

Sylvania City Council

March 17, 2025

7:00 p.m. Safety Committee Meeting
Responder Safeguard Drone Discussion

7:30 p.m. Council Meeting
Agenda

1. Roll call: Mr. Hansen, Mr. Haynam, Mr. McCann, Mr. Murphy, Mr. Richardson, Ms. Stough, Mrs. Westphal.
2. Pledge of Allegiance to the United States of America led by Mr. Richardson.
3. Additions to the agenda.
4. Approval of the Council meeting minutes from March 3, 2025.
5. Proclamation presentation to Lucas County Board of Developmental Disabilities.
6. Executive Session to discuss pending litigation.
7. Proposed Ordinance No. 42-2025, an Ordinance to approve, adopt and enact current replacement pages to the Codified Ordinances; to repeal the ordinances in conflict therewith; to publish the enactment of new matter.
8. Police Department Vehicle Purchases.
 - a. Service Director's letter recommending vehicle purchases.
 - b. Proposed Ordinance No. 43-2025, Authorizing the Mayor and Director of Finance to accept the proposal of Baumann Ford Oregon, LLC for the purchase of two new 2025 Ford Interceptors.
 - c. Proposed Ordinance No. 44-2025, Authorizing the Mayor and Director of Finance to accept the proposal of Northwest Ohio Emergency Equipment to provide interior and exterior patrol packages for the two new Ford Interceptors.
9. Drainage Easement Request from Frick Family (6357 Monroe Street).
 - a. Service Director's letter requesting approval of easement and payment.
 - b. Proposed Ordinance No. 45-2025, Accepting an Easement Agreement for drainage purposes from Frick Family, LLC; appropriating funds therefore in the amount of \$2,217; and declaring an emergency.
10. Brint Rd. & Main St./Holland-Sylvania Rd. Roundabout and Harroun Rd. & Holland-Sylvania Rd. Roundabout Projects.
 - a. Service Director's letter recommending approval of ODOT HSIP grant applications.
 - b. Proposed Resolution No. 6-2025, Authorizing the Mayor and Director of Finance to file an Ohio Department of Transportation Highway Safety Improvement Program Grant Application for the Brint Rd. & Main St./Holland-Sylvania Rd. Roundabout Project.

- c. Proposed Resolution No. 7-2025, Authorizing the Mayor and Director of Finance to file an Ohio Department of Transportation Highway Safety Improvement Program Grant Application for the Harroun Rd. & Holland-Sylvania Rd. Roundabout Project.
11. Notice from the Ohio Division of Liquor Control of a D5/D6, “Spiritous liquor for on premises consumption only, beer, wine and mixed beverages for on premises, or off premises in original sealed containers until 2:30am” and “Sale of intoxicating liquor on Sunday for the same sales privileges (barring any local option elections that might impact privileges) the permit holder has Monday through Saturday” from Stratosphere is the Limit LLC, dba Quarry Cantina, to Borderline Grill Inc. 1st floor & patio at 5675/5678/5680 Mayberry Square, Sylvania, Ohio 43560.
12. Proposed Resolution No. 8-2025, A Resolution of the Council of the City of Sylvania urging Ohio voters to support State Issue 2 – Renewal of the State Capital Improvements Program.
13. Committee reports.
a. Report from Safety Committee meeting held this date.
14. Committee referrals.

INFORMATION

- A. NORED Annual Meeting information.
- B. Board of Architectural Review meeting minutes from March 12, 2025.
- C. Municipal Planning Commission meeting minutes from March 12, 2025.

Minutes of the Meeting of Council
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The Council of the City of Sylvania, Ohio met in regular session on March 3, 2025 at 7:30 p.m. with Mayor Frye in the chair. Roll was called with the following members present: Marcus Hansen, Doug Haynam, Brian McCann, Shawn Murphy, Patrick Richardson, Lyndsey Stough, Mary Westphal; (7) present; (0) absent.

Roll call:
All present.

Pledge of Allegiance to the United States of America led by Sylvania Boy Scout.

Pledge of
Allegiance.

Mayor Frye stated that Council will now consider agenda item 3.

No additions to the agenda were made.

Additions to the
agenda.

Mrs. Westphal moved, Mr. Haynam seconded to approve the agenda as written; roll call vote being: McCann, Haynam, Murphy, Westphal, Hansen, Richardson, Stough; (7) yeas; (0) nays. The motion carried.

Agenda approval.

Mayor Frye stated that Council will now consider agenda item 4.

Mrs. Westphal presented the February 18, 2025 regular meeting minutes. Mrs. Westphal moved, Mr. Hansen seconded, that since the Mayor, members of Council, and others had been furnished copies of these minutes prior to this meeting, Council dispense with the reading of these minutes at this time, and the journal of the minutes of the regular meeting of February 18, 2025 be approved; roll call vote being: Westphal, Hansen, McCann, Richardson, Stough, Murphy, Haynam; (7) yeas; (0) nays. The motion carried.

Approval of
Feb. 18, 2025
Council meeting
minutes.

Mayor Frye stated that Council will now consider agenda item 5.

Sylvania Police Chief Danilynn Miller introduced 3 new Police Officers; Tessa Gardella, Arin Hovey and Bryan Smith.

Introduction of 3
new Police
Officers.

Mayor Frye stated that Council will now consider agenda item 6.

Mayor Frye suggested moving this item to the end of the meeting agenda due to the attorney not being able to attend to discuss the issue and to keep the meeting moving forward; Council agreed.

Move Executive
Session to the
end of the
agenda.

Mayor Frye stated that Council will now consider agenda item 7.

Service Director's letter recommending contract award was placed on file. Mr. Hansen presented and read aloud by title only, proposed Ordinance No. 31-2025, "Accepting the bid of Ohio Excavating and Sewer Contractors Corporation and awarding the contract for the Centennial Sanitary Sewer Extension 2025 Project to same; authorizing the expenditure for the improvements in the amount of \$61,185; appropriating funds therefore; and declaring an emergency"; Mr. Hansen moved, Mr. Haynam seconded for passage of Ordinance No. 31-2025 as an emergency measure; roll call vote being: Westphal, Haynam, McCann, Murphy, Stough, Hansen, Richardson; (7) yeas; (0) nays. The motion carried.

Ordinance No.
31-2025, "...
Ohio Excav &
Sewer...
Centennial
Sanitary Sewer
Extn..."

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Mayor Frye stated that Council will now consider agenda item 8.

Service Director's letter recommending contract award was placed on file. Mr. Hansen presented and read aloud by title only, proposed Ordinance No. 32-2025, "Accepting the bid of Ohio Excavating and Sewer Contractors Corporation and awarding the contract for the Silvertown Drive Waterline Improvements & Resurfacing Project to same; authorizing the expenditure for the improvements in the amount of \$939,320.75; appropriating funds therefore; and declaring an emergency"; Mr. Hansen moved, Mrs. Westphal seconded for passage of Ordinance No. 32-2025 as an emergency measure; roll call vote being: Westphal, Haynam, Murphy, Stough, McCann, Hansen, Richardson; (7) yeas; (0) nays. The motion carried.

Ordinance No. 32-2025, "... Ohio Excav & Sewer... Silvertown Waterline & Resurfacing..."

Mayor Frye stated that Council will now consider agenda item 9.

Service Director's letter recommending approval of the purchase was placed on file. Mr. Murphy presented and read aloud by title only, proposed Ordinance No. 33-2025, "Authorizing the Mayor and Director of Finance to accept the proposal of Jack Doheny Company for the provision of one liftgate package for a new 2025 Closed Circuit Television Camera Truck for the Sewer Division, Department of Public Service; appropriating \$375,302.27 therefore; and declaring an emergency"; Mr. Murphy moved, Mr. McCann seconded for passage of Ordinance No. 33-2025 as an emergency measure; roll call vote being: Westphal, Haynam, McCann, Murphy, Stough, Hansen, Richardson; (7) yeas; (0) nays. The motion carried.

Ordinance No. 33-2025, "... Jack Doheny Company... Liftgate Pkg for CCTV Truck... Sewer Division..."

Mayor Frye stated that Council will now consider agenda item 10.

Service Director's letter recommending contract award was placed on file. Mr. Richardson presented and read aloud by title only, proposed Ordinance No. 34-2025, "Accepting the bid of U.S. Utility Contractor and awarding the contract for the Monroe-Main-Summit Traffic Signal Improvements Project to same; authorizing the expenditure for the improvements in the amount of \$502,082.70; appropriating funds therefore; and declaring an emergency"; Mr. Richardson moved, Ms. Stough seconded for passage of Ordinance No. 34-2025 as an emergency measure; roll call vote being: Westphal, Haynam, McCann, Murphy, Hansen, Richardson, Stough; (7) yeas; (0) nays. The motion carried.

Ordinance No. 34-2025, "... U.S. Utility Contractor... Monroe-Main-Summit Traffic Signal Imp..."

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Mayor Frye stated that Council will now consider agenda item 11.

Service Director's letter recommending approval of the proposal was placed on file. Mr. Hansen presented and read aloud by title only, proposed Ordinance No. 35-2025, "Accepting the proposal of Bowser Morner to provide professional geotechnical engineering services for the Sylvania Avenue Pump Station Replacement Project; appropriating funds therefore in an amount not to exceed \$8,792; and declaring an emergency"; Mr. Hansen moved, Mr. Haynam seconded for passage of Ordinance No. 35-2025 as an emergency measure; roll call vote being: McCann, Murphy, Stough, Hansen, Haynam, Richardson, Westphal; (7) yeas; (0) nays. The motion carried.

Ordinance No.
35-2025, "...
Bowser
Morner...
Geotechnical
Engineering
Services...
Sylvania Avenue
Pump Station..."

Mayor Frye stated that Council will now consider agenda item 12b.

Service Director's letter recommending proposal was placed on file. Ms. Stough presented and read aloud by title only, proposed Ordinance No. 36-2025, "Accepting the proposal of K2 Electric, LLC to provide and install lighting for the "Craig A. Stough Municipal Building" Signage; appropriating funds therefore in the amount of \$1,770; and declaring an emergency"; Ms. Stough moved, Mr. Hansen seconded for passage of Ordinance No. 36-2025 as an emergency measure; roll call vote being: McCann, Stough, Hansen, Haynam, Murphy, Richardson, Westphal; (7) yeas; (0) nays. The motion carried.

Ordinance No.
36-2025, "... K2
Electric...Install
lighting for the
CAS Municipal
Building
Signage..."

Mayor Frye stated that Council will now consider agenda item 12c.

Ms. Stough presented and read aloud by title only, proposed Ordinance No. 37-2025, "Accepting the proposal of Toledo Sign to provide and install signage for the "Craig A. Stough Municipal Building"; appropriating funds therefore in the amount of \$5,404; and declaring an emergency"; Ms. Stough moved, Mr. Hansen seconded for passage of Ordinance No. 37-2025 as an emergency measure; roll call vote being: Stough, McCann, Hansen, Haynam, Murphy, Richardson, Westphal; (7) yeas; (0) nays. The motion carried.

Ordinance No.
37-2025, "... K2
Electric...Install
lighting for the
CAS Municipal
Building
Signage..."

Mayor Frye stated that Council will now consider agenda item 13.

Mr. McCann presented and read aloud by title only, proposed Ordinance No. 38-2025, "Authorizing an agreement with American Fireworks Company for the Independence Day Celebrations on July 3, 2025 at Centennial Terrace and Quarry; authorizing the

Ordinance No.
38-2025, "...
American
Fireworks..."

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Mayor and Director of Finance to sign an agreement for the fireworks display which will cost forty-nine thousand five hundred dollars (\$49,500); authorizing a 50% deposit payment for the fireworks display due April 1, 2025 which will be shared by the City, Sylvania Township, the Sylvania Area Joint Recreation District and area businesses; and declaring an emergency”; Mr. McCann moved, Mrs. Westphal seconded for passage of Ordinance No. 38-2025 as an emergency measure; roll call vote being: McCann, Hansen, Haynam, Murphy, Richardson, Stough, Westphal; (7) yeas; (0) nays. The motion carried.

50% deposit by
April 1, 2025...”

Mayor Frye stated that Council will now consider agenda item 14.

Mr. Hansen presented and read aloud by title only, proposed Ordinance No. 39-2025, “Authorizing the Mayor and Director of Finance to enter into a Customer Supply Agreement for the provision of Electric Energy to residential and small commercial customers within the City of Sylvania; and declaring an emergency”; Mr. Hansen moved, Mr. Haynam seconded for passage of Ordinance No. 39-2025 as an emergency measure; roll call vote being: Stough, McCann, Hansen, Haynam, Murphy, Richardson, Westphal; (7) yeas; (0) nays. The motion carried.

Ordinance No.
39-2025, “...
Customer Supply
Agreement...
Electric
Energy...”

Mayor Frye state that Council will now consider agenda item 15.

Mrs. Westphal moved, Mr. McCann seconded to schedule a Safety Committee meeting for Monday, March 17, 2025 at 7:00 p.m. in City Council Chambers, 6635 Maplewood Avenue, Sylvania, Ohio, to discuss Proposed Ordinance No. 40-2025, “Authorizing the Mayor and Director of Finance to enter into Master Services and Purchasing Agreement with Brinc Drones, Inc. for the provision of a Responder Safeguard Drone, Training and Support; appropriating funds therefore in the amount of \$23,999.20; and declaring an emergency”; roll call vote being: McCann, Murphy, Westphal, Stough, Hansen, Haynam, Richardson; (7) yeas; (0) nays. The motion carried.

Set Safety
Committee
Meeting for
3/17/25 at 7pm to
discuss Proposed
Ordinance No.
40-2025.

Mayor Frye stated that Council will now consider agenda item 16.

Letter from Information Technology Manager requesting approval for obsolete IT equipment to be placed on GovDeals.org for auction was placed on file. Mrs. Westphal moved, Ms. Stough seconded to approve the obsolete IT equipment be placed on GovDeals.com for auction; roll call vote being: Murphy, Westphal, McCann, Stough, Hansen, Haynam, Richardson; (7) yeas; (0) nays. The motion carried.

IT Equipment to
GovDeals.com
for auction.

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Mayor Frye stated that Council will now consider agenda item 17.

Mr. McCann gave a brief report on the Employee and Community Relations Committee meeting held this date. Four candidates were interviewed to fill the open seat on the Sylvania Area Joint Recreation District Board of Trustees as a City representative. The committee agreed to appoint Jamie Keblesh to the board. Mr. McCann moved, Mr. Haynam seconded, to have the administration prepare legislation appointing Jamie Keblesh; roll call vote being: Murphy, Stough, McCann, Hansen, Westphal, Haynam, Richardson; (7) yeas; (0) nays. The motion carried.

Report on Emp. & Comm. Relations Comm. Meeting held this date.

Mr. McCann presented and read aloud by title only, proposed Resolution No. 5-2025, "Appointing Jamie Keblesh to the Board of Trustees of Sylvania Area Joint Recreation District ("SAJRD") for a term expiring December 31, 2027; and declaring an emergency"; Mr. McCann moved, Mrs. Westphal seconded for passage of Resolution No. 5-2025 as an emergency measure; roll call vote being: McCann, Murphy, Westphal, Stough, Hansen, Haynam, Richardson; (7) yeas; (0) nays. The motion carried.

Resolution No. 5-2025, "Appointing Jamie Keblesh... to SAJRD..."

Mr. Richardson gave a brief report on the Streets Committee meeting held this date. Service Director, Joe Shaw, gave a presentation on the safety of roundabouts compared to stop lights and answered a few questions from local residents in the audience.

Report on Streets Committee Meeting held this date.

Mayor Frye stated that Council will now revisit agenda item 6.

Mayor Frye asked for a roll call vote to enter into Executive Session at 8:32 p.m. for the purpose of discussion on potential pending litigation; roll call vote being: Hansen, Haynam, McCann, Murphy, Richardson, Stough, Westphal; (7) yeas; (0) nays. The motion carried.

Executive Session: Potential Pending Litigation.

Mayor Frye asked for a roll call vote to return from Executive Session to General Session at 8:56 p.m.; roll call vote being: Hansen, Haynam, McCann, Murphy, Richardson, Stough, Westphal; (7) yeas; (0) nays. The motion carried.

Return to General Session.

Mr. McCann presented and read aloud by title only, proposed Ordinance No. 41-2025, "Authorizing the Mayor and Director of Finance to enter into a Settlement Agreement with Kostantinos and Afroditi Georgakopoulos and Republic Development, LLC; appropriating \$46,250 therefore; and declaring an emergency"; Mr. McCann moved, Mr. Murphy seconded for passage of Ordinance No. 41-2025 as an emergency measure; roll call vote being: McCann, Murphy, Westphal, Stough, Hansen, Haynam, Richardson; (7) yeas; (0) nays. The motion carried.

Ordinance No. 41-2025, "... Settlement Agreement with Georgakopoulos and Republic Development..."

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Mayor Frye stated all agenda items have been addressed.

Mrs. Westphal moved, Mr. Hansen seconded to adjourn at 8:58 p.m. Roll call vote being: Murphy, Westphal, Hansen, McCann, Stough, Richardson, Haynam; (7) yeas; (0) nays.

Adjournment.

Clerk of Council

Mayor

P Proclamation

Whereas: The Mission of the Lucas County Board of Development Disabilities (LCBDD) is Improving LIFE so that individuals with developmental disabilities reach their full potential; and

WHEREAS: LIFE stands for their Core Values; Living Life, Inclusion, Freedom of Choice and Everyone has Worth; and

WHEREAS: the history of the LCBDD is one of initiative, advocacy and leadership. Their current programs evolved from early classes taught by Josina Lott in her dining room starting in 1938 and she eventually opened the Lott Day School in East Toledo in 1945; and

WHEREAS: in 1962, voters in Lucas County authorized the first levy in Ohio history to support the education of children with intellectual disabilities; and

WHEREAS: since 1987, March has been recognized as Developmental Disabilities Awareness Month and is a nationwide event that aims to raise awareness about the inclusion of people with developmental disabilities, and highlight the value, rights, and aspirations of those individuals.

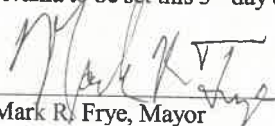
NOW, THEREFORE, I, Mark R. Frye, Mayor, do hereby proclaim the month of March, 2025 as

DEVELOPMENTAL DISABILITIES AWARENESS MONTH

in the City of Sylvania.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the official seal of the City of Sylvania to be set this 3rd day of March, 2025.




Mark R. Frye, Mayor

ORDINANCE NO. 42-2025

AN ORDINANCE TO APPROVE, ADOPT AND ENACT CURRENT REPLACEMENT PAGES TO THE CODIFIED ORDINANCES; TO REPEAL ORDINANCES IN CONFLICT THEREWITH; TO PUBLISH THE ENACTMENT OF NEW MATTER; AND DECLARING AN EMERGENCY.

WHEREAS, certain provisions within the Codified Ordinances should be amended to conform with current State law as required by the Ohio Constitution; and

WHEREAS, various ordinances of a general and permanent nature have been passed by Council which should be included in the Codified Ordinances; and

WHEREAS, Council has heretofore entered into a contract with the Walter H. Drane Company to prepare and publish such revision; and

WHEREAS, the codification of such ordinances, together with the new matter to be adopted, the matters to be amended and those to be repealed are before the Council;

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Sylvania, Lucas County, Ohio, _____ members elected thereto concurring:

SECTION 1. That the ordinances of the City of Sylvania, Ohio, of a general and permanent nature, as revised, recodified, rearranged and consolidated into component codes, titles, chapters and sections with the 2025 Replacement Pages to the Codified Ordinances are hereby approved and adopted.

SECTION 2. That the following sections and chapters are hereby added, amended or repealed as respectively indicated in order to comply with current State law:

Traffic Code

- 303.01 Compliance with Lawful Order of Police Officer; Fleeing. (Amended)
- 303.083 Impounding Vehicles on Public Property. (Amended)
- 303.10 Leaving Junk Vehicles on Private Property with Permission of Owner. (Amended)
- 333.07 Street Racing, Stunt Driving and Street Takeovers Prohibited. (Amended)

General Offenses Code

- 513.01 Drug Abuse Control Definitions. (Amended)
- 513.02 Gift of Marihuana. (Amended)
- 529.07 Open Container Prohibited. (Amended)
- 533.03 Unlawful Sexual Conduct with a Minor. (Amended)
- 533.04 Sexual Imposition. (Amended)
- 537.02 Vehicular Homicide and Manslaughter. (Amended)
- 537.021 Vehicular Assault in a Construction Zone. (Amended)
- 549.17 Concealed Handgun Licenses; Possession of Revoked or Suspended License Additional Restrictions; Posting Signs Prohibiting Possession. (Added)

SECTION 3. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 4. That the Clerk of Council is hereby directed to post a copy of this Ordinance in the Office of the Clerk of Council in the Municipal Building pursuant to ARTICLE III, Sections 11(e) and 12, of the Charter of this City.

SECTION 5. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, property and welfare and for the further reason that there exists an imperative necessity for the earliest publication and distribution of current Replacement Pages to the officials and residents of the City, so as to facilitate administration, daily operation and avoid practical and legal entanglements. Provided this Ordinance receives the affirmative vote of five (5) or more members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, it shall take effect and be in force thirty (30) days after it is approved by the Mayor or as otherwise provided by the Charter.

Vote dispensing with the second and third readings: Yeas _____ Nays _____

Passed, _____, 2025, as an emergency measure.

President of Council

ATTEST:

APPROVED AS TO FORM:

Clerk of Council

Director of Law

APPROVED:

Mayor

Date

303.01 Compliance with Lawful Order of Police Officer; Fleeing. (Amended)
(Amends violation provisions.)

303.083 Impounding Vehicles on Public Property. (Amended) (Amends owner responsibility for payment of expenses or charges.)

303.10 Leaving Junk Vehicles on Private Property With Permission of Owner.
(Amended) (Amends ORC reference in subsection (a).)

333.07 Street Racing, Stunt Driving and Street Takeovers Prohibited. (Amended)
(Adds “stunt driving” and “street takeover” prohibitions.)

513.01 Definitions. (Amended) (Amends definitions in (uu)(5) and (7).)

513.02 Gift of Marihuana. (Amended) (Former Ohio R.C. from which Section 513.02 was derived was superseded by the changes made to Ohio R.C. 3780.36 enacted by Initiative Petition. See Section 513.16 for relevant provisions.)

529.07 Open Container Prohibited. (Amended) Adds exception for open container in outdoor area. Adds provisions for F-9 permit.

533.03 Unlawful Sexual Conduct with a Minor. (Amended) (Removes reference to “spouse of the offender”.)

533.04 Sexual Imposition. (Amended) (Removes reference to “spouse of the offender”.)

537.02 Vehicular Homicide and Manslaughter. (Amended) (Adds “utility vehicle” and “mini-truck” to the restrictions.)

537.021 Vehicular Assault in a Construction Zone. (Amended) (Adds “utility vehicle” and “mini-truck” to the restrictions.)

549.17 Concealed Handgun Licenses; Possession of Revoked or Suspended License; Additional Restrictions; Posting Signs Prohibiting Possession. (Amended) (Adds fire investigator to exceptions.)

8a.



DEPARTMENT OF PUBLIC SERVICE
JOSEPH E. SHAW, P.E., P.S., DIRECTOR

March 17, 2025

To: The Mayor and Members of Sylvania City Council

Re: **Police Department Vehicle Purchases – Two (2) 2025 Police Interceptors & Upfit Packages**

Dear Mr. Mayor and Council Members:

The Police Department has requested to purchase two (2) patrol vehicles in the fleet.

One vehicle to be replaced is a 2014 Ford Interceptor SUV with 152,835 miles. This vehicle was used for School Resource Officer (SRO) use and will be moved to GovDeals for auction. A 2020 Ford Interceptor with 90,000 miles will be removed from the daily road patrol and assigned to SRO use. A 2018 Ford Interceptor with 145,648 miles will be held in reserve for light duty use associated with expected Sylvania Municipal Court officers to deliver summons, court orders, and custody transports.

The new vehicles are 2025 Ford Interceptors that will be purchased from Baumann Ford in Oregon, Ohio at a purchase price of \$98,191.88 (\$49,095.94 per vehicle). In addition, each vehicle will need to be upfit with interior and exterior patrol packages provided by Northwest Ohio Emergency Equipment in Northwood, Ohio in the amount of \$30,972 (\$15,486 per vehicle).

The purchase of both vehicles and associated upfit packages were programmed into the 2025 budget and would be funded from the Federal Equitable Sharing Fund, Drug Law Enforcement account (229-7126-52239).

We would recommend the purchase of two (2) 2025 Ford Interceptors from Baumann Ford in Oregon, Ohio in the amount of \$98,191.88 and upfit packages from Northwest Ohio Emergency Equipment in Northwood, Ohio in the amount of \$30,972. Please call with any questions.

Sincerely,

Digitally signed by Joseph Shaw
Date: 2025.03.05 10:13:31 -05'00'

Joseph E. Shaw, P.E., P.S.
Director of Public Service

8b.

ORDINANCE NO. 43-2025

AUTHORIZING THE MAYOR AND DIRECTOR OF FINANCE TO ACCEPT THE PROPOSAL OF BAUMANN FORD OREGON, LLC FOR THE PURCHASE OF TWO NEW 2025 FORD INTERCEPTORS; APPROPRIATING FUNDS THEREFORE IN THE AMOUNT OF \$98,191.88; AND DECLARING AN EMERGENCY.

WHEREAS, funds were included and authorized in the 2025 budget for the replacement of two new road patrol vehicles for the Sylvania City Police Department; and,

WHEREAS, the Director of Public Safety, by report dated March 17, 2025, has received a proposal from Baumann Ford Oregon, LLC for two new 2025 Ford Interceptors at a total cost of \$98,191.88 (\$49,095.94 per vehicle) and has recommended approval of this proposal as the pricing meets the pricing established through the Ohio Cooperative Purchasing Program.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Sylvania, Lucas County, Ohio, _____ members elected thereto concurring:

SECTION 1. That the Mayor and Director of Finance be, and they hereby are, authorized to sign the proposal of Baumann Ford Oregon, LLC on behalf of this City, thereby indicating such approval and acceptance for the provision of two new 2025 Ford Interceptors for the Police Division, Department of Public Safety.

SECTION 2. That the Mayor and Director of Finance be, and they hereby are, authorized and directed to sign any and all instruments and to do any and all things necessary to complete said purchase.

SECTION 3. That, upon receipt of delivery of said vehicle by the City of Sylvania, the Director of Finance is hereby authorized to issue his warrant or warrants in payment therefore from the **FEDERAL EQUITABLE SHARING FUND** from funds therein not heretofore appropriated to **Account No. 229-7126-52239 – Equipment – Police Personnel**, the sum of Ninety-Eight Thousand One Hundred Ninety-One and 88/100 Dollars (\$98,191.88).

SECTION 4. It is hereby found and determined that for all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 5. That the Clerk of Council is hereby directed to post a copy of this Resolution in the office of the Clerk of Council in the Municipal Building pursuant to ARTICLE III, Section 12 of the Charter of the City.

SECTION 6. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, property and welfare and for the further reason that the City should purchase the police vehicles at the earliest possible time to provide for reliable equipment for the Police Division and therefore this Ordinance should be effective immediately. Provided this Ordinance receives the affirmative vote of five (5) or more members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, it shall take effect and be in force thirty (30) days after it is approved by the Mayor or as otherwise provided by the Charter.

Vote on passage as an emergency: Yeas _____ Nays _____

Passed _____, 2025 as an emergency measure.

ATTEST:

President of Council
APPROVED AS TO FORM:

Clerk of Council
APPROVED:

Director of Law

Mayor

Date

Prepared for: Douglas Hubaker, Captain, City of Sylvania PD

6635 Maplewood Ave

Sylvania, OH 43560

Office: 567-455-0805 | Mobile: 567-455-0805

Email: 805@sylvaniapolice.com

2025 Police Interceptor Utility AWD Base (K8A)

Price Level: 515

Client Proposal

Prepared by:

Rion Myers

Office: (419)250-173-5

Email: rion@thefordtruckman.com

Quote ID: 012225-002

Date: 01/22/2025



Baumann Ford Oregon, LLC | 2811 Navarre Road, Oregon, Ohio, 436163303

Office: 419-698-4444 | Fax: 419-691-5077

Prepared for: Douglas Hubaker

Captain, City of Sylvania PD

Prepared by: Rion Myers

01/22/2025



Baumann Ford Oregon, LLC | 2811 Navarre Road Oregon Ohio | 436163303

2025 Police Interceptor Utility AWD Base (K8A)

Price Level: 515 | Quote ID: 012225-002

As Configured Vehicle

Code	Description	MSRP
K8A	Base Vehicle Price (K8A)	\$49,515.00
500A	Order Code 500A <i>Includes:</i> - 3.73 Axle Ratio - GVWR: 6,840 lbs (3,103 kgs) - Tires: 255/60R18 AS BSW - Wheels: 18" x 8" 5-Spoke Painted Black Steel <i>Includes polished stainless steel hub cover and center caps.</i> - Unique HD Cloth Front Bucket Seats w/Vinyl Rear <i>Includes reduced bolsters, 6-way power track driver seat (fore/aft, up/down, tilt with manual recline, 2-way manual lumbar), 8-way power track passenger seat with 2-way power recline and 2-way power lumbar and built-in steel intrusion plates in both driver/passenger seatbacks.</i> - Radio: AM/FM/MP3 Capable <i>Includes 100 watt siren/speaker prep kit, clock, 4 speakers, 1 USB port and 8" color LCD screen center-stack smart display, supports Android Auto and Apple CarPlay and fleet telematics modern.</i> - SYNC Phoenix Communication & Entertainment System <i>Includes hands-free voice command support compatible with most Bluetooth connected mobile devices, 911 Assist, VHR, SYNC Services, AppLink, Bluetooth, steering wheel controls, USB port and auxiliary input jack.</i>	N/C
99B	Engine: 3.3L V6 Direct-Injection <i>(136-MPH top speed). Deletes regenerative braking and lithium-ion battery pack; adds 250-amp alternator and replaces 19-gallon tank with 21.4-gallon tank.</i>	-\$2,330.00
44U	Transmission: 10-Speed Automatic (44U)	N/C
STDAX	3.73 Axle Ratio	Included
STDGV	GVWR: 6,840 lbs (3,103 kgs)	Included
STDTR	Tires: 255/60R18 AS BSW	Included
STDWL	Wheels: 18" x 8" 5-Spoke Painted Black Steel <i>Includes polished stainless steel hub cover and center caps.</i>	Included
9	Unique HD Cloth Front Bucket Seats w/Vinyl Rear <i>Includes reduced bolsters, 6-way power track driver seat (fore/aft, up/down, tilt with manual recline, 2-way manual lumbar), 8-way power track passenger seat with 2-way power recline and 2-way power lumbar and built-in steel intrusion plates in both driver/passenger seatbacks.</i>	Included
PAINT	Monotone Paint Application	STD
119WB	119" Wheelbase	STD
STDRD	Radio: AM/FM/MP3 Capable	Included

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Prepared for: Douglas Hubaker

Captain, City of Sylvania PD

Prepared by: Rion Myers

01/22/2025



Baumann Ford Oregon, LLC | 2811 Navarre Road Oregon Ohio | 436163303

2025 Police Interceptor Utility AWD Base (K8A)

Price Level: 515 | Quote ID: 012225-002

As Configured Vehicle (cont'd)

Code	Description	MSRP
	<p>Allows data to be provided to support Ford Pro telematics and data services via optional subscription, including but not limited to vehicle location, speed, idle time, fuel, vehicle diagnostics and maintenance alerts. Device enables optional telematics services through Ford or authorized providers via paid subscription. Subscribe at https://fordpro.com/en-us/telematics/ or call 1-833-811-FORD (3673).</p> <p><i>Includes 100 watt siren/speaker prep kit, clock, 4 speakers, 1 USB port and 8" color LCD screen center-stack smart display, supports Android Auto and Apple CarPlay and fleet telematics modem.</i></p> <p><i>Includes:</i></p> <ul style="list-style-type: none"> - SYNC Phoenix Communication & Entertainment System - Includes hands-free voice command support compatible with most Bluetooth connected mobile devices, 911 Assist, VHR, SYNC Services, AppLink, Bluetooth, steering wheel controls, USB port and auxiliary input jack. 	
67U	<p>Ultimate Wiring Package</p> <p>Recommend police wire harness connector kit (67V).</p> <p><i>Includes wiring harness instrument panel to rear cargo area (overlay), (2) light cables - supports up to (6) LED lights (engine compartment/grille), (1) 10-amp siren/speaker circuit engine compartment and rear hatch/cargo area wiring - supports up to (6) rear LED lights. Does not include LED lights, side connectors or controller.</i></p> <p><i>Includes:</i></p> <ul style="list-style-type: none"> - Rear Console Plate - Contours through 2nd row; channel for wiring. - Grille LED Lights, Siren & Speaker Pre-Wiring 	\$640.00
67V	<p>Front & Rear Police Wire Harness Connector Kit</p> <p><i>For connectivity to Ford PI Package solutions includes front (2) male 4-pin connectors for siren, (5) female 4-pin connectors for lighting/siren/speaker, (1) 4-pin IP connector for speakers, (1) 4-pin IP connector for siren controller connectivity, (1) 8-pin sealed connector, (1) 14-pin IP connector, rear (2) male 4-pin connectors for siren, (5) female 4-pin connectors for lighting/siren/speaker, (1) 4-pin IP connector for speakers, (1) 4-pin IP connector for siren controller connectivity, (1) 8-pin sealed connector and (1) 14-pin IP connector.</i></p>	\$200.00
51R	<p>Driver Only LED Bulb Spot Lamp (Unity)</p>	\$400.00
68G	<p>Rear-Door Controls Inoperable</p> <p><i>Locks, handles and windows. Can manually remove window or door disable plate with special tool. Locks/windows operable from driver's door switches.</i></p>	\$80.00
85R	<p>Rear Console Plate</p> <p><i>Contours through 2nd row; channel for wiring.</i></p>	Included
90D	<p>Driver Only Ballistic Door-Panels (Level III+)</p> <p><i>Front-door. Tested and meets the requirements of NIJ standard 0108.01 Level III; 7.62 x 51 mm 9.7g M80 (.308 Winchester 150gr). Per LAPD requirements, they're also designed to withstand special threat rounds: 7.62 x 39 mm MSC 7.9g (Type 56), 5.56 x 45 mm M193 3.36g and 5.56 x 45mm M855 4g.</i></p>	\$1,590.00
60R	<p>Noise Suppression Bonds (Ground Straps)</p>	\$100.00

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Prepared for: Douglas Hubaker

Captain, City of Sylvania PD

Prepared by: Rion Myers

01/22/2025



Baumann Ford Oregon, LLC | 2811 Navarre Road Oregon Ohio | 436163303

2025 Police Interceptor Utility AWD Base (K8A)

Price Level: 515 | Quote ID: 012225-002

As Configured Vehicle (cont'd)

Code	Description	MSRP
425	50-State Emissions System Flexible Fuel Vehicle (FFV) system is standard equipment for vehicles equipped with the 3.3L V6 Direct-Injection engine.	STD
UM_01	Agate Black	N/C
9W_01	Charcoal Black w/Unique HD Cloth Front Bucket Seats w/Vinyl Rear	N/C
PAINTDOORS	Paint (4) Doors White on Police Interceptor	\$2,500.00
SUBTOTAL		\$52,695.00
Destination Charge		\$1,595.00
TOTAL		\$54,290.00

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Prepared for: Douglas Hubaker

Captain, City of Sylvania PD

Prepared by: Rion Myers

01/22/2025



Baumann Ford Oregon, LLC | 2811 Navarre Road Oregon Ohio | 436163303

2025 Police Interceptor Utility AWD Base (K8A)

Price Level: 515 | Quote ID: 012225-002

Pricing Summary - Single Vehicle

MSRP

Vehicle Pricing

Base Vehicle Price	\$49,515.00
Options	\$680.00
Colors	\$0.00
Upfitting	\$2,500.00
Fleet Discount	\$0.00
Fuel Charge	\$0.00
Destination Charge	\$1,595.00
Subtotal	\$54,290.00

Discount Adjustments

Discount Adjustments	-\$5,194.06
Total	\$49,095.94

Customer Signature

Acceptance Date

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Prepared for: Douglas Hubaker

Captain, City of Sylvania PD

Prepared by: Rion Myers

01/22/2025



Baumann Ford Oregon, LLC | 2811 Navarre Road Oregon Ohio | 436163303

2025 Police Interceptor Utility AWD Base (K8A)

Price Level: 515 | Quote ID: 012225-002

Pricing Summary - Multiple Vehicles

Vehicle Quantity: 2

MSRP

Vehicle Pricing

Base Vehicle Price	\$99,030.00
Options	\$1,360.00
Colors	\$0.00
Upfitting	\$5,000.00
Fleet Discount	\$0.00
Fuel Charge	\$0.00
Destination Charge	\$3,190.00
Subtotal	\$108,580.00

Discount Adjustments

Discount Adjustments	-\$10,388.12
Total	\$98,191.88

Customer Signature

Acceptance Date

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

80.

ORDINANCE NO. 44-2025

AUTHORIZING THE MAYOR AND DIRECTOR OF FINANCE TO ACCEPT THE PROPOSAL OF NORTHWEST OHIO EMERGENCY EQUIPMENT TO PROVIDE INTERIOR AND EXTERIOR PATROL PACKAGES FOR THE TWO NEW FORD INTERCEPTORS; APPROPRIATING FUNDS THEREFORE IN THE AMOUNT OF \$30,972; AND DECLARING AN EMERGENCY.

WHEREAS, funds were included and authorized in the 2025 budget for the replacement of two new road patrol vehicles for the Sylvania City Police Department; and,

WHEREAS, the Director of Public Safety, by report dated March 17, 2025, has received a proposal from Baumann Ford Oregon, LLC for two new 2025 Ford Interceptors at a total cost of \$98,191.88 (\$49,095.94 per vehicle) and has recommended approval of this proposal as the pricing meets the pricing established through the Ohio Cooperative Purchasing Program; and,

WHEREAS, the vehicles will also need to be upfit with interior and exterior Patrol Packages at a cost of \$15,486 per vehicle, for a total of \$30,972 and the Director of Public Safety, by report dated March 17, 2025, has recommended acceptance of the proposal of Northwest Ohio Emergency Equipment for said packages.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Sylvania, Lucas County, Ohio, _____ members elected thereto concurring:

SECTION 1. That the Mayor and Director of Finance be, and they hereby are, authorized to sign the proposal of Northwest Ohio Emergency Equipment, Northwood, Ohio on behalf of this City, thereby indicating such approval and acceptance for the provision of interior and exterior patrol packages for the two new 2025 Ford Interceptors for the Police Division, Department of Public Safety.

SECTION 2. That the Mayor and Director of Finance be, and they hereby are, authorized and directed to sign any and all instruments and to do any and all things necessary to complete said purchase.

SECTION 3. That, upon receipt of delivery of said vehicle by the City of Sylvania, the Director of Finance is hereby authorized to issue his warrant or warrants in payment therefore

from the **FEDERAL EQUITABLE SHARING FUND** from funds therein not heretofore appropriated to **Account No. 229-7126-52239 – Equipment – Police Personnel**, the sum of Thirty Thousand Nine Hundred Seventy-Two Dollars (\$30,972).

SECTION 4. It is hereby found and determined that for all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 5. That the Clerk of Council is hereby directed to post a copy of this Resolution in the office of the Clerk of Council in the Municipal Building pursuant to ARTICLE III, Section 12 of the Charter of the City.

SECTION 6. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, property and welfare and for the further reason that the City should purchase the police vehicles at the earliest possible time to provide for reliable equipment for the Police Division and therefore this Ordinance should be effective immediately. Provided this Ordinance receives the affirmative vote of five (5) or more members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, it shall take effect and be in force thirty (30) days after it is approved by the Mayor or as otherwise provided by the Charter.

Vote on passage as an emergency: Yeas _____ Nays _____

Passed _____, 2025 as an emergency measure.

ATTEST:

President of Council
APPROVED AS TO FORM:

Clerk of Council
APPROVED:

Director of Law

Mayor

Date

ESTIMATE

Northwest Ohio Emergency
Equipment LLC
4959 Curtice Rd
Northwood, OH 43619-2527

soundoffjeff@gmail.com
+1 (419) 466-4111

Bill to

City of Sylvania Ohio
City of Sylvania , Ohio
5509 Harroon rd.
, Ohio
Sylvania, OH 43560

Ship to

City of Sylvania Ohio
City of Sylvania , Ohio
5509 Harroon Rd
Sylvania , Ohio 43560
Att : Jason Music

Estimate details

Estimate no.: 250247
Estimate date: 03/01/2025

#	Product or service	Description	Qty	Rate	Amount
1.	Sound Off	QSF57835 ENNLB00UUD-482 NXT Lightbar All Blue with full Scene	2	\$1,975.00	\$3,950.00
2.	Sound Off	ENT3B3RBW Intersector	4	\$170.00	\$680.00
3.	Sound Off	PNT2BKUMB8-D Intersector Mount Bracket	2	\$20.00	\$40.00
4.	Sound Off	PNT2BKUMB8-P Intersector Mount Bracket	2	\$22.00	\$44.00
5.	Sound Off	EMPS2STS4J MPower	8	\$107.00	\$856.00
6.	Sound Off	PMP2WSSSB Shroud	8	\$12.00	\$96.00
7.	Sound Off	EMPS2SMS4J MPower	4	\$107.00	\$428.00
8.	Sound Off	ETTFUT-16 Tail Light Flasher	2	\$90.00	\$180.00
9.	Sound Off	Setina PB with 4 MPower RBW	2	\$875.00	\$1,750.00
10.	Sound Off	ELUC3H010J LED Undercover	4	\$85.00	\$340.00
11.	Sound Off	ETSSVBK01 No Drill Speaker Bracket	2	\$30.00	\$60.00
12.	Sound Off	ETSS100J Speaker	2	\$165.00	\$330.00
13.	Sound Off	ETSSLFBK07 Aftershock Bracket	2	\$30.00	\$60.00

14.	Sound Off	ETSKLF101 Aftershock System	2	\$435.00	\$870.00
15.	Sound Off	ECVDMLTAL00 Dome	2	\$65.00	\$130.00
16.	Sound Off	ETSA483 CSP Siren	2	\$410.00	\$820.00
17.	Havis	Havis Console Vehicle Specific with Cup Holders / Power Point / Arm Rest / Printer Pocket	2	\$920.00	\$1,840.00
18.	Havis	Havis HD Dash Mount	2	\$456.00	\$912.00
19.	Havis	Havis Swivel Arm Mount with 6" Base and 3" Extension	2	\$150.00	\$300.00
20.	Havis	Watchguard Cable Kit	2	\$510.00	\$1,020.00
21.	Setina	QK0566ITU20 Full Replacement Seat System with Rear Partition	2	\$1,100.00	\$2,200.00
22.	Setina	PK0419ITU20TM Setina Tall Man Partition	2	\$775.00	\$1,550.00
23.	Setina	WK0514ITU20 Window Bars	2	\$250.00	\$500.00
24.	Setina	GK10271UHK Gun Lock	2	\$300.00	\$600.00
25.	Setina	Mag Mic Holder	2	\$40.00	\$80.00
26.	Havis	CG-X Timer Power Down	2	\$100.00	\$200.00
27.	Setina	TK0241TU20 Cargo Storage Box	2	\$890.00	\$1,780.00
28.	Setina	TPA9289 Cargo Box Radio Tray	2	\$253.00	\$506.00
29.	Install	Complete Install with Programming	2	\$3,675.00	\$7,350.00
30.	ship	Ship	1	\$1,500.00	\$1,500.00

Total

\$30,972.00

Accepted date

Accepted by

9a.



DEPARTMENT OF PUBLIC SERVICE
JOSEPH E. SHAW, P.E., P.S., DIRECTOR

March 17, 2025

To: The Mayor and Members of Sylvania City Council

Re: **Drainage Easement Request from Frick Family, LLC (6357 Monroe Street)**

Dear Mr. Mayor and Council Members:

Frick Family, LLC owns two vacant parcels of property (Lucas County Auditor's Office Tax ID 82-08697 and 82-08691) at 6357 Monroe Street just west of the Fricker's Restaurant.

In May 2024 the Service Department received Site Plans for a proposed parking lot on both parcels to serve as over-flow parking for the restaurant. The topographic survey located a 24" storm sewer carrying drainage from Monroe Street right-of-way through a portion of the restaurant site (6339 Monroe Street) as well as through the vacant parcels outside of the right-of-way. The drainage continues to the south and ultimately crosses under River Crossings to the Ottawa River.

The Service Department reviewed records for both Monroe Street as well as private property in the area and could not find a recorded drainage easement on file to allow the City the ability to operate and maintain the storm sewer outside of the public right-of-way. Furthermore, a Sewers Department field review determined a portion of the storm sewer to be in poor shape and in need of repair work.

The Service Department has coordinated with the Frick Family representatives and has reached an agreement to secure the needed drainage easement and provide compensation in the amount of two thousand two hundred and seventeen (\$2,217). Procurement of the easement was a known project expense and included in the 2025 budget. The expense would be funded from account 401-7750-52268. We request approval of the attached easement and authorization for payment. Please call with any questions.

Sincerely,

Joseph E. Shaw, P.E., P.S.
Director of Public Service

6730 MONROE STREET • SYLVANIA, OHIO 43560-1948 • (419) 885-8965 • FAX (419) 885-0486
www.cityofsylvania.com

9b.

ORDINANCE NO. 45-2025

ACCEPTING AN EASEMENT AGREEMENT FOR DRAINAGE PURPOSES FROM FRICK FAMILY, LLC; APPROPRIATING FUNDS THEREFORE IN THE AMOUNT OF \$2,217; AND DECLARING AN EMERGENCY.

WHEREAS, Frick Family, LLC owns two vacant parcels of property at 6357 Monroe Street; and,

WHEREAS, in May, 2024, the Department of Public Service received site plans for a proposed parking lot on both parcels to serve as overflow parking for the restaurant; and,

WHEREAS, the Director of Public Service, by report dated March 17, 2025, has recommended the approval of the drainage easement from Frick Family, LLC in order to provide necessary drainage for the site; and,

WHEREAS, Frick Family, LLC is entitled to receive payment of just compensation representing the fair market value of the easement for drainage purposes and they have executed and delivered same to this City for which they will be paid the sum of Two Thousand Two Hundred Seventeen Dollars (\$2,217.00), a copy of which grant of easement is attached hereto as "Exhibit A;" and,

WHEREAS, said grant of easement is presented to this Council for acceptance and for appropriation of funds and authorization of payment thereof to the Grantor.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Sylvania, Lucas County, Ohio, _____ members elected thereto concurring:

SECTION 1. That the easement as so executed and tendered as described on "Exhibit A" be, and the same hereby is, accepted from Frick Family, LLC, the grantor therein.

SECTION 2. That the easement area identified and described in said easement as set forth on "Exhibit A" be, and the same hereby is, dedicated for the public purposes expressed in said easement.

SECTION 3. That the Director of Law is hereby directed to deliver the recorded easement to the Director of Finance for retention by him as custodian of the records of this City.

SECTION 4. That to provide funds for payment to the Grantor of said easement hereby accepted, there is hereby appropriated from the **CAPITAL IMPROVEMENT FUND** from funds therein not heretofore appropriated to **Account No. 401-7750-52268 -** , the sum of Two Thousand Two Hundred Seventeen Dollars (\$2,217).

SECTION 5. It is hereby found and determined that for all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 6. That the Clerk of Council is hereby directed to post a copy of this Resolution in the office of the Clerk of Council in the Municipal Building pursuant to ARTICLE III, Section 12 of the Charter of the City.

SECTION 6. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, property and welfare and for the further reason that the drainage easement should be accepted and approved immediately to provide for adequate drainage and therefore this Ordinance should be effective immediately. Provided this Ordinance receives the affirmative vote of five (5) or more members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, it shall take effect and be in force thirty (30) days after it is approved by the Mayor or as otherwise provided by the Charter.

Vote on passage as an emergency: Yeas _____ Nays _____

Passed _____, 2025 as an emergency measure.

ATTEST:

President of Council
APPROVED AS TO FORM:

Clerk of Council
APPROVED:

Director of Law

Mayor

Date

EASEMENT AGREEMENT FOR DRAINAGE PURPOSES

This Easement Agreement for Drainage Purposes is made effective as of the later day of the signature dates below, by and between **FRICK FAMILY, LLC**, an Ohio limited liability company (the "Grantor") and the **CITY OF SYLVANIA, OHIO**, an Ohio municipal corporation (the "Grantee"). In consideration of two thousand two hundred and seventeen and 00/100 dollars (\$2,217.00), and other good and valuable consideration paid by Grantee, Grantor does hereby grant to Grantee, its successors and assigns forever, an easement for the right to maintain, operate, repair, and replace a public storm sewer line (the "Storm Sewer Line"), in, on, and through the real property located in the City of Sylvania, Lucas County, Ohio, as legally described on Exhibit A and depicted on Exhibit B, attached hereto and made a part hereof (the "Easement Area").

TO HAVE AND TO HOLD said Easement Area in accordance with all the rights, privileges and appurtenances herein belonging to Grantee, its successors and assigns forever.

Grantor, its successors and assigns, retains the right, in Grantor's discretion, to fully use and enjoy the Easement Area for all purposes, including without limitation, the right to construct buildings and other structures or improvements thereon, provided that such use shall not unreasonably interfere with the rights herein granted to Grantee. Grantor further retains and reserves the right to relocate or reroute the Storm Sewer Line if Grantor determines, in Grantor's discretion, that its location interferes with Grantor's development of Grantor's land. The cost of such relocation or rerouting of the Storm Sewer Line shall be shared equally between Grantor and Grantee.


Grantee shall maintain and repair the Storm Sewer Line. After any such maintenance or repair to the Storm Sewer Line, Grantee shall grade the Easement Area to its original ground level, remove all surplus excavation materials, clean up the site, and replace or repair any buildings, structures, or improvements, including parking lots, damaged or impacted during such work. If the Storm Sewer Line or any portion thereof needs to be replaced, Grantee shall relocate or reroute the same to an area set back from any above-ground improvements to ensure all future Storm Sewer Line maintenance and repair work shall not interfere, disturb, or otherwise impact any such improvements. Unless previously relocated or rerouted by Grantor as set forth above, the cost of such relocation or rerouting shall be borne solely by Grantee.


Grantor claims title by instrument recorded in Instrument Number 20151120-0048810 in the Deed Records of the Lucas County Recorder's Office. Grantor hereby covenants that it is the true and lawful owner of the Easement Area and is well seized of the same, and has good right and full power to bargain, sell and convey the same in the manner aforesaid.

IN WITNESS WHEREOF, this instrument has been executed by the parties as of the date set forth below.

GRANTOR:

FRICK FAMILY, LLC,
an Ohio limited liability company


Andrew Frick, Trustee of the Raymond L. and Shannon R. Frick Children's Trust FBO Amanda Frick dated January 1, 2010, Member

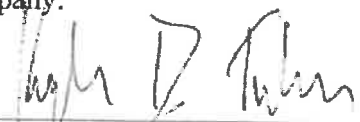

Amanda Frick, Trustee of the Raymond L. and Shannon R. Frick Children's Trust FBO Andrew Frick dated January 1, 2010, Member

STATE OF OHIO)
) SS
COUNTY OF LUCAS)

The foregoing instrument was acknowledged before me this 15th day of August, 2024 by Andrew Frick, Trustee of the Raymond L. and Shannon R. Frick Children's Trust FBO Amanda Frick dated January 1, 2010 and Amanda Frick, Trustee of the Raymond L. and Shannon R. Frick Children's Trust FBO Andrew Frick dated January 1, 2010, Members of Frick Family, LLC, an Ohio limited liability company, on behalf of the company.



Kyle D. Tucker
Attorney At Law
Notary Public, State of Ohio
My Commission Does Not Expire
Sec.147.03 R.C.


Notary Public
My Commission Expires: Does Not Expire

[Grantee's signature and acknowledgement page follows.]

GRANTEE:

CITY OF SYLVANIA, OHIO,
an Ohio municipal corporation

By: _____
Mark R. Frye, Mayor

By: _____
Toby Schroyer, Director of Finance

STATE OF OHIO)
) SS
COUNTY OF LUCAS)

The foregoing instrument was acknowledged before me this ____ day of _____, 2025 by Mark R. Frye, Mayor and Toby Schroyer, Director of Finance, on behalf of the City of Sylvania, Ohio, an Ohio municipal corporation.

(SEAL)

Notary Public
My Commission Expires: _____

Approved as to form and content:

Leslie B. Brining, Director of Law

Prepared by:
Joseph E. Shaw, P.E., P.S.
City of Sylvania
6730 Monroe Street
Sylvania, Ohio 43560

Exhibit A

15' WIDE DRAINAGE EASEMENT

1. A parcel of land being part of Lot 1 and Lot 2 in Hubbards Addition, as recorded in Volume 19, Page 15, Lucas County Plat Records and part of the Northwest (1/4) of Section 10, Town 9 South Range 6 East in the City of Sylvania, Lucas County Ohio, said parcel of land being bounded and described as follows:
2. Commencing at the intersection of the East line of Lot 1 in Hubbards Addition with the South Right of Way line of Monroe Street;
3. thence in a southerly direction along the East line of Lot 1 in Hubbards Addition, having a bearing of South 00 degrees, 48 minutes, 23 seconds East, a distance of (44.29') feet to the Point of Beginning;
4. thence South 00 degrees, 48 minutes, 23 seconds East, a distance of (19.93') feet;
5. thence South 48 degrees, 21 minutes, 09 seconds West, a distance of (23.62') feet;
6. thence South 49 degrees, 00 minutes, 41 seconds West, a distance of (42.99') feet;
7. thence South 32 degrees, 18 minutes, 48 seconds West, a distance of (17.11') feet;
8. thence South 31 degrees, 32 minutes, 04 seconds West, a distance of (32.63') feet;
9. thence South 15 degrees, 04 minutes, 13 seconds West, a distance of (11.95') feet;
10. thence South 04 degrees, 57 minutes, 23 seconds West, a distance of (13.83') feet to the intersection of the South line of a parcel of land as described in Official Record 20151120-0048810, Lucas County Deed Records;
11. thence North 86 degrees, 41 minutes, 43 seconds West along the South line of a parcel of land as described in Official Record 20151120-0048810, Lucas County Deed Records, a distance of (15.01') feet;
12. thence North 04 degrees, 57 minutes, 23 seconds East, a distance of (15.59') feet;
13. thence North 15 degrees, 04 minutes, 13 seconds East, a distance of (15.44') feet;
14. thence North 31 degrees, 32 minutes, 04 seconds East, a distance of (34.91') feet;
15. thence North 32 degrees, 18 minutes, 48 seconds East, a distance of (19.41') feet;
16. thence North 49 degrees, 00 minutes, 41 seconds East, a distance of (45.11') feet;

17. thence North 48 degrees. 13 minutes. 39 seconds East, a distance of (36.57') feet to the Point of Beginning

18. Said parcel of land containing an area of 2,320 square feet, 0.053 acres of land, more or less. Subject to legal highways.

The above described parcel of land is subject to any and all leases, easements and restrictions of record.

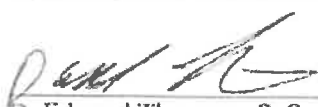
The bearings used hereon are based on an assumed meridian and are for the express purpose of calculating angular measurement.

The above description is based on a survey performed under my supervision during February 2024.

Prior Deed Reference is Official Record 20151120-0048810, Lucas County Deed Records.

Prepared by:

FELLER, FINCH & ASSOCIATES, INC.


D. Edward Thornton, P. S.
Professional Surveyor No. 7827

Date

6-11-2024

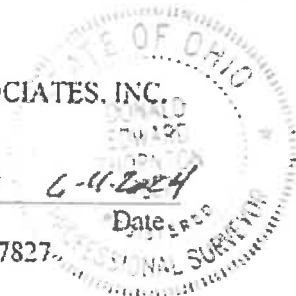
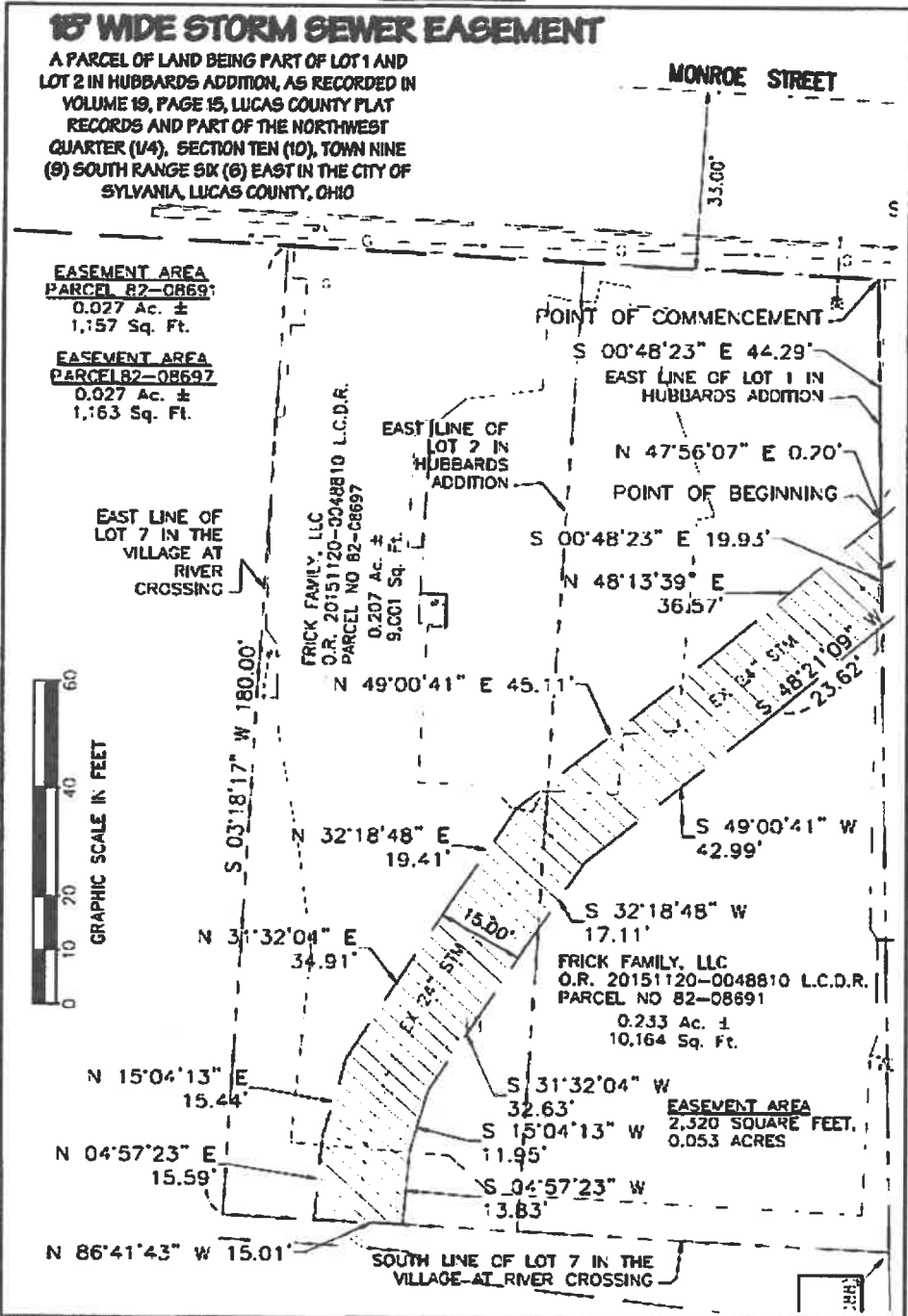


Exhibit B

18' WIDE STORM SEWER EASEMENT

A PARCEL OF LAND BEING PART OF LOT 1 AND LOT 2 IN HUBBARDS ADDITION, AS RECORDED IN VOLUME 19, PAGE 15, LUCAS COUNTY PLAT RECORDS AND PART OF THE NORTHWEST QUARTER (1/4), SECTION TEN (10), TOWN NINE (9) SOUTH RANGE SIX (6) EAST IN THE CITY OF SYLVANIA, LUCAS COUNTY, OHIO



EASEMENT AREA
PARCEL 82-0869:
 0.027 Ac. ±
 1,157 Sq. Ft.

EASEMENT AREA
PARCEL 82-08697
 0.027 Ac. ±
 1,163 Sq. Ft.



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DATE: 6-4-20	SCALE: AS NOTED
DESIGNED: DET	DRAWN: KSC
CHECKED: DET	REVIEWED: DET
PROJECT NO.: 10SIC296	DRAWING: 10-10796FE00A1



FellerFinch
& ASSOCIATES, INC.
 Engineers • Surveyors

1693 Woodlands Drive,
 Maumee, Ohio 43537
 Phone: (419) 893-3680
 Fax: (419) 893-2982
 www.fellerfinch.com

10a.



DEPARTMENT OF PUBLIC SERVICE
JOSEPH E. SHAW, P.E., P.S., DIRECTOR

March 17, 2025

To: The Mayor and Members of Sylvania City Council

Re: **2025 ODOT Highway Safety Improvement Program (HSIP) Applications**
Brint Road & Main Street/Holland-Sylvania Road Roundabout
Harroun Road & Holland-Sylvania Road Roundabout

Dear Mr. Mayor and Council Members:

At the September 3, 2024 meeting City Council authorized the Service Department's request to accept an engineering proposal from DGL Consulting Engineers, LLC to conduct a traffic study of the Holland-Sylvania Road corridor from Harroun Road to Brint Road. DGL has completed their study work and has determined that both intersections would improve safety under roundabout control in lieu of the existing traffic signal operations.

The Service Department would like to submit two (2) separate applications for ODOT HSIP funding consideration in the March 2025 solicitation. One application would be for the Brint Road and Main Street/Holland-Sylvania Road intersection and a second application would be for the Harroun Road and Holland-Sylvania Road intersection. Construction would be scheduled for 2028 for both locations.

The total cost of the Brint Road and Main Street/Holland-Sylvania Road Roundabout Project is \$3,161,052 and we are requesting up to \$2,559,060 in HSIP funding assistance (81%). The total cost of the Harroun Road and Holland-Sylvania Road Roundabout Project is \$3,767,360 and we are requesting up to \$3,089,520 in HSIP funding assistance (82%). If successful the Service Department would apply for OPWC grant dollars to supplement the Federal funds and further reduce the local cost share when those solicitation windows become available. We recommend approval of these ODOT HSIP grant applications. Please call with any questions.

Sincerely,

Joseph E. Shaw, P.E., P.S.
Director of Public Service

6730 MONROE STREET • SYLVANIA, OHIO 43560-1948 • (419) 885-8965 • FAX (419) 885-0486
www.cityofsylvania.com

106.

RESOLUTION NO. 6-2025

A RESOLUTION AUTHORIZING THE MAYOR AND DIRECTOR OF FINANCE TO FILE AN OHIO DEPARTMENT OF TRANSPORTATION HIGHWAY SAFETY IMPROVEMENT PROGRAM GRANT APPLICATION FOR THE BRINT ROAD AND MAIN STREET/HOLLAND-SYLVANIA ROAD ROUNDABOUT PROJECT; AND DECLARING AN EMERGENCY.

WHEREAS, the Director of Public Service, by report dated March 17, 2025, has requested permission to apply for Ohio Department of Transportation (“ODOT”) Highway Safety Improvement Program (“HSIP”) grant funding for the construction of a roundabout at the Brint Road and Main Street/Holland-Sylvania intersection; and,

WHEREAS, the estimated total cost of the Brint Road and Main Street/Holland-Sylvania Road Roundabout Project is \$3,161,052 and the Director of Public Service has recommended the City submit a HSIP grant application to assist with \$2,559,060, or 81% of the project, and if successful, the Director of Public Service would also apply for Ohio Public Works Commission funding to reduce the local share.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Sylvania, Lucas County, Ohio, _____ members elected thereto concurring:

SECTION 1. That the Mayor and Director of Finance of the City of Sylvania are hereby authorized to file an application for ODOT HSIP grant funding for the Brint Road and Main Street/Holland-Sylvania Road Roundabout Project.

SECTION 2. That the Mayor and Director of Finance are authorized to enter into any agreements as may be necessary and appropriate for obtaining this financial assistance.

SECTION 3. It is hereby found and determined that for all formal actions of this Council concerning and relating to the passage of this Resolution were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 4. That the Clerk of Council is hereby directed to post a copy of this Resolution in the office of the Clerk of Council in the Municipal Building pursuant to ARTICLE III, Section 12 of the Charter of the City.

SECTION 5. That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, property and welfare and for the further reason that the City should file its application for the grant immediately and therefore this Resolution should be effective immediately. Provided this Resolution receives the affirmative vote of five (5) or more members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, it shall take effect and be in force thirty (30) days after it is approved by the Mayor or as otherwise provided by the Charter.

Vote on passage as an emergency: Yeas _____ Nays _____

Passed _____, 2025 as an emergency measure.

ATTEST:

President of Council
APPROVED AS TO FORM:

Clerk of Council
APPROVED:

Director of Law

Mayor

Date

100.

RESOLUTION NO. 7-2025

A RESOLUTION AUTHORIZING THE MAYOR AND DIRECTOR OF FINANCE TO FILE AN OHIO DEPARTMENT OF TRANSPORTATION HIGHWAY SAFETY IMPROVEMENT PROGRAM GRANT APPLICATION FOR THE HARROUN ROAD AND HOLLAND-SYLVANIA ROAD ROUNDABOUT PROJECT; AND DECLARING AN EMERGENCY.

WHEREAS, the Director of Public Service, by report dated March 17, 2025, has requested permission to apply for Ohio Department of Transportation (“ODOT”) Highway Safety Improvement Program (“HSIP”) grant funding for the construction of a roundabout at the Brint Road and Main Street/Holland-Sylvania intersection; and,

WHEREAS, the estimated total cost of the Harroun Road and Holland-Sylvania Road Roundabout Project is \$3,767,360 and the Director of Public Service has recommended the City submit a HSIP grant application to assist with \$3,089,520, or 82% of the project, and if successful, the Director of Public Service would also apply for Ohio Public Works Commission funding to reduce the local share.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Sylvania, Lucas County, Ohio, _____ members elected thereto concurring:

SECTION 1. That the Mayor and Director of Finance of the City of Sylvania are hereby authorized to file an application for ODOT HSIP grant funding for the Harroun Road and Holland-Sylvania Road Roundabout Project.

SECTION 2. That the Mayor and Director of Finance are authorized to enter into any agreements as may be necessary and appropriate for obtaining this financial assistance.

SECTION 3. It is hereby found and determined that for all formal actions of this Council concerning and relating to the passage of this Resolution were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 4. That the Clerk of Council is hereby directed to post a copy of this Resolution in the office of the Clerk of Council in the Municipal Building pursuant to ARTICLE III, Section 12 of the Charter of the City.

SECTION 5. That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, property and welfare and for the further reason that the City should file its application for the grant immediately and therefore this Resolution should be effective immediately. Provided this Resolution receives the affirmative vote of five (5) or more members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, it shall take effect and be in force thirty (30) days after it is approved by the Mayor or as otherwise provided by the Charter.

Vote on passage as an emergency: Yeas _____ Nays _____

Passed _____, 2025 as an emergency measure.

ATTEST:

President of Council
APPROVED AS TO FORM:

Clerk of Council
APPROVED:

Director of Law

Mayor

Date

11

**NOTICE TO LEGISLATIVE
AUTHORITY**

OHIO DIVISION OF LIQUOR CONTROL
8608 TUSSING ROAD, P.O. BOX 4005
REYNOLDSBURG, OHIO 43088-9005
(614)644-2380 FAX(614)644-3188

TO

0835976			TRFO	BORDERLINE GRILL INC		
PERMIT NUMBER			TYPE	1ST FL & PATIO		
06	01	2024	5676-78-80 MAYBERRY SQ			
ISSUE DATE			SYLVANIA OH 43560			
02	12	2025				
FILING DATE						
D5 D6						
PERMIT CLASSES						
48	077	A	F32938			
TAX DISTRICT			RECEIPT NO.			

FROM 03/05/2025

8635698				STRATOSPHERE IS THE LIMIT LLC		
PERMIT NUMBER			TYPE	DBA QUARRY CANTINA		
06	01	2024	1ST FL & PATIO			
ISSUE DATE			5676-78-80 MAYBERRY SQ			
02	12	2025	SYLVANIA OH 43560			
FILING DATE						
D5 D6						
PERMIT CLASSES						
48	077					
TAX DISTRICT			RECEIPT NO.			

REC'D

MAR 12 25

MAYOR'S OFFICE
SYLVANIA, OHIO



MAILED 03/05/2025

RESPONSES MUST BE POSTMARKED NO LATER THAN. 04/07/2025

IMPORTANT NOTICE

PLEASE COMPLETE AND RETURN THIS FORM TO THE DIVISION OF LIQUOR CONTROL
WHETHER OR NOT THERE IS A REQUEST FOR A HEARING.

REFER TO THIS NUMBER IN ALL INQUIRIES A TRFO 0835976

(TRANSACTION & NUMBER)

(MUST MARK ONE OF THE FOLLOWING)

WE REQUEST A HEARING ON THE ADVISABILITY OF ISSUING THE PERMIT AND REQUEST THAT
THE HEARING BE HELD IN OUR COUNTY SEAT. IN COLUMBUS.

WE DO NOT REQUEST A HEARING.

DID YOU MARK A BOX? IF NOT, THIS WILL BE CONSIDERED A LATE RESPONSE.

PLEASE SIGN BELOW AND MARK THE APPROPRIATE BOX INDICATING YOUR TITLE:

(Signature)

(Title)- Clerk of County Commissioner

(Date)

Clerk of City Council

Township Fiscal Officer

CLERK OF SYLVANIA CITY COUNCIL
6730 MONROE ST
SYLVANIA OHIO 43560

RESOLUTION NO. 8 -2025

**A RESOLUTION OF THE COUNCIL OF THE CITY OF SYLVANIA
URGING OHIO VOTERS TO SUPPORT STATE ISSUE 2 - RENEWAL
OF THE STATE CAPITAL IMPROVEMENTS PROGRAM; AND
DECLARING AN EMERGENCY.**

WHEREAS, Ohio local communities are in continuing need of support for vital road, bridge, sewer, water and other infrastructure projects; and,

WHEREAS, Ohio has in place a state program of support for local communities which not only helps to fund infrastructure projects, but also creates large numbers of construction and allied jobs; and,

WHEREAS, the Ohio State Capital Improvements Program has successfully provided support for more than 11,500 such projects and resulting job creation since its inception in 1987; and,

WHEREAS, the City of Sylvania has received almost \$10 million in funding from this program over the last 14 years which has provided support for the Sylvania River Trail Project, the Fossil Park Water Tower, Main Street Reconstruction, Sanitary Sewer Lining Projects, several road resurfacing projects, roundabout construction projects, pedestrian hybrid beacon installation projects among others; and,

WHEREAS, Issue 2 on the May 6, 2025 statewide ballot provides Ohio voters with the opportunity to renew the program by authorizing the issuance of \$2.5 billion in capital improvement bonds; and,

WHEREAS, no new taxes are required to fund repayment of the bonds.

NOW, THEREFORE BE IT RESOLVED by the Council of the City of Sylvania, Lucas County, Ohio, _____ members elected thereto concurring:

SECTION 1. That the Council of the City of Sylvania declares its support for State Issue 2, and urges Ohio voters to cast their votes in support of continuing the infrastructure improvement and job creation Issue 2 will foster.

SECTION 2. It is hereby found and determined that for all formal actions of this Council concerning and relating to the passage of this Resolution were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 3. That the Clerk of Council is hereby directed to post a copy of this Resolution in the office of the Clerk of Council in the Municipal Building pursuant to ARTICLE III, Section 12 of the Charter of this City.

SECTION 4. That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, property and welfare and for the further reason that the City should declare its support of State Issue 2 prior to the election on May 6, 2025 and, therefore, this Resolution should be made effective immediately. Provided this Resolution receives the affirmative vote of five (5) or more members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, it shall take effect and be in force thirty (30) days after it is approved by the Mayor or as otherwise provided by the Charter.

Vote on passage as an emergency: Yeas ____ Nays ____

Passed, _____, 2025, as an emergency measure.

ATTEST:

Clerk of Council

APPROVED:

Mayor

Date

President of Council

APPROVED AS TO FORM:

Director of Law



NORED Annual Meeting

The Impact of AI on Economic Development



Event Details

- Date: April 10, 2025
- Time: 11:30 AM - 1:00 PM (*Doors open at 11:00 for networking*)
- Location: Hilton Garden Inn at Levis Commons

About the Event

The NORED Annual Meeting is an essential event for all members to attend. This gathering provides a unique opportunity to connect with fellow members and guest, and plan for the future.

Agenda

- Welcome and Opening Remarks
- Flame Award
- Business Meeting
- Networking Lunch
- Keynote Address
- Q&A Session

Registration

Individual Tickets \$40

Reserved Table of 8 \$300

Please email or call with reservations and invoices will be sent via email. Use the link below for credit card payments.

Link to Eventbrite to pay with credit card <https://2025NORED.eventbrite.com>

Sponsorship Opportunities

Gold Sponsorship Reserved Table and signage and recognition during the meeting and logo included on printed items

Silver Sponsorship Reserved Half Table and signage and recognition during the meeting and logo included on printed items

Bronze Sponsorship Two tickets to the event and recognition during the meeting

If you have any questions or need further information, please contact NORED Administrator, Will Burns at wburns@bgsu.edu or 419-260-5202.

B.

Board of Architectural Review

Minutes of the regular meeting of March 12, 2025. Mr. Schaaf called the meeting to order.

Acting Secretary, Timothy Burns, took the roll call. Members present: Mayor Mark Frye, Carol Lindhuber and Jeff Schaaf. (3) present. Kate Fischer and Ken Marciniak, excused

Ms. Lindhuber moved, Mayor Frye seconded to approve the Minutes of the December 11, 2024, meeting as submitted. Vote being: Frye, Lindhuber and Schaaf (3) aye; (0) nay. Motion passed by a 3 to 0 vote.

Item 3 – Regulated Sign – app. no. 1-2025 requested by Rami Shaheen of Sign Dezign USA for Sylvania RX Pharmacy, 6600 W. Sylvania Avenue, Suite 1E, Sylvania, Ohio 43560 (formal approval - preliminary approval obtained by email vote of 5 to 0 on January 31st, 2025). Application is for replacement wall sign.

Mayor Frye moved, Ms. Lindhuber seconded, to confirm the approval of the sign shown in the drawing submitted with the application. Vote being: Frye, Lindhuber and Schaaf (3) aye; (0) nay. Motion passed by a 3 to 0 vote.

Item 4 – Regulated Sign – app. no. 2-2025 requested by Ryan Washau of Toledo Sign, Co. for Lattes & Littles, 7565 W. Sylvania Avenue, Sylvania, Ohio 43560. Application is for replacement wall sign.

Mr. Washau was present and said that the sign will be lit..

Ms. Lindhuber moved, Mayor Frye seconded, to approve the sign shown in the drawing submitted with the application. Vote being: Frye, Lindhuber and Schaaf (3) aye; (0) nay. Motion passed by a 3 to 0 vote.

Item 5 – Regulated Sign – app. no. 3-2025 requested by Barbara Fisk for AudioNova, 5660 Monroe Street, Sylvania, Ohio 43560. Application is for a new wall sign and a new window sign.

Ms. Fisk was present.

Mayor Frye moved, Ms. Lindhuber seconded, to approve the signs shown in the drawing submitted with the application. Vote being: Frye, Lindhuber and Schaaf (3) aye; (0) nay. Motion passed by a 3 to 0 vote.

Item 6 – Regulated Sign – app. no. 4-2025 requested by Robert Hall of Toledo Sign, Co. for Accenture, 5470 W. Main Street, Sylvania, Ohio 43560. Application is for a replacement monument sign.

Mr. Hall was present and said that the sign is a face replacement for the existing, lit, sign.

Ms. Lindhuber moved, Mayor Frye seconded, to approve the sign shown in the drawing submitted

**Board of Architectural Review
Minutes of March 12, 2025
Page 2**

with the application. Vote being: Frye, Lindhuber and Schaaf (3) aye; (0) nay. Motion passed by a 3 to 0 vote.

Item 7 – Regulated Sign – app. no. 5-2025 requested by Timothy Burns for City of Sylvania, 6730 Monroe Street, Sylvania, Ohio 43560. Application is for a new wall sign.

Mr. Burns said that the sign will match the sign that is on the Sylvania Municipal Court Building, next door, and will be externally lit by ground lighting.

Ms. Lindhuber moved, Mayor Frye seconded, to approve the sign shown in the drawing submitted with the application. Vote being: Frye, Lindhuber and Schaaf (3) aye; (0) nay. Motion passed by a 3 to 0 vote.

Mayor Frye moved, Ms. Lindhuber seconded to adjourn the meeting. All present voted aye. Meeting adjourned.

Submitted by,

A handwritten signature in black ink, appearing to read "Timothy Burns", written over a horizontal line.

Timothy Burns, Acting Secretary
Municipal Planning Commission



Sylvania Municipal Planning Commission

Minutes of the regular meeting of March 12, 2025. Mr. Schaaf called the meeting to order.

Acting Secretary, Timothy Burns, took the roll call. Members present: Mayor Mark Frye, Carol Lindhuber and Jeff Schaaf. (3) present. Kate Fischer and Ken Marciniak, excused

Ms. Lindhuber moved, Mayor Frye seconded to approve the Minutes of the December 11, 2024, meeting as submitted. Vote being: Frye, Lindhuber and Schaaf (3) aye; (0) nay. Motion passed by a 3 to 0 vote.

Item 3 – Organizational Meeting

a. Election of Officers:

1. Chair – Mr. Schaaf moved, Ms. Lindhuber seconded to elect Jeff Schaaf as Chair. Vote being: Frye, Lindhuber and Schaaf (3) aye; (0) nay. Motion passed by a 3 to 0 vote.
2. Vice-Chair – Mr. Schaaf moved, Ms. Lindhuber seconded to elect Kate Fischer as Vice-Chair. Vote being: Frye, Lindhuber and Schaaf (3) aye; (0) nay. Motion passed by a 3 to 0 vote.

Item 4 – Preliminary Plat Review in the R-1 Zoning District – submitted by Gregory Feller of Feller, Finch and Associates, Inc. for the Fondren Estates, 4713 King Road, Sylvania, Ohio 43560.

Applicant, Mr. Chuck Schmalzried, was present with Mr. Feller.

Mr. Feller explained that the application is for preliminary approval of a plat in the R-1 Zoning District. He said that they had originally had applied for approval of a development of smaller homes, that wasn't approved, and they are now coming back for approval of a typical R-1 development of larger homes. He added that he received comments from Eric Barnes (City Deputy Service Director), and that they do not have any issues with any of the comments. He made reference to comment number 1, which is a requirement for a 60' right of way, and said that there is a table on the drawing that addresses that comment which states that there will be a 60' right of way with 27' back to back public streets.

Mr. Burns explained that this application is for preliminary approval of a plat in the R-1 District, and that since this plat meets all of the requirements of an R-1 development, it will not need council approval. He added that there is nothing to object to in this development, as it meets all R-1 requirements, and that it will just need to meet engineering requirements.

Mr. Feller added that the original submittal was for a development of 45 units, and that this submittal is for a development of 16 units.

Linda Mowat of 7558 Wind River Dr., Sylvania, OH was present and said that her property backs up to the proposed development. She asked questions about the proposed development including the square footage of the homes, the lot sizes, how much the homes would sell for and where the

Municipal Planning Commission
Minutes of March 12, 2025
Page 2

power lines would be. She also expressed concerns about drainage.

Mr. Feller and Mr. Schmalzried both made responses to the questions and said that the homes will be significantly larger than the 1,200 sq. ft. minimum requirements, that the lots will be about 80'x142" (approximately 11,000 sq. ft or ¼ acre), and that the homes will be custom built and would sell for approximately \$650,000. They also said that the power lines will be installed within the utility easements and that the stormwater will drain into catch basins, which will be directed into the pond, and will then drain slowly into the ditch.

Ms. Lindhuber moved, Mayor Frye seconded, to approve the preliminary plat approval, subject to review (as discussed at the meeting). Vote being: Frye, Lindhuber and Schaaf (3) aye; (0) nay. Motion passed by a 3 to 0 vote.

Ms. Lindhuber moved, Mayor Frye seconded, to adjourn the meeting. All present voted aye. Meeting adjourned.

Submitted by,



Timothy Burns, Acting Secretary
Municipal Planning Commission