from, or objections to, the Project have been filed within the times prescribed by Sections 727.15 and 727.18 of the Ohio Revised Code.

NOW THEREFORE, BE IT ORDAINED by the Council of the City of Sylvania, Lucas County, Ohio, ____ members elected thereto concurring:

SECTION 1. Definitions. Each capitalized term not otherwise defined in this Ordinance or by reference to another document shall have the meaning assigned to it in the Resolution of Necessity.

SECTION 2. Determination to Proceed. This Council declares that its intention is to proceed or to cooperate with the District to proceed with the acquisition, construction, and improvement of the Project described in the Petition and the Resolution of Necessity. The Project shall be made in accordance with the provisions of the Resolution of Necessity and with the plans, specifications, profiles, and estimates of cost previously approved and now on file with the fiscal officer and the Clerk of Council.

SECTION 3. Special Assessments. The Special Assessments to pay costs of the Project, which are estimated to be \$600,272.40 including any and all architectural, engineering, legal, insurance, consulting, energy auditing, planning, acquisition, installation, construction, surveying, testing, and inspection costs; the amount of any damages resulting from the Project and the interest on such damages; the costs incurred in connection with the preparation, levy and collection of the special assessments; the cost of purchasing and otherwise acquiring any real estate or interests in real estate; expenses of legal services; costs of labor and material; trustee fees and other financing costs incurred in connection with the issuance, sale, and servicing of securities, nonprofit corporate obligations, or other obligations issued or incurred to provide a loan or to secure an advance of funds to the Owner or otherwise to pay costs of the Project in anticipation of the receipt of the Special Assessments, capitalized interest on, and financing reserve funds for, such securities, nonprofit corporate obligations, or other obligations so issued or incurred, including any credit enhancement fees, trustee fees, program administration fees, financing servicing fees, and District administrative fees and expenses; an amount to reflect interest on unpaid Special Assessments which shall be treated as part of the cost of the Project for which the Special Assessments are made at an interest rate which shall be determined by the District or the Toledo-Lucas County Port Authority as its conduit financing entity to be substantially equivalent to the fair market rate that would have been borne by notes or bonds if notes or bonds had been issued by the District, the Toledo-Lucas County Port Authority, or another issuer of notes or bonds to pay the costs of the Project; together with all other necessary expenditures, shall be assessed against the Property in the manner and in the number of semi-annual installments provided in the Petition and the Resolution of Necessity. Each semi-annual Special Assessment payment represents the payment of a portion of any principal repayment and interest and administrative fees payable with respect to the Project. The Special Assessments shall be assessed against the Property commencing in tax year 2025 for collection in 2026 and shall continue through tax year 2039 for collection in 2040. In addition to the Special Assessments, the County Auditor of Lucas County, Ohio may impose a

special assessment collection fee with respect to each semi-annual payment, which amount, if imposed, will be added to the Special Assessments by the County Auditor of Lucas County, Ohio.

SECTION 4. Amount of Assessments. The estimated Special Assessments for costs of the Project prepared and filed in the office of the Clerk of Council and in the office of the fiscal officer, in accordance with the Resolution of Necessity, are adopted.

SECTION 5. Certification to County Auditor. In compliance with Ohio Revised Code Section 319.61, the Clerk of Council is directed to deliver a certified copy of this Ordinance to the County Auditor of Lucas County, Ohio within 15 days after the date of its passage.

SECTION 6. Contracts. All contracts for the construction of the Project will be let in accordance with the Petition, the Program Plan, and the Supplemental Plan, and the costs of the Project shall be financed as provided in the Resolution of Necessity.

SECTION 7. Compliance with Open Meetings Requirements. Council finds and determines that all formal actions of this Council concerning and relating to the passage of this Ordinance were taken in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Ohio Revised Code Section 121.22.

SECTION 8. Effective Date. This Ordinance is hereby declared to be an emergency measure and shall take effect and be in force immediately from and after its passage. The reason for the emergency lies in the fact that this Ordinance is necessary for the immediate preservation of the public peace, health, and safety in that such energy special improvement project must access funding available to it for a limited time.

Vote on passage as an emergency: Yeas ____ Nays ____

Passed, _____, 2024, as an emergency measure.

ATTEST: _____
President of Council

APPROVED AS TO FORM:

Clerk of Council

Director of Law

APPROVED:

Mayor

Date

RECEIPT OF COUNTY AUDITOR FOR
LEGISLATION DETERMINING TO
PROCEED WITH ACQUISITION, CONSTRUCTION,
AND IMPROVEMENT OF CERTAIN PUBLIC
IMPROVEMENTS IN THE CITY OF SYLVANIA, OHIO
IN COOPERATION WITH THE NORTHWEST OHIO ADVANCED ENERGY
IMPROVEMENT DISTRICT

I, Katie Moline, the duly elected, qualified, and acting Auditor in and for Lucas County, Ohio hereby certify that a certified copy of Ordinance No. _____ duly adopted by the Council of the City of Sylvania, Ohio on _____, determining to proceed with the acquisition, construction, and improvement of certain public improvements in the City of Sylvania, Ohio in cooperation with the Northwest Ohio Advanced Energy Improvement District, was filed in this office on _____, 2025.

WITNESS my hand and official seal at Toledo, Ohio on _____, 2025.

[SEAL]

Auditor
Lucas County, Ohio

5c.

ORDINANCE NO. 28-2025

LEVYING SPECIAL ASSESSMENTS FOR THE PURPOSE OF ACQUIRING, CONSTRUCTING, AND IMPROVING CERTAIN PUBLIC IMPROVEMENTS IN THE CITY OF SYLVANIA, OHIO IN COOPERATION WITH THE NORTHWEST OHIO ADVANCED ENERGY IMPROVEMENT DISTRICT; AND DECLARING AN EMERGENCY.

WHEREAS, this Council (the “Council”) of the City of Sylvania, Ohio (the “City”) duly adopted Resolution No. _____ on _____ (the “Resolution of Necessity”) and declared the necessity of acquiring, constructing, improving and installing a special energy improvement project (the “Project”), as described in the Resolution of Necessity and as set forth in the Owner’s *Petition for Special Assessments For Special Energy Improvement Projects* (the “Petition”) on file with the Clerk of Council; and,

WHEREAS, this Council duly passed Ordinance No. _____ on _____ and determined to proceed with the Project and adopted the estimated Special Assessments (as defined in the Resolution of Necessity) filed with the Clerk of Council and the fiscal officer pursuant to the Resolution of Necessity; and,

WHEREAS, the actual costs of the Project have been ascertained and have been certified to the City in the Petition and the Supplemental Plan for the Project; and,

WHEREAS, the City intends to enter into a Special Assessment Agreement (the “Special Assessment Agreement”) to provide for the security for the Project Advance (as defined in the Special Assessment Agreement) and for administration of payments on the Project Advance and related matters with the District; and,

NOW THEREFORE, BE IT ORDAINED by the Council of the City of Sylvania, Lucas County, Ohio, _____ members thereto elected concurring:

SECTION 1. Definitions. Each capitalized term not otherwise defined in this Ordinance or by reference to another document shall have the meaning assigned to it in the Resolution of Necessity.

SECTION 2. Special Assessments. The list of Special Assessments to be levied and assessed on the Property in an amount sufficient to pay the costs of the Project, which is \$600,272.40, including other related financing costs incurred in connection with the issuance, sale, and servicing of securities, nonprofit corporate obligations, or other obligations issued to pay costs of the Project in anticipation of the receipt of the Special Assessments, capitalized interest on, and financing reserve funds for, such securities, nonprofit corporate obligations, or other obligations so issued, including any credit enhancement fees, trustee fees, and District administrative fees and expenses, which costs were set forth in the Petition and previously reported to this Council and are now on file in the offices of the Clerk of Council and the fiscal officer, is adopted and confirmed, and that the Special Assessments are levied and assessed on the Property. The interest portion of the Special Assessments, which shall accrue at the annual rate of 6.55%, together with amounts used to pay administrative expenses, has been determined by the District and the Toledo-Lucas County Port Authority (the "Authority") to be substantially equivalent to the fair market rate that would have been borne by notes or bonds been issued by the Authority, which Authority is working cooperatively with the District and the City to facilitate the financing of the costs of the Project.

The Special Assessments are assessed against the Property commencing in tax year 2025 for collection in 2026 and shall continue through tax year 2039 for collection in 2040. The semi-annual installments of the Special Assessments shall be collected in each calendar year equal to a maximum semi-annual amount of Special Assessments as shown in Exhibit A, attached hereto and incorporated into this Ordinance.

All Special Assessments shall be certified by the fiscal officer to the County Auditor pursuant to the Petition and Ohio Revised Code Chapter 727.33 to be placed on the tax list and duplicate and collected with and in the same manner as real property taxes are collected and as set forth in the Petition.

The Special Assessments shall be allocated among the parcels constituting the Property as set forth in the Petition and the List of Special Assessments attached hereto and incorporated into this Ordinance as Exhibit A.

SECTION 3. Amount of Special Assessments. This Council finds and determines that the Special Assessments are in proportion to the special benefits received by the Property as set forth in the Petition and are not in excess of any applicable statutory limitation.

SECTION 4. Waiver of Cash Settlement. PMA Investors III, LLC (together with its affiliates or controlled entities, the "Owner") has waived its right to pay the Special Assessments in cash, and all Special Assessments and installments of the Special Assessments shall be certified by the fiscal officer to the County Auditor of Lucas County, Ohio as provided by the Petition and Ohio Revised Code Section 727.33 to be placed by him or her on the tax list and duplicate and collected with and in the same manner as real property taxes are collected and as set forth in the Petition.

SECTION 5. Appropriation of Special Assessments. The Special Assessments will be used by the City to pay the cost of the Project in cooperation with the District in any manner, including assigning the Special Assessments actually received by the City to the District or to another party the City deems appropriate, and the Special Assessments are appropriated for such purposes.

SECTION 6. Special Assessments File. The fiscal officer shall keep the Special Assessments on file in the Office of the fiscal officer.

SECTION 7. Certification to County Auditor. In compliance with Ohio Revised Code Section 319.61, the Clerk of the Council is directed to deliver a certified copy of this Ordinance to the County Auditor of Lucas County, Ohio within 20 days after its passage.

SECTION 8. Approving the Special Assessment Agreement. This Council hereby approves the Special Assessment Agreement, a copy of which is on file in the office of the Clerk of Council. The Mayor, or other appropriate officer of the City, or any of them shall sign and deliver, in the name and on behalf of the City, the Special Assessment Agreement, in substantially the form as is now on file with the Clerk of Council. The Special Assessment Agreement is approved, together with any changes or amendments that are not inconsistent with this Ordinance and not substantially adverse to the City and that are approved by the Mayor, or other appropriate officer of the City, or any of them on behalf of the City, all of which shall be conclusively evidenced by the signing of the Special Assessment Agreement or amendments to the Special Assessment Agreement.

SECTION 9. Agreements. The City is hereby authorized to enter into such other agreements that are not inconsistent with the Resolution of Necessity and this Ordinance and that are approved by the Mayor, the Law Director, the Auditor, or other appropriate officer of the City, or any of them on behalf of the City, all of which shall be conclusively evidenced by the signing of such agreements or any amendments to such agreements.

SECTION 10. Compliance with Open Meetings Requirements. This Council finds and determines that all formal actions of this Council concerning and relating to the passage of this Ordinance were taken in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Ohio Revised Code Section 121.22.

SECTION 11. Effective Date. This Ordinance is hereby declared to be an emergency measure and shall take effect and be in force immediately from and after its passage. The reason for the emergency lies in the fact that this Ordinance is necessary for the immediate preservation of the public peace, health, and safety in that such energy special improvement project must access funding available to it for a limited time.

Vote on passage as an emergency: Yeas ____ Nays ____

Passed, _____, 2024, as an emergency measure.

ATTEST:

Clerk of Council

APPROVED:

Mayor

Date

President of Council

APPROVED AS TO FORM:

Director of Law

EXHIBIT A

**LIST OF SPECIAL ASSESSMENTS AND
SCHEDULE OF SPECIAL ASSESSMENTS**

LIST OF SPECIAL ASSESSMENTS

<u>Name</u>	<u>Assessed Properties Description</u>	<u>Portion of Benefit and Special Assessment</u>	<u>Amount of Special Assessment</u>
PMA Investors III, LLC	82-05156	80%	\$ 16,007.26
PMA Investors III, LLC	82-05162	20%	\$ 4,001.82

**SCHEDULE OF SPECIAL ASSESSMENTS
FOR LUCAS COUNTY PARCEL NOS.:**

82-05156 & 82-05162*

The following schedule of Special Assessment charges shall be certified for collection in semi-annual installments to be collected with first-half and second-half real property taxes in calendar years 2026 through 2040:

The energy efficiency savings for the project are expected to be 15% or more annually and consist of the following energy efficiency elements:

1. HVAC Chillers
2. Heat exchanger
3. Windows
4. Envelope Improvements

Total project cost: \$338,419.00

Total cost including financing and other charges: \$404,130.98

Number of semi-annual installments: 31

Total direct payments prior to establishment of assessment to be collected*: \$20,009.08

Total assessment payments to be collected: \$600,272.40

Estimated annual assessment payment**: \$40,018.16

Estimated semi-annual special assessments for 15 years**: \$20,009.08

First annual assessment due: January 31, 2026***

Note: Lucas County may add a processing charge to the assessment amount.

County Taxable Year	Total Payments	Year Payments Are Due	1st Half (Due 1/31) Parcel #82-05156	1st Half (Due 1/31) Parcel #82-05162	2nd Half (Due 7/31) Parcel #82-05156	2nd Half (Due 7/31) Parcel #82-05162
	\$ 20,009.08 *	2025			\$ 16,007.26 *	\$ 4,001.82 *
2025	\$ 40,018.16	2026	\$ 16,007.26	\$ 4,001.82	\$ 16,007.26	\$ 4,001.82
2026	\$ 40,018.16	2027	\$ 16,007.26	\$ 4,001.82	\$ 16,007.26	\$ 4,001.82
2027	\$ 40,018.16	2028	\$ 16,007.26	\$ 4,001.82	\$ 16,007.26	\$ 4,001.82
2028	\$ 40,018.16	2029	\$ 16,007.26	\$ 4,001.82	\$ 16,007.26	\$ 4,001.82
2029	\$ 40,018.16	2030	\$ 16,007.26	\$ 4,001.82	\$ 16,007.26	\$ 4,001.82
2030	\$ 40,018.16	2031	\$ 16,007.26	\$ 4,001.82	\$ 16,007.26	\$ 4,001.82
2031	\$ 40,018.16	2032	\$ 16,007.26	\$ 4,001.82	\$ 16,007.26	\$ 4,001.82
2032	\$ 40,018.16	2033	\$ 16,007.26	\$ 4,001.82	\$ 16,007.26	\$ 4,001.82
2033	\$ 40,018.16	2034	\$ 16,007.26	\$ 4,001.82	\$ 16,007.26	\$ 4,001.82
2034	\$ 40,018.16	2035	\$ 16,007.26	\$ 4,001.82	\$ 16,007.26	\$ 4,001.82
2035	\$ 40,018.16	2036	\$ 16,007.26	\$ 4,001.82	\$ 16,007.26	\$ 4,001.82
2036	\$ 40,018.16	2037	\$ 16,007.26	\$ 4,001.82	\$ 16,007.26	\$ 4,001.82
2037	\$ 40,018.16	2038	\$ 16,007.26	\$ 4,001.82	\$ 16,007.26	\$ 4,001.82
2038	\$ 40,018.16	2039	\$ 16,007.26	\$ 4,001.82	\$ 16,007.26	\$ 4,001.82
2039	\$ 40,018.16	2040	\$ 16,007.26	\$ 4,001.82	\$ 16,007.26	\$ 4,001.82
Total Payments	\$ 620,281.48					

**** The County Auditor of Lucas County, Ohio may impose a special assessment collection fee with respect to each Special Assessment payment. If imposed, this special assessment collection fee will be added by the County Auditor of Lucas, Ohio to each Assessment payment.**

***** Pursuant to Ohio Revised Code Chapter 323, the Special Assessment Payment Dates identified in this Schedule of Special Assessments are subject to adjustment by the County Auditor of Lucas County, Ohio under certain conditions.**

CERTIFICATE

The undersigned Clerk of Council hereby certifies that the foregoing is a true copy of Ordinance No. _____ duly adopted by the Council of the City of Sylvania, Ohio on _____, and that a true copy of such Ordinance was certified to the County Auditor of Lucas County, Ohio within 20 days after its passage.

Clerk of Council
City of Sylvania, Ohio

RECEIPT OF COUNTY AUDITOR FOR
LEGISLATION LEVYING SPECIAL ASSESSMENTS
FOR THE PURPOSE OF ACQUIRING, CONSTRUCTING,
AND IMPROVING CERTAIN PUBLIC IMPROVEMENTS
IN THE CITY OF SYLVANIA, OHIO IN COOPERATION WITH
THE NORTHWEST OHIO ADVANCED ENERGY IMPROVEMENT DISTRICT

I, Katie Moline, the duly elected, qualified, and acting Auditor in and for Lucas County, Ohio hereby certify that a certified copy of Ordinance No. _____, duly adopted by the Council of the City of Sylvania, Ohio on _____, levying special assessments for the purpose of acquiring, constructing, and improving certain public improvements in the City of Sylvania, Ohio in cooperation with the Northwest Ohio Advanced Energy Improvement District, including the List of Special Assessments and Schedule of Special Assessments, which Special Assessment charges shall be certified for collection in 30 semi-annual installments to be collected with first-half and second-half real property taxes in calendar years 2026 through 2040, was filed in this office on _____, 2025.

WITNESS my hand and official seal at Toledo, Ohio on _____, 2025.

[SEAL]

Auditor
Lucas County, Ohio



lea.

DEPARTMENT OF PUBLIC SERVICE
JOSEPH E. SHAW, P.E., P.S., DIRECTOR

February 18, 2025

To: The Mayor and Members of Sylvania City Council

Re: **LUC-CR 1572-8.28 (PID 111207) – CHANGE ORDER NO. 2**

Dear Mr. Mayor and Council Members:

The Contractor has requested a change order to allow for subcontractor payments for several work items completed at the end of the year last and to also cover scope of work changes. Enclosed is Change Order No. 2 which includes both changes in scope and quantity overruns/underruns.

The largest change in scope item was in the amount of \$10,404.40 for additional pipe removals not included in the original contract. The Contractor discovered an old abandoned water line on top of the existing storm sewer instead of just next to it as shown in the plans. The storm sewer was a known item for removal, but waterline had to be removed as well to complete the work. In addition, there were several additional locations of sidewalk removal and replacement added to the project, mostly near the traffic signal. The additional sidewalk work was in the amount of \$29,879.

Two of the larger reductions in the change order included a reimbursement to the City for time and equipment used to alleviate a sanitary sewer blockage in the mainline due to contractor materials in the system in the amount of \$10,959.59. There was also a substantial less amount of erosion control materials needed which was a reduction in the amount of \$19,676.

As a result, the Service Department is requesting a contract increase in the amount of \$18,718.93 which will increase the contract amount from \$1,105,797.40 to \$1,124,516.33. With this increase the total construction cost is approximately 6.3% over the original contract amount of \$1,057,497.40. Please call if you have any questions.

Sincerely,

Joseph E. Shaw, P.E., P.S.
Director of Public Service

l.b.

ORDINANCE NO. 29-2025

AUTHORIZING THE MAYOR AND DIRECTOR OF FINANCE TO APPROVE CHANGE ORDER NO. 2 TO THIS CITY'S AGREEMENT WITH GEDDIS PAVING & EXCAVATING FOR THE MAIN STREET RECONSTRUCTION PROJECT TO PROVIDE FOR CHANGES IN SCOPE AND PROJECT OVERRUNS AND UNDERRUNS; INCREASING THE CONTRACT AMOUNT BY \$18,718.93; APPROPRIATING FUNDS THEREFORE; AND DECLARING AN EMERGENCY.

WHEREAS, Ordinance No. 10-2024, passed February 5, 2024, accepted the bid of Geddis Paving and Excavating and awarded the contract for the Monroe Street Reconstruction Project to same, which bid was in the amount of \$1,057,497.40; and,

WHEREAS, Ordinance No. 110-2024, passed October 7, 2024, authorized the Mayor and Director of Finance to approve Change Order No. 1 to this City's Agreement with Geddis Paving & Excavating for the Main Street Reconstruction Project and increased the contract amount by \$48,300; and,

WHEREAS, the Director of Public Service, by report dated February 18, 2025, has recommended approval of Change Order No. 2 of Geddis Paving and Excavating for said Monroe Street Reconstruction Project to provide for additional pipe removals not included in the original contract and additional sidewalk removal and replacement; and,

WHEREAS, the scope of work and quantity overruns/underruns resulted in a net increase to the contract in the amount of Eighteen Thousand Seven Hundred Eighteen and 93/100 Dollars (\$18,718.93), for a total contract amount of \$1,124,516.33.

NOW THEREFORE BE IT ORDAINED by the Council of the City of Sylvania, Lucas County, Ohio, _____ members elected thereto concurring:

SECTION 1. That said change order increasing the contract amount by the sum of Eighteen Thousand Seven Hundred Eighteen and 93/100 Dollars (\$18,718.93), authorized to be appropriated be, and the same hereby is, approved, and the Mayor and the Director of Finance be, and they hereby are, authorized to sign said change order on behalf of this City, thereby

indicating such approval and changing the total contract amount.

SECTION 2. That, to provide funds for said change order for improvements, there is hereby appropriated from the **CAPITAL IMPROVEMENT FUND** from funds therein not heretofore appropriated to **Account No. 401-7610-53595 – Main Street – Ten Mile to Convent/Oakland Court**, the sum of Eighteen Thousand Seven Hundred Eighteen and 93/100 Dollars (\$18,718.93).

SECTION 3. That the Clerk of Council is hereby directed to post a copy of this Ordinance in the Office of the Clerk of Council in the Municipal Building pursuant to ARTICLE III, Section 12, of the Charter of this City.

SECTION 4. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, property and welfare and for the further reason that the adjustments in the contract for said changes in scope and quantity overruns/underruns should be approved immediately. Provided this Ordinance receives the affirmative vote of five (5) or more members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, it shall take effect and be in force thirty (30) days after it is approved by the Mayor or as otherwise provided by the Charter.

SECTION 5. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this council, and that all deliberations of this Council and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Vote on passage as an emergency: Yeas _____ Nays _____

Passed, _____, 2025, as an emergency measure.

President of Council

ATTEST:

APPROVED AS TO FORM:

Clerk of Council

Director of Law

APPROVED:

Mayor

Date

CITY OF SYLVANIA, OHIO

CHANGE ORDER Number 02

Project Ordinance No.: 10-2024 Purchase Order No. 65586

Contract: LUC-CR 1572-8.28 PID 111207 Main Street

Title of Change Order: Additional Pipe Removals, Driveway Replacements, and Normal Differences in Plan Quantities

Description of Change:	Pipe Removed 24" and Under, As Per Plan	\$10,404.40
	Agreed Lump Sum (Sinkhole Repair)	\$4,140.13
	Pavement Removed	\$496.00
	Walk Removed	\$52.00
	Curb & Gutter Removed	\$1,365.00
	4" Concrete Walk	\$29,879.00
	Curb Ramp	\$340.00
	6" Conduit, Type B	\$2,898.00
	8" Conduit, Type B	\$468.00
	Asphalt Concrete Base, PG64-22	\$5,469.30
	Aggregate Base	\$1,314.24
	Asphalt Concrete Surface Course, Type 1, (448), PG64-22	\$2,451.00
	Asphalt Concrete Intermediate Course, Type 2, (448)	\$2,925.00
	Stop Line	\$72.00
	Conduit, 2", 725.05	\$15.70
	Conduit, 3", 725.05	\$50.50
	Trench	\$54.25
	Combination Curb and Gutter, Type 2, As Per Plan	-\$1,750.00
	Water	-\$1.00
	Erosion Control	-\$19,676.00
	15" Conduit, Type B	-\$3,040.00
	Non-Tracking Tack Coat	-\$57.00
	Controller Work Pad	-\$1,050.00
	Traffic Compacted Surface, Type C	-\$1,350.00
	Portable Changeable Message Sign, As Per Plan	-\$3,000.00
	Work Zone Stop Line, Class I, 642 Paint	-\$480.00
	Work Zone Crosswalk Line, Class I, 642 Paint	-\$192.00
	Water	-\$120.00
	Field Office, Type B	-\$2,000.00
	Agreed Lump Sum (Sinkhole Repair)	-\$10,959.59

Total

\$18,718.93

Date: 1/30/2025

2/3/25

RECOMMENDED
FOR APPROVAL BY:


Joseph E. Shaw, P.E., P.S.
Public Service Director

Date

Original Contract Amt	\$	1,057,497	40
Previous Changes (+ or -)	\$	48,300	00
This Change (+ or -)	\$	18,718	93
Adjusted Contract Amt	\$	1,124,516	33

REVIEWED BY:

Darren J. Schimmoeller, PE

DATE: 01/31/25

Darren Schimmoeller

Digitally signed by Darren Schimmoeller
DN: cn=US,
e=d.schimmoeller@structurepoint.com,
o=American Structurepoint, cn=Darren
Schimmoeller
Date: 2025.01.31 12:53:48-0500

Engineers Signature

SUBMITTED BY:

Geddis Paving & Excavating

Name of Contractor

DATE: 2/3/25


Contractor's Signature

City of Sylvania, Ohio

The above proposal is hereby approved.

The above proposal is hereby approved.

Mark R. Frye, Mayor

Date

Toby Schroyer, Finance Director

Date



American Structurepoint - OH Change Order Details

LUC-CR 1572-8.28 PID 111207 Main Street

Description

A road diet reconstruction of 0.34 miles of Main Street (CR 1572) beginning 0.10 miles north of Convent Boulevard and ending at the south end of the bridge over Ten Mile Creek; including full-depth reconstruction of the pavement between existing gutter plates, subgrade treatment, storm sewer replacement at various locations, addition of underdrains, upgrading curb ramps to ADA standards, replacement of an existing traffic signal with a PHB, the addition of on-road bike lanes all required pavement markings and signing.

Prime Contractor

GEDDIS PAVING & EXCAVATING INC
1019 WAMBA AVE
TOLEDO, OH 43607

Change Order

2

Status

Pending

Date Created

01/16/2025

Type

Normal Difference between Plan and Actual Quantities

Summary

Various - see descriptions

Change Order Description

Additional pipe removal, driveway replacements, and other normal differences between the plan and actual quantities.
All force account records that were submitted by the contractor, were reviewed and found to be acceptable.

Awarded Project Amount

\$1,057,497.40

Authorized Project Amount

\$1,105,797.40

Change Order Amount

\$18,718.93

Revised Project Amount

\$1,124,516.33

Increases/Decreases

Line Number	Item ID	Unit	Unit Price	Current Quantity	Current Amount	Change Quantity	Change Amount	Revised Quantity	Revised Amount
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Section: 1 - Roadway

0002	202E23000	SY	\$4.000	6,115.000	\$24,460.00	124.000	\$496.00	6,239.000	\$24,956.00
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PAVEMENT REMOVED

Reason: Normal difference between plan and actual quantities.

0003	202E30000	SF	\$2.000	1,011.000	\$2,022.00	26.000	\$52.00	1,037.000	\$2,074.00
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WALK REMOVED

Reason: As directed by the City, additional existing walk was removed due to its existing poor condition.

0004	202E32500	FT	\$35.000	142.000	\$4,970.00	39.000	\$1,365.00	181.000	\$6,335.00
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CURB AND GUTTER REMOVED

Reason: As directed by the City, additional existing walk was removed due to its existing poor condition.

0011	608E10000	SF	\$20.000	401.000	\$8,020.00	1,493.950	\$29,879.00	1,894.950	\$37,899.00
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4" CONCRETE WALK

Reason: As directed by the City, additional quantity was incorporated for the removal and replacement of the school driveway on the west side of the intersection STA 19+50, I.T., and the Roots Building driveway on the east side of the roadway STA 24+80, R.T.

0012	608E52000	SF	\$20.000	393.000	\$7,860.00	17.000	\$340.00	410.000	\$8,200.00
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CURB RAMP

Line Number	Item ID	Unit	Unit Price	Current Quantity	Current Amount	Change Quantity	Change Amount	Revised Quantity	Revised Amount
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Reason: Additional quantity needed to meet the existing St. Joe's parking lot pavement and sidewalk.

0013	609E12001	FT	\$70.000	206.000	\$14,420.00	-25.000	-\$1,750.00	181.000	\$12,670.00
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COMBINATION CURB AND GUTTER, TYPE 2, AS PER PLAN

Section: 2 - Erosion Control

0017	659E35000	MGAL	\$1.000	1.000	\$1.00	-1.000	-\$1.00	0.000	\$0.00
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WATER

0021	832E30000	EACH	\$1.000	20,000.000	\$20,000.00	-19,676.000	-\$19,676.00	324.000	\$324.00
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EROSION CONTROL

Section: 3 - Drainage

0023	611E00900	FT	\$63.000	56.000	\$3,528.00	46.000	\$2,898.00	102.000	\$6,426.00
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6" CONDUIT, TYPE B

Reason: The damaged sanitary lateral serving the Local Roots business on the west side of the roadway was identified by project personnel and subsequently replaced with new 6" PVC conduit. The additional quantity reflects the material required to complete the necessary repairs.

0025	611E01800	FT	\$78.000	6.000	\$468.00	6.000	\$468.00	12.000	\$936.00
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8" CONDUIT, TYPE B

Reason: Normal difference between plan and actual quantities.

0027	611E05900	FT	\$190.000	373.000	\$70,870.00	-16.000	-\$3,040.00	357.000	\$67,830.00
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15" CONDUIT, TYPE B

Line Number	Item ID	Unit	Unit Price	Current Quantity	Current Amount	Change Quantity	Change Amount	Revised Quantity	Revised Amount
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Section: 4 - Pavement

0037	301E46000	CY	\$180.000	694.000	\$124,920.00	30.385	\$5,469.30	724.385	\$130,389.30
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ASPHALT CONCRETE BASE, PG64-22

Reason: Normal difference between plan and actual quantities, with up to a 5% overage allowable by specification.

0038	304E20000	CY	\$74.000	1,019.000	\$75,406.00	17.760	\$1,314.24	1,036.760	\$76,720.24
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AGGREGATE BASE

Reason: Additional removal and replacement of unsuitable and pumping material were required to properly prepare the area for paving.

0039	407E20000	GAL	\$1.000	764.000	\$764.00	-57.000	-\$57.00	707.000	\$707.00
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NON-TRACKING TACK COAT

0040	441E50000	CY	\$215.000	228.000	\$49,020.00	11.400	\$2,451.00	239.400	\$51,471.00
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ASPHALT CONCRETE SURFACE COURSE, TYPE 1, (448), PG64-22

Reason: Normal difference between plan and actual quantities, with up to a 5% overage allowable by specification.

0041	441E50300	CY	\$195.000	298.000	\$58,110.00	15.000	\$2,925.00	313.000	\$61,035.00
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ASPHALT CONCRETE INTERMEDIATE COURSE, TYPE 2, (448)

Reason: Normal difference between plan and actual quantities, with up to a 5% overage allowable by specification.

Section: 5 - Traffic Control

0054	644E00500	FT	\$8.000	32.000	\$256.00	9.000	\$72.00	41.000	\$328.00
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STOP LINE

Change Order Details:

LUC-CR 1572-8.28 PID 11207 Main Street

Line Number	Item ID	Unit	Unit Price	Current Quantity	Current Amount	Change Quantity	Change Amount	Revised Quantity	Revised Amount
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Reason: Normal difference between plan and actual quantities.

Section: 6 - Lighting

0063	625E25402	FT	\$7.850	41.000	\$321.85	2.000	\$15.70	43.000	\$337.55
CONDUIT, 2", 725.05									

Reason: Additional quantity needed for the relocation of the cabinet further north to avoid damaging the existing communications conduit.

0064	625E25502	FT	\$10.100	7.000	\$70.70	5.000	\$50.50	12.000	\$121.20
CONDUIT, 3", 725.05									

Reason: Additional quantity needed for the relocation of the cabinet further north to avoid damaging the existing communications conduit.

0067	625E29000	FT	\$7.750	57.000	\$441.75	7.000	\$54.25	64.000	\$496.00
TRENCH									

Reason: Additional quantity needed for the relocation of the cabinet further north to avoid damaging the existing communications conduit.

Section: 7 - Traffic Signals

0087	633E67200	EACH	\$1,050.000	1.000	\$1,050.00	-1.000	-\$1,050.00	0.000	\$0.00
CONTROLLER WORK PAD									

Section: 8 - Maintenance of Traffic

0089	410E13000	CY	\$45.000	547.000	\$24,615.00	-30.000	-\$1,350.00	517.000	\$23,265.00
TRAFFIC COMPACTED SURFACE, TYPE C									

Line Number	Item ID	Unit	Unit Price	Quantity	Current Amount	Quantity	Change	Revised Amount
0091	614E18601	SNMT	\$1,000.000	12.000	\$12,000.00	-3.000	-\$3,000.00	\$9,000.00
PORTABLE CHANGEABLE MESSAGE SIGN, AS PER PLAN								
0093	614E26200	FT	\$10.000	48.000	\$480.00	-48.000	-\$480.00	\$0.00
WORK ZONE STOP LINE, CLASS I, 642 PAINT								
0094	614E27200	FT	\$2.000	96.000	\$192.00	-96.000	-\$192.00	\$0.00
WORK ZONE CROSSWALK LINE, CLASS I, 642 PAINT								
0095	616E10000	MGAL	\$10.000	12.000	\$120.00	-12.000	-\$120.00	\$0.00
WATER								

Section: 9 - Incidentals

0097	619E16010	MNTH	\$2,000.000	4.000	\$8,000.00	-1.000	-\$2,000.00	\$6,000.00
FIELD OFFICE, TYPE B								
27 items	Totals				\$512,386.30		\$15,133.99	\$527,520.29

New Items

Line Number	Item ID	Unit	Quantity	Unit Price	Extension
Section: 1 - Roadway					
0101	202E35101	FT	380.000	\$27.380	\$10,404.40
PIPE REMOVED, 24" AND UNDER, AS PER PLAN					

Reason: Quantity based on the agreed unit price and length was required due to Geddis encountering a 6-inch abandoned ductile iron (D.I.) waterline during the installation of the

Line Number	Item ID	Unit	Quantity	Unit Price	Extension
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proposed 1.5-inch conduit. Bid unit cost was \$44/foot. The project reduced the price for the work as the pipe was in the same trench as the new 15" conduit. The state average price for this work of \$27.38 per foot was accepted.

Section: 3 - Drainage

0102	990E30000	LS	1.000	-\$10,959.590	-\$10,959.59
AGREED LUMP SUM					

Reason: Prior to the start of this road reconstruction project, City of Sylvania sewer crews thoroughly jet-cleaned the sanitary sewer system to ensure it was in proper working condition. As a result, Geddis' construction operations, debris was inadvertently allowed to enter the system, causing the 12-inch sanitary sewer to become plugged. The blockage extended south of MH SS-5 to Station 19+16, continued along the curve near St. Joe's to station 8+00, and beyond the construction limits to a midpoint between Brint and Convent. The debris, including large chunks of asphalt, stone, and brick, accumulated due to the shifting of metal covers and plastic during aggregate base and paving operations, which allowed material to fall through the manholes and enter the sewer. City sewer crews were required to return to inspect the system using video equipment and subsequently jet-clean the system again due to the presence of the debris. Substantial amounts of stone were suctioned during the cleaning process. The cleaning effort, which spanned a total of five days, involved significant labor and equipment hours to remove the debris, alleviate the blockage, and restore the system to functional capacity. This change order compensates the City for the labor and equipment costs incurred during the inspection and cleaning of the sanitary sewer mainline.

Section: 4 - Pavement

0100	990E30000	LS	1.000	\$4,140.130	\$4,140.13
AGREED LUMP SUM					

Reason: Includes total time, labor, and materials required for investigating and correcting the existing sinkhole at STA 8+10 on the roadway's centerline.

3 items
Total: \$3,584.94



7a.

DEPARTMENT OF PUBLIC SERVICE
JOSEPH E. SHAW, P.E., P.S., DIRECTOR

February 18, 2025

To: The Mayor and Members of Sylvania City Council

Re: **Police Department Equipment Purchase – Leo the Lab Mascot for the L.E.A.D Program**

Dear Mr. Mayor and Council Members:

The Police Department is requesting to purchase a mascot costume (“LEO the Lab”) for use in our Law Enforcement Against Drugs & Violence (L.E.A.D.) program. The L.E.A.D. program is designed to follow students through their schooling career. Currently Sylvania Police Department School Resource Officers teach the program in 5th and 7th grades with the hope of expanding it to other levels.

Many of our student’s first experiences with the Police Department occur during Safety City, which is tailored to incoming kindergarteners. Over the years we have used robotic police cars and other mascots like “McGruff the Crime Dog” and “Eddie the Eagle” at Safety City. The “LEO the Lab” mascot would allow us to start integrating the L.E.A.D. program at Safety City with the goal of adding it at other community events throughout the year. The costume would be custom made by AvantGarb from Maysville, Kentucky. The cost of the costume, inclusive of a ventilation fan, is \$10,445. AvantGarb is estimating it will take 60 to 120 days to have the costume fabricated.

The equipment purchase was not programmed into the 2025 capital improvement budget. The Police Department is recommending the cost be funded from the Drug Law Enforcement account (226-7126-52239) which has a 2025 budgeted amount of \$30,000. The Police Department would not be requesting additional purchases out of this account for the remainder of the year and the cost would not increase the budget.

We recommend the purchase of the “Leo the Lab” mascot costume from AvantGarb from Maysville, Kentucky in the amount of \$10,445. Please call with any questions.

Sincerely,

A handwritten signature in blue ink, appearing to read "J.E. Shaw".

Joseph E. Shaw, P.E., P.S.
Director of Public Safety

7b.

ORDINANCE NO. 30-2025

ACCEPTING THE PROPOSAL OF AVANTGARB FOR THE PROVISION OF A LEO THE LAB MASCOT COSTUME FOR THE SYLVANIA POLICE DEPARTMENT; APPROPRIATING FUNDS THEREFORE IN THE AMOUNT OF \$10,445; AND DECLARING AN EMERGENCY.

WHEREAS, the Sylvania Police Department has recently switched to the Law Enforcement Against Drugs & Violence (L.E.A.D.) Program curriculum from the Drug Abuse Resistance Education (DARE) curriculum for 5th and 7th grade students; and,

WHEREAS, LEO the Lab is the mascot of the L.E.A.D. program and the Chief of Police and Director of Public Safety have requested the purchase of a LEO the Lab mascot costume; and,

WHEREAS, the Director of Public Safety, by report dated February 18, 2025, has received a proposal from AvantGarb to provide a LEO the Lab mascot costume for the L.E.A.D. Program at a cost of \$10,445, and the Director of Public Safety has recommended approval of that proposal.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Sylvania, Lucas County, Ohio, _____ members elected thereto concurring:

SECTION 1. That the proposal of AvantGarb in the amount of Ten Thousand Four Hundred Forty-Five Dollars (\$10,445.00) for providing a LEO the Lab mascot costume, is hereby approved and accepted.

SECTION 2. That to provide funds for said mascot costume hereby authorized, there is hereby appropriated from the **DRUG LAW ENFORCEMENT FUND** from funds therein not heretofore appropriated to **Account No. 226-7126-52239 – Equipment – Police Personnel** the amount of Ten Thousand Four Hundred Forty-Five Dollars (\$10,445.00).

SECTION 3. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 4. That the Clerk of Council is hereby directed to post a copy of this Ordinance in the Office of the Clerk of Council in the Municipal Building pursuant to ARTICLE

III, Section 12, of the Charter of this City.

SECTION 5. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, property and welfare and for the further reason that the City should provide for the purchase of the mascot costume at the earliest possible time. Provided this Ordinance receives the affirmative vote of five (5) or more members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, it shall take effect and be in force thirty (30) days after it is approved by the Mayor or as otherwise provided by the Charter.

Vote on passage as an emergency: Yeas _____ Nays _____

Passed, _____, 2025, as an emergency measure.

ATTEST:

Clerk of Council
APPROVED:

President of Council
APPROVED AS TO FORM:

Director of Law

Mayor

Date



AvantGarb

PHONE
317/523-6267
jennifer@avantgarb.com

[WEB & BLOG](#)

[TWITTER](#)

[FACEBOOK](#)

February 3, 2025

Lindsey Russell #886
Sylvania Police Division
Community Affairs Division
LEAD Officer/SRO

Greeting Officer Russell,

We would be delighted to create a new LEO the Lab mascot for the Sylvania Police Division.

L.E.A.D is a visionary program and LEO is a marvelous ambassador for L.E.A.D.

At Avant Garb we pay attention to the big picture and we pay attention to the small details.

Our artisans use their discerning eyes, sculpting, sewing and 3D skills to give your mascot personality and mascot "soul". With soul, and an enthusiastic performer, your mascot will be able to:

- Have a lively and rich interaction with the larger community and media outlets.
- Strengthen the ties that bind by enhancing image and loyalty.

Mascots make any environment thrive. They are wonderful hosts, goodwill ambassadors out in the community and naturally [love photos and social media](#).

I look forward to your mascot musings.

Warmest regards, Jennifer

A handwritten signature in black ink that reads "Jennifer Q Smith". The signature is written in a cursive, flowing style.

Jennifer Q Smith
Queen of Fuzz/AvantGarb Inc.

MASCOT DESCRIPTION: HEAD

Particular attention goes into the head. The setting of the eyes and the expression are important. The mascot heads are made using a soft-sculpture technique - out of stiff and pliable foam, which makes them lightweight and endows them with great expression and personality.

- The mascot head and face will be covered in variety of fabrics, furs and fleeces.
- Vision is generally hidden in the mouth
- An interior, athletic helmet will secure the mascot head to the performer.
- Hidden vents will be placed in the head to provide air circulation for the performer.

BODY & CLOTHES

- The muscular, body definition is created with variety of foams including: pliable, ventilated foam, and stiff, closed cell foam.
- The body will be good-looking, lightweight, performer friendly and machine washable.
- The mascot will have a custom made, mascot-sized clothing.
 - Safety vest w/ logo shirt collar and sleeves.
 - Pants w/ belt and buckle.



HANDS/PAWS

Hands will be padded and washable.

SHOES

Your mascot will be able to walk, run, jump and twirl. The shoes are sculpted foam covered in fabric. The performer's own shoes are secured firmly into the mascot's foot, which allows for comfort and ease of movement.

MASCOT CARE & FEEDING

Each mascot arrives with a Mascot Manual with instructions on how to put on the mascot, perform in the mascot and clean it.

Design refinements and normal wear & tear repairs are on us for the first 90 days (not including shipping).

ESTIMATE

AvantGarb, Inc
1022 E 2nd St
Maysville, KY 41056

jennifer@avantgarb.com
+1 (317) 523-6267
www.avantgarb.com



Big Mascots, Big Costumes

Bill to
Officer Lindsey Russell
Sylvania Police Division

Ship to
Officer Lindsey Russell
Sylvania Police Division

Estimate details

Estimate no.: 1300
Estimate date: 02/04/2025
Expiration date: 02/14/2025

#	Date	Product or service	SKU	Description	Qty	Rate	Amount
1.		Services		LEO the Lab mascot	1	\$9,950.00	\$9,950.00
2.		ventilation fan		Mascot ventilation fan - with snazzy, rechargeable battery w/ on/off switch	1	\$495.00	\$495.00
Total							\$10,445.00

Note to customer

LEO the Lab is a wonderful character. We look forward to bringing a new LEO to life!

Cheers! Jennifer and the Mascot Mavens

Expiry date: 02/14/2025

Accepted date

Accepted by



DEPARTMENT OF PUBLIC SERVICE
JOSEPH E. SHAW, P.E., P.S., DIRECTOR

February 18, 2025

To: The Mayor and Members of Sylvania City Council

Re: **Pumping Station Roof Replacements (2025)**

Dear Mr. Mayor and Council Members:

The bidding documents and cost estimate for the above referenced project have been completed and the Service Department is ready to publicly advertise the project for sale.

The scope of work for this project includes the removal of existing flat membrane roofing on three (3) pump station buildings and the installation of EPDM roofing. The locations for work include our water meters building (6828 Maplewood Avenue), our water pumping station building (4990 Main Street), and at our Monroe Street sanitary sewer pumping station (5843 Monroe Street). This work includes the removal and replacement of existing roof including all flashing, aluminum trims, protective underlayment membranes, ice guards, boots for all penetrations, and clean up.

In addition, the Service Department is also requesting roof inspections and reports for three (3) additional locations which will include an evaluation, recommendation, and cost estimate for future planning and budgetary purposes. The locations for inspections include our Council Chambers/Police Department (6635 Maplewood Avenue), our Maintenance Garage (5503 Harroun Road), and our Maple Drive sanitary sewer pumping station (5036 Maple Drive).

The engineer's estimate for the work is \$82,000 and the funds were programmed into the 2025 budget. The locations pertaining to water would be funded from the water account (701-7525-53501) and those pertaining to sanitary sewer would be funded from the sewer account (702-7540-53501).

We request that the Clerk of Council be authorized to advertise for bids.

Sincerely,

Joseph E. Shaw, P.E., P.S.
Director of Public Service